



**Special Board of Education Meeting Minutes  
November 11, 2024 - 4:30 p.m. - Middle/High School Library**

**I. Pledge of Allegiance, Call to Order, and Roll Call**

The meeting was called to order by President Wayne Vanderploeg at 4:34 p.m.

Board Members Present: Mike Biel, Barb Braker, Gary DeVries, Rich Hiley, Josh Jens, Keith Medema and Wayne Vanderploeg.

Board Members Absent:

None

Administrative Team Members Present:

Brian Zacho, District Administrator; Donna Waterworth, Administrative Assistant.

Others Present:

Cheryl Stinski, WASB Governance Consultant

**II. Verification of Meeting Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**III. Board Retreat with WASB representative(s)**

Understanding quality leadership roles. Reviewed and discussed the importance of board and superintendent partnership. Reviewed board roles and responsibilities versus superintendents roles and responsibilities.

Rich Hiley left the meeting at 5:45 pm due to a prior commitment.

Discussed the importance of trust and collaborative culture.

**IV. Adjournment**

*Motion by Keith Medema and seconded by Mike Biel to adjourn the meeting. Motion carried.*

**Meeting adjourned at 6:50 p.m.**

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*Date*

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*Clerk (Barb Braker)*

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*Board President (Wayne Vanderploeg)*