



Board of Education Meeting Agenda
October 28, 2024 - 6:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

The meeting was called to order by Keith Medema at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Rich Hiley, Josh Jens, Keith Medema.

Board Members Absent:

Gary DeVries and Wayne Vanderploeg

Administrative Team Members Present:

Brian Zacho, District Administrator, Christy Fay, Elementary Principal Maria Kutzler, Middle/High School Principal, and Donna Waterworth, Administrative Assistant.

Others Present:

Nikki Buwalda and Kari Gorr

II. Verification of Meeting Notice

Proof publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

A. Student Clubs & Organization Reports

1. FFA - National Convention

10 FFA students attended the National Convention on October 23 to October 26. Ashton Brusveen was recognized.

B. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

a) ACT 20 Review

Moving forward with the ACT 20 literacy plan. There are small team retreats planned.

Wayne Vanderploeg arrived at 6:35 p.m.

2. Middle/High School Principal Report - Mrs. Maria Kutzler

a) 2025-26 Course Handbook Timeline

Reviewed some possible new courses. Looking to have the coursebook approved in November and out to families in December and start scheduling in January.

b) Mental Health Awareness Day

Reviewed the mental health awareness day that the Educators Rising Club sponsored on Friday, October 11 "World Mental Health Day".

President Wayne Vanderploeg took over running the meeting.

3. Activities Director - Rob Nill

a) Activities/Athletics Update

District Administrator, Brian Zacho updated the board on the ending of the fall sporting season. Football ended on Friday, October 25 with a loss to Ithaca. Volleyball ended on Saturday, October 26 with a loss to Tri-County and Cross Country ended on Saturday, October 26 at the sectional meet in



Poynette. Girls and boys basketball will be starting up soon. The Drama Club will be putting on their fall show, "Sherlock Holmes and the elusive ear" they will be performing November 15 and 16.

4. Director of Business Services - Ms. Diane Pertzborn

a) 2024-2025 Tax Levy

This information was reviewed at the Finance Committee meeting on October 21. This is an action item and will be addressed later in the meeting under action items.

b) 2024-2025 Budget Updates

This information was reviewed at the Finance Committee meeting on October 21 and is part of the consent agenda.

5. WASB - Mr. Mike Biel

a) WASB Fall, Regional Meetings & Workshop

Webinars will be available addressing a variety of topics.

b) WASB Delegate & Alternate for the State Convention

Registration for the state convention will be open on November 1. Josh Jens delegate and Keith Medema alternate. This will be finalized under action items.

6. District Administrator - Mr. Brian Zacho

a) WASB conference - DoubleTree/Registration

Looking for board members to let Mr. Zacho know who will be attending so that we can register and release any extra hotel rooms.

b) Summer School Numbers

Reviewed numbers for summer school and reviewed why there has been a slight decrease in summer school participation.

c) School Perceptions - Community Survey

This was reviewed at the Finance Committee meeting held on Monday, October 21. This is an action item and will be addressed later in the meeting under action items.

d) Facility Report-Facility Study-Performance Services

Performance Services team was on site on Thursday, October 24 to wrap up the rest of the components for their facility study.

e) 2025-26 School Calendar

Staff has reviewed and voted on three different calendars. The calendar that most staff liked is on the agenda for approval under action items.

f) 2025-26 Early Waiver

Based on the calendar on the agenda for approval we will be applying for an early start waiver.

Mr. Zacho also highlighted that 2 of our staff received great honors at the Wisconsin Rural School Alliance (WiRSA) held on Monday, October 28. Christy Fay was recognized as Principal of the Year and Jessica Daugherty was recognized as Teacher of the Year.

C. Board Reports

1. Building and Grounds Committee - Mr. Mike Biel

Did not meet in October. Should meet in December

2. Community Outreach Committee - Mr. Josh Jens

Did not meet in October. Should meet in December

3. Curriculum Committee - Mr. Keith Medema

Met discussed handbook timeline, course numbers and participation and looked at the course handbook draft.

4. Employee Relations Committee - Mr. Gary DeVries

Did meet, will more than likely not need to meet until January

5. Finance Committee - Mr. Rich Hiley

Did meet, items are on the consent agenda and action items. Reviewed budget and tax levy information with Business Manager, Diane Pertzborn.

6. Personnel Committee - Mr. Wayne Vanderploeg

Did meet, items are on the consent agenda and action items.



7. Policy Committee - Mrs. Barb Braker

Did not meet in October.

V. Consent Agenda

Motion by Rich Hiley second by Mike Biel, to approve the consent agenda. Motion carried.

- A. Approve Minutes from September 16, 2024 Regular Board Meeting.**
- B. Review Current Month's Vouchers**
- C. Review Current Month's Revenue and Expenditures Report**
- D. Review Current Month's Cash Flow and Investments**
- E. Review Current Month's Activity Fund Reports**

VI. Action Items – Discussion/Approval

A. Discussion and possible approval of the 2024-2025 Budget and Tax Levy adoption

Motion by Rich Hiley, second by Wayne Vanderploeg to adopt the 2024-25 Budget as presented and to levy a school tax against all taxable property within the district in the total sum of \$3,516,427 being \$1,825,750 for debt retirement, \$1,650,677 for current operations and \$40,000 for Community Services for the 2024-25 school year. Motion carried.

B. Discussion and possible approval of change of posting locations.

Motion by Mike Biel, second by Josh Jens the change in posting locations to be the Randolph Post Office, Hometown Pharmacy and National Exchange Bank. Motion carried.

C. Discussion and possible approval of Start College Now and Early college Credit Participants.

Motion by Keith Medema second by Barb Braker to approve the Start College Now and Early College Credit participants as presented. Motion carried.

D. Discussion and possible approval to hire School Perceptions for Referendum Survey

Motion by Keith Medema, second by Josh Jens to approve the hiring of School Perceptions for referendum survey. Motion carried

E. Discussion and possible approval of WASB Delegate and Alternate for the State Convention.

Motion by Mike Biel, second by Keith Medema to approve Josh Jens as WASB Delegate and Keith Medema as Alternate Delegate for the State Convention. Motion carried.

F. Discussion and possible approval of the 2025-2026 School Calendar.

Motion by Josh Jens, second by Wayne Vanderploeg to approve the 2025-2026 School Calendar. Motion carried.

G. Discussion and possible approval of 2025-26 Early Start Waiver Application.

Motion by Wayne Vanderploeg, second by Mike Biel to approve the 2025-2026 early start waiver application. Motion carried

H. Acceptance of Resignation:

1. Billie Jo Brusveen - FFA Advisor

Motion by Josh Jens, second by Keith Medema to approve the resignation of Billie Jo Brusveen, FFA Advisor. Motion carried.

2. Griffin Hart - Track & Field Assistant Coach

Motion by Keith Medema, second by Mike Biel to approve the resignation of Griffin Hart as Track and Field Assistant Coach.

VII. Correspondence

School Board Recognition week.

VIII. Board and Committee Agenda Items for November, 2024

Board retreat at the school November 11 starting at 4:30-6:30 with some committee meetings before and some after.



Regular Board Meeting

Wayne Vanderploeg, President
Barb Braker, Clerk
Brian Zacho, District Administrator

IX. Adjournment

Motion by Josh Jens, second by Rich Hiley to adjourn the meeting. Motion carried.

Meeting adjourned at 7:11 p.m.

Clerk (Barb Braker)

Date

Board President (Wayne Vanderploeg)