



## Board of Education Meeting Minutes

February 19, 2024 - 6:30 p.m. - Middle/High School Library

### I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

#### Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

#### Board Members Absent:

#### Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Rob Nill Activities Director, and Donna Waterworth, Administrative Assistant.

#### Others Present:

Billie Jo Brusveen, Piper Alsum, Marie Davidson, Reagan Drews and Faith Stiemsma

### II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

### III. Citizens and Delegations

*Per the Public Comment policy, members of the public are able to speak for up to three minutes.*

*The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.*

Piper Alsum presented on behalf of the FFA. Many great events with FFA during FFA week. Piper also reviewed the FFA magazine and shared the new FFA t-shirt.

### IV. Reports - Information Only

#### A. Administrative Reports

##### 1. Elementary Principal - MS. Christy Fay

###### a) Midyear AGR Report/School Action Plan Report

AGR update, most grade levels have made nice progress

###### b) Summer School Report

Summer school will be June 3 - 21, there are many opportunities for students.

##### 2. MS/HS Principal - Mrs. Jennifer Kurtz

###### a) MS/HS Midyear Data/School Action Plan Review

Working on literacy and listening goals. IXL has been a very useful tool

###### b) Senior Class Update

Faith Stiemsma and Reagan Drews presented the senior trip to Destin, Florida.

##### 3. Activities Director - Mr. Rob Nill

###### a) Winter Sports/Activities Wrap up

Basketball is going into tournament play. Middle school girls basketball has concluded. One wrestler made it to sectionals. The Forensics team took conference for the second year in a row. Drama just performed Peter and the StarCatcher. Updated the board on the e-clubs sports.

###### b) MS Baseball Co-op

Reviewed the possibility of a middle school co-op baseball program.

**4. Director of Business Services - Mr. Gus Knitt**

**a) 2023-2024 Budget Update**

Reviewed the budget to date. Budget is on track for the year.

**5. WASB - Mr. Mike Biel -**

**a) WASB Update**

School Law Conference coming up on February 29 in Appleton.

**6. District Administrator - Mr. Brian Zacho**

**a) Key Update**

The board was updated on where we are in the process of rekeying classrooms. We are moving into phase two, and currently working in rekeying the elementary.

**b) March Board Date(s)**

Due to scheduling conflicts it would be best to move the committee meetings and the board meeting to March 11, 2024.

**c) Village Board Member's request for discussion**

A village board member has that the board discuss the possibility of taking over/building a new pool for the community.

**d) Resurfacing and striping the parking lot**

Reviewed the bid for resurfacing and striping the parking lot. Board asked for at least one more bid.

**e) Insurance and property renewals**

Spoke with our insurance broker. Slight increase in premiums. Have slightly increased our coverage for property insurance. Looking to possibly change our health care broker.

**f) ACT date and information**

March 12, 2024, we will be doing something similar as last year. Junior's will be taking the ACT and freshman, sophomore and seniors will not be in class on that day.

**g) Drug dogs**

The drug dogs were brought in on February 14. No drugs were found

**B. Board Reports**

**1. Building and Grounds Committee - Mr. Allen Drews**

Did not meet in February. Exterior doors have been rekeyed and are currently working on elementary doors. Fire alarm inspection was conducted on February 16 during the in-service day.

**2. Community Outreach Committee - Mr. Josh Jens**

Met in February and today. Reviewed the one nomination that was received and have been working rewording the application to prevent confusion going forward. Voted to move forward and approve the one nomination.

**3. Curriculum Committee - Mr. Keith Medema**

Did not meet in February.

**4. Employee Relations Committee - Mr. Gary DeVries**

Did meet in February, looked at current wages and salaries. Will meet with RTA on February 26.

**5. Finance Committee - Mr. Mike Biel**

Did not meet in February. Normal monthly items are listed on the consent agenda.

**6. Personnel Committee - Mr. Wayne Vandeploeg**

Did not meet in February.

**7. Policy Committee - Mrs. Barb Braker**

Did not meet in February.

**V. Consent Agenda**

*A motion was made by Gary DeVries, seconded by Allen Drews to approve the consent agenda. Motion carried.*

- A. Approve Minutes from January 15, 2024 Regular Board Meeting**
- B. Review Current Month's Voucher**
- C. Review Current Month's Revenue and Expenditure Reports**
- D. Review Current Month's Cash Flow and Investments**
- E. Review Current Month's Activity Fund Reports**

**VI. Action Items - Discussion/Approval**

- A. Discussion and possible approval of parking lot bid and restriping:**  
*No action taken*
- B. Discussion and possible approval of middle school baseball cooperative:**  
*Motion by Josh Jens, seconded by Mike Biel to approve the middle school baseball cooperative as presented. Motion carried.*
- C. Discussion and possible approval of March committee and board meetings:**  
*Motion by Gary DeVries, seconded by Allen Drews to approve the change to the March committee and board meetings to March 11 with board meeting starting at 5:30. Motion carried.*
- D. Discussion and possible approval of senior class trip to Destin, FL:**  
*Motion by Keith Medema, seconded by Barb Braker to approve of the senior class trip to Destin, FL, as presented. Motion carried.*

**VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)**

*Motion by Mike Biel, second by Allen Drews to move Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**Roll Call:**

**Yes:** Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

**No:** None

**Absent:**

**Administrative Team Members Present:**

Brian Zacho, District Administrator

*Motion carried.*

*Adjourned to executive session at 7:56 p.m.*

**Executive Session Agenda Items Discussed:**

- A. Resignations:**
  - 1. Jessica Tungulukov, Food Service
- B. Recommendation to Hire:**
  - 1. Kim Biel - MS Track Co-Head Coach
  - 2. Troy Ryan - Co-Head Varsity Golf Coach
  - 3. Eric Schwandt - Assistant Baseball Coach
- C. Staffing Updates:**
  - 1. Agriculture Update
  - 2. Update on kitchen staff
  - 3. District Administrator Review

**VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary**

*Motion by Gary DeVries, and seconded by Barb Braker to adjourn Executive Session and reconvene to Open Session. Motion carried at 8:20 p.m.*

Open session reconvened at 8:20 p.m.

**A. Resignations:**

**1. Jessica Tungulukov**

A motion was made by Gary DeVries, seconded by Allen Drews to approve the resignation of Jessica Tungulukov, food service. Motion carried.

**B. Recommendation to Hire:**

**1. Kim Biel - MS Track Co-Head Coach**

A motion was made by Keith Medema, seconded by Allen Drews to approve Kim Biel as Middle School Track Co-Head Coach. Mike Biel abstained. Motion carried.

**2. Troy Ryan - Co-Head Varsity Golf Coach**

A motion was made by Keith Medema, seconded by Allen Drews to approve Troy Ryan as Co-Head Varsity Golf Coach. Motion carried.

**3. Eric Schwandt - Assistant Baseball Coach**

A motion was made by Gary DeVries, seconded by Allen Drews to approve Eric Schwandt as Assistant Baseball Coach. Motion carried.

**Staffing Updates**

**A. Agriculture update**

No action

**B. Update on kitchen staff**

No action

**C. Update on substitute para positions**

No action

**D. District Administrator review**

No action

**IX. Correspondence**

None

**X. Board Agenda Items for March, 2024**

**XI. Adjournment**

*Motion by Mike Biel, second by Josh Jens to adjourn. Motion carried.*

*Meeting adjourned at 8:22 p.m.*

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Date

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Clerk (Barb Braker)

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Board President (Wayne Vanderploeg)