



Board of Education Meeting Minutes

March 11, 2024 - 5:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

Board Members Absent:

Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Rob Nill Activities Director, and Brittany Cashman

Others Present:

Gwen Hahn, Ashtyn Wiersma, Kevin Baugher, Miranda Baugher, Nikki Buwalds and Billie Jo Brusveen.

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

- A. Student Groups & Organizations** - Gwen Hahn invited the board to the FFA Banquet on April 15 and updated the board on FFA activities.

B. Administrative Reports

1. Elementary Principal - MS. Christy Fay

a) Week of the Young Child

Week of the young child will be April 8-11. Wrapping up the week of the young child there will be a children's festival on April 11 from 4:30-6:30 with lots of activities and raffles.

b) Raised Gardens

Gwen Hahn & Ashtyn Wiersma pressed the raised bed garden proposal.

2. MS/HS Principal - Mrs. Jennifer Kurtz

a) Summer school Credit Recovery

Summer school credit recovery for middle & high school will run from June 3-21. Ixcel will be used for credit recovery.

b) Enrollment & Class Schedules

Schedules should be complete by May1.

3. Activities Director - Mr. Rob Nill

a) Activities Update

Boys basketball finished with a record of 21-7 and were conference champs. Girls basketball finished with a record of 19-7 and were also conference champs. Spring sports are starting

b) Co-op Updates

There are 6 girls going to Cambria for middle school softball, golf has approximately 7 that would

like to participate.

4. Director of Business Services -

a) 2023-2024 Budget Update

Mr. Zacho updated the board on the revenue and expenses to date. Currently on track

b) 2024-2025 Budget Update

Will start working on building next year's budget soon.

c) Cash Defeasance

Looking to approve defeasance on debt.

5. DAC and Instructional Coach Report - Brittany Cashman

a) ACT Update

Testing for juniors is coming up. Freshman, sophomores and seniors will not be at school on testing day.

b) Human Growth and Development Committee

1.) Summary of Notes - Five parents, one clergy and one staff member. Meeting state criteria.

2.) Actual Notes - Four questions were addressed by the committee. Changes will be brought to the policy committee

6. WASB - Mr. Mike Biel -

a) WASB Update

School Law Conference was on February 29 in Appleton. Election resources were shared. Digital mapping grants available. WASB is launching a portal

7. District Administrator - Mr. Brian Zacho

a) Health and Dental Broker Update

Moving to R&R as our broker on April 1, 2024. There is no cost for this change

b) 66.03 Agreement with Cambria-Friesland

Agreement is the same as last year with addition of MS Baseball

c) CRDC Update

Civil Rights Data Collection is a report that is required by the federal government to be completed every two years. We have completed and submitted our report.

d) Audit Contract (Miller, Brussell, Ebben and Glaeske LLC)

Administration would like to extend our audit contract with Miller, Brussell, Ebben and Glaeske LLC for four more years.

e) Start college Now/Early College Credit Application

Two students have applied for the fall. Recommendation is to approve the applications.

f) School Colors

Discussion on school colors - not an action item.

1.) Why do we use black - accent color

C. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

a) Parking Lot Discussion - Send back to Buildings and Grounds Committee

(1) Bid 1, Bid 2, Bid 3 - 3 bids were received and reviewed

(2) Davis Construction Bid - board reviewed

(3) Doctor Asphalt Bid - board reviewed

b) Window Film (Security) - Second set of doors at entrances will receive the security film to help make these windows shatterproof.

c) New Paper Products - reviewed information on new vendor for paper products for the school.

d) Raised Gardens - the raised garden beds will be located by the ag room.

2. Community Outreach Committee - Mr. Josh Jen

- a) **Wall of Fame Applicant and process** - Application of Pearl Macheel was received and accepted. The plaque is being made. Pearl will be recognized at the honors banquet on May 15.

3. Curriculum Committee - Mr. Keith Medema

Did not meet.

4. Employee Relations Committee - Mr. Gary DeVries

Did meet. Items will be discussed in executive session.

5. Finance Committee - Mr. Mike Biel

Did not meet. Normal monthly items are listed on the consent agenda. Diane Pertzborn will help with transition through next year.

6. Personnel Committee - Mr. Wayne Vandeploeg

Did not meet. Items to be discussed in executive session.

7. Policy Committee - Mrs. Barb Braker

Did not meet. Will meet in April.

V. Consent Agenda

A motion was made by Allen Drews, seconded by Josh Jens to approve the consent agenda. Motion carried.

- A. Approve Minutes from February 19, 2024 Regular Board Meeting**
- B. Review Current Month's Voucher**
- C. Review Current Month's Revenue and Expenditure Reports**
- D. Review Current Month's Cash Flow and Investments**
- E. Review Current Month's Activity Fund Reports**

VI. Action Items - Discussion/Approval

- A. Motion and possible action on the creation of raised garden beds:**
A motion by Keith Medema, seconded by Allen Drews to approve the creation of raised garden beds as presented. Motion carried.
- B. Resolution #2024 Authorizing the Transfer of Funds, The Establishment of an Escrow Account with Respect to and the Defeasance of Certain of the General Obligation School Building and Improvement Bonds, Dated July 13, 2015:**
Motion by Gary DeVries, seconded by Allen Drews to approve Resolution#2024 authorizing the transfer of funds, the establishment of an escrow account with respect to and the defeasance of certain of the general obligation school building and improvement bonds, dated July 13, 2015 as presented. Motion carried.
- C. 2024-2025 CESA Contract:**
No action was taken.
- D. RCS Track Facility Use Request for May 17, 2024**
Motion by Gary DeVries, seconded by Mike Biel to Approve the RCS Track Facility Use Request for May 17, 2024 as presented. Motion carried.
- E. 2024-2025 66.03 Agreement with Cambria-Friesland:**
Motion by Allen Drews, seconded by Josh Jens to approve the 2024-2025 66.03 agreement with Cambria-Friesland as presented. Motion carried.
- F. Start College Now and ECCP applications:**
Motion by Allen Drews, seconded by Wayne Vanderploeg to approve of the Start College Now and ECCP applications as presented. Motion carried.

VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Gary DeVries, second by Josh Jens to move Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

No: None

Absent:

Administrative Team Members Present:

Brian Zacho, District Administrator

Motion carried.

Adjourned to executive session at 7:30 p.m.

Executive Session Agenda Items Discussed:

A. Employee Relations - Gary DeVries

1. Met with RTA
2. Discussion on CPI and next steps - Keith Medema and Allen Drews left executive session at 7:42 and returned to executive session at 7:50 pm.

VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Gary DeVries, and seconded by Mike Biel to adjourn Executive Session and reconvene to Open Session. Motion carried at 7:50 p.m.

Open session reconvened at 7:50 p.m.

No action

IX. Correspondence

None

X. Board Agenda Items for April, 2024

XI. Adjournment

Motion by Mike Biel, second by Josh Jens to adjourn. Motion carried.

Meeting adjourned at 7:52 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)