



**Board of Education Meeting Agenda**  
**January 15, 2025 - 6:00 p.m. - Middle/High School Library**

**I. Pledge of Allegiance, Call to Order, and Roll Call**

*I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.*

The meeting was called to order by President Wayne Vanderploeg at 6:00 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Rich Hiley, Josh Jens, Keith Medema and Wayne Vanderploeg.

Board Members Absent:

None

Administrative Team Members Present:

Brian Zacho, District Administrator (via google meet), Christy Fay, Elementary Principal, Maria Kutzler, Middle/High School Principal, Diane Pertzborn, Business Manager, Rob Nill, Activities Director, and Donna Waterworth, Administrative Assistant.

Others Present:

Miranda Baugher, Julie Bahr, John Stampfli, Kari Gorr, Gail Tietz and Johnson & Block representatives Tara Bast and Sara Cutsforth

**II. Verification of Meeting Notice**

*Proof publication was presented in the form of a Certificate of Proof of Giving Public Notice.*

**III. Citizens and Delegations**

*Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.*

None

**IV. Reports - Information Only**

**A. Student Clubs & Organization Reports**

None

**B. Audit Presentation - Johnson & Block**

Reviewed the 23-24 audit with the board. Audit went smoothly.

**C. Administrative Reports**

**1. Elementary School Principal - Ms. Christy Fay**

**a) Special Education Open Enrollment**

Reviewed the number of Special Education projected numbers for the 2025-26 school year.

**2. Middle/High School Principal Report - Mrs. Maria Kutzler**

**a) Senior class Trip**

Places for consideration South Carolina - Myrtle Beach or Hilton Head other options are Gatlinburg, TN or Gurney, IL. Other information, FFA Day on the Hill is coming up in February. Eams for the first semester are happening this week.

**3. Activities Director - Rob Nill**

**a) Activities Update**

Halfway through winter sports. Middle School boys basketball finished up right before winter break. Middle School girls basketball has started and they had their first game this week. We have two students out for wrestling, senior and a freshman. Forensics has started and they have competed in their first meet.

**b) Wrestling Co-op**

Rio has been the lead in the wrestling co-op for several years, moving forward Fall River will be the lead. The co-op will still consist of Rio, Fall River and Randolph.



**c) Intern Opportunity Update Ripon College**

Ripon has a student that is interested in an internship opportunity at Randolph. Ben Fischer has his bachelor's degree and is currently pursuing his master's degree.

**4. Director of Business Services - Ms. Diane Pertzborn**

**a) Potential Referendum Update**

Will be discussed under action item "E".

**b) 24-25 Budget Update**

Reviewed revenue and expenses and we are right where we expect to be at this time of year.

**5. WASB - Mr. Mike Biel**

**a) WASB Update**

WASB convention is next week. Day at the Capital will be in March. There are 3 candidates for State Superintendent.

**6. District Administrator - Mr. Brian Zacho**

**a) School Perceptions - Community Survey on Operational Referendum**

Reviewed with the board what was discussed at the finance committee meeting last week. Discussion on possibly seeing all comments not just the generalized ones.

**b) Election Update for School Board**

There are three candidates and three seats, no primary is needed. Candidates will appear on the ballot in the order of Mike Biel, Wayne Vanderploeg and John Stampfli.

**c) CRDC Audit Update**

The CRDC is a civil rights data collection audit. We continue to work on this. This audit has several components and will take several months to complete.

**D. Board Reports**

**1. Building and Grounds Committee - Mr. Mike Biel**

Did not meet this month.

**2. Community Outreach Committee - Mr. Josh Jens**

Met on January 8, no official nominations have been presented at this time.

**3. Curriculum Committee - Mr. Keith Medema**

Did not meet this month.

**4. Employee Relations Committee - Mr. Gary DeVries**

Did not meet this month.

**5. Finance Committee - Mr. Rich Hiley**

Met on January 8, reviewed the results from the survey and will be discussed under action item "E"

**6. Personnel Committee - Mr. Wayne Vanderploeg**

Met on January 8 and items will be discussed in executive session.

**7. Policy Committee - Mrs. Barb Braker**

Did not meet this month.

**V. Consent Agenda**

*Motion by Gary DeVries, second by Rich Hiley, to approve the consent agenda. Motion carried.*

**A. Approve Minutes from the December 16, 2024 Regular Board Meeting Minutes.**

**B. Review Current Month's Vouchers**

**C. Review Current Month's Revenue and Expenditures Report**

**D. Review Current Month's Cash Flow and Investments**

**E. Review Current Month's Activity Fund Reports**

**VI. Action Items – Discussion/Approval**

**A. Discussion and possible approval of RCS Track Facility Request.**

*Motion by Keith Medema, second by Rich Hiley, to approve the RCS Track Facility Request.  
Motion carried.*



**B. Discussion and possible approval of the Wrestling Cooperative.**

*Motion by Gary DeVries, second by Wayne Vanderploeg, to approve the wrestling cooperative as presented. Motion carried.*

**C. Discussion and possible approval of Open Enrollment and Special Education Caps for the 2025-2026 School Year.**

*Motion by Josh Jens, second by Gary DeVries, to approve the open enrollment for regular education with no cap and special education open enrollment cap at zero for the 2025-2026 school year. Motion carried.*

**D. Discussion and possible approval of donation from Condon Oil for donation at the pump.**

*Motion by Keith Medema, second by Rich Hiley to approve the donation from Condon Oil for donation at the pump as presented. Motion carried.*

**E. Discussion and possible approval of Referendum Question.**

- a) *Motion by Gary DeVries, seconded by Rich Hiley to approve the Resolution authorizing the School District budget to exceed revenue limit in the amount of \$1,200,000 for three years for non-recurring purposes.*

**Roll Call Vote: Rich Hiley - yes; Keith Medema - yes; Josh Jens - yes; Mike Biel - yes; Barb Braker - no; Gary DeVries - yes; Wayne Vanderploeg - yes. Motion carried by a roll call vote of six (6) in favor and one (1) opposed.**

- b) *Motion by Gary DeVries, seconded by Josh Jens to approve the Resolution providing for a referendum election on the question of the approval of a resolution authorizing the school district budget to exceed revenue limit in the amount of \$1,200,000 for three years for non-recurring purposes.*

**Roll Call Vote: Rich Hiley - yes; Keith Medema - yes; Josh Jens - yes; Mike Biel - yes; Barb Braker - no; Gary DeVries - yes; Wayne Vanderploeg - yes. Motion carried by a roll call vote of six (6) in favor and one (1) opposed.**

**F. Discussion and Action on WASB Resolution Delegation and Resolutions.**

No action.

**VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)**

*Motion by Gary DeVries, second by Mike Biel to move to Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**Roll Call:**

**Yes:** Mike Biel, Barb Braker, Gary DeVries, Rich Hiley, Josh Jens, Keith Medema, and Wayne Vanderploeg

**No:** None

**Absent:** None

**Administrative Team Members Present:**

None

*Motion carried.*

*Adjourned to executive session at 7:45 p.m.*

**A. District Administrator Evaluation**

**VIII. Reconvene to Open Session for Discussion/Action Relating to Executive Session (if any)**

*Motion by Josh Jens, second by Wayne Vanderploeg, to adjourn Executive Session and reconvene to Open Session. Motion carried at 8:12 p.m.*



## Regular Board Meeting

Wayne Vanderploeg, President  
Barb Braker, Clerk  
Brian Zacho, District Administrator

**IX. Correspondence - Thank you notes**

**X. Board and Committee Agenda Items for February, 2025**

Personnel, Finance, Curriculum

**XI. Adjournment**

*Motion by Rich Hiley, second by Josh Jens to adjourn the meeting. Motion carried.*

***Meeting adjourned at: 8:13 p.m.***

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Date

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Clerk (Barb Braker)

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Board President (Wayne Vanderploeg)