



Board of Education Meeting Minutes

January 15, 2024 - 6:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, and Wayne Vanderploeg

Board Members Absent: Josh Jens

Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Rob Nill Activities Director, and Donna Waterworth, Administrative Assistant.

Others Present:

Regan Drews, Marie Davidson, Faith Stiemsma and Marie Kutzler

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary Principal - MS. Christy Fay

a) Summer School Update

Just finished up the resolve fundraiser to benefit Alzheimer's Association. Updated the board on possible changes for the upcoming summer school session.

2. MS/HS Principal - Mrs. Jennifer Kurtz

a) Senior Class Trip update

Reagan Drews & Faith Stiemsma presented the options for the senior class trip. Option #1 is Destin, Florida and option #2 is the Kalahari in Wisconsin Dells. The proposed date for the senior trip is April 11-14, 2024.

b) Course sign up

The course handbook is complete and students will be signing up for courses for next year.

3. Activities Director - Mr. Rob Nill

a) Activities/Athletics Update

An update on boys basketball, girls basketball and wrestling was given. Middle school girls basketball started today. An update on the many clubs and groups was also given.

b) Football Uniforms

Reviewed the quote for the new football uniforms.

4. Director of Business Services - Mr. Gus Knitt

a) 2023-2024 Budget Update

Half way through the fiscal year. The budget looks good and we will have some flexibility on some purchases.

5. WASB - Mr. Mike Biel -

a) Update/Report

Legal Conference coming up, this will be held in Appleton.

b) WASB

State school board convention is this week.

6. District Administrator - Mr. Brian Zacho

a) School Waiver Submitted Again

Have been working with DPI and have resubmitted the early start waiver application.

b) Thank you for Support

Thank you for the support the last couple of weeks with the passing of my father.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Did not meet in January. Questions on keys and where we are with the process. Exterior doors have been re-keyed.

2. Community Outreach Committee - Mr. Josh Jens

Met in January and have received one nomination. Nominations will be accepted through the end of the month.

3. Curriculum Committee - Mr. Keith Medema

Did not meet in January

4. Employee Relations Committee - Mr. Gary DeVries

Did meet in January, will be covered in executive session.

5. Finance Committee - Mr. Mike Biel

Did not meet in January. Normal monthly items are listed on the consent agenda.

6. Personnel Committee - Mr. Wayne Vandeploeg

Met in January, items discussed at that meeting are on the agenda and will be discussed in executive session.

7. Policy Committee - Mrs. Barb Braker

Did not meet in January. We have a new NEOLA representative.

V. Consent Agenda

A motion was made by Gary DeVries, seconded by Allen Drews to approve the consent agenda. Motion carried.

A. Approve Minutes from December 18, 2023 Regular Board Meeting

B. Review Current Month's Voucher

C. Review Current Month's Revenue and Expenditure Reports

D. Review Current Month's Cash Flow and Investments

E. Review Current Month's Activity Fund Reports

VI. Action Items - Discussion/Approval

A. Discussion and possible approval of new football jerseys:

Motion by Keith Medema, seconded by Gary DeVries to approve the purchase of new football jerseys as presented. Motion carried.

B. Discussion and possible approval of the Open Enrollment and Special Education Caps for 2024-2025:

Motion by Allen Drews, seconded by Keith Medema to approve the open enrollment and special education caps as presented. Motion carried.

- C. Accept Donation for Negative School Lunch Accounts Shawn and Megan Grams \$1970.33:**
Motion by Gary DeVries, second by Mike Biel to accept the donation for negative school lunch accounts from Shawn and Megan Grams in the amount of \$1970.33 for negative school lunch accounts as presented. Motion carried.
- D. Discussion and possible approval of technology updates for 2024-2025:**
Motion by Keith Medema, seconded by Wayne Vanderploeg to approve the technology updates for 2024-2025 as presented. Motion carried.
- E. Discussion and Action on WASB Resolution Delegation and Resolutions**
a) Resolution Process
No action
b) Report to the Membership on Proposed 2024 Resolutions
No Action
- F. Discussion and possible approval of senior class trip:**
Motion by Gary DeVries, seconded by Keith Medema to give preliminary approval of the senior class trip. Motion carried.

- VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)**
Motion by Gary Biel, second by to move Mike Biel Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, and Wayne Vanderploeg

No: None

Absent: Josh Jens

Administrative Team Members Present:

Brian Zacho, District Administrator; Rob Nill, AD

Motion carried.

Adjourned to executive session at 7:28 p.m.

Executive Session Agenda Items Discussed:

- A. Resignations:**
1. Stephanie McNicol - Administrative Assistant
- B. Recommendation to Hire:**
1. Administrative Assistant
2. MS Science Teacher
- C. Staffing Updates:**
1. Agriculture Update
2. Update and Review of Fall Coaching Staff - Rob Nill entered executive session at 7:50 for the discussion of fall coaching staff. Rob Nill exited executive session at 8:17 pm.
3. Administration Review and Contracts

VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Gary DeVries, and seconded by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried at 8:28 p.m.

Open session reconvened at 8:28 p.m.

A. Resignations:

1. Stephanie McNicol

A motion was made by Barb Braker, seconded by Mike Biel to approve the resignation of Stephanie McNicol as Administrative Assistant. Motion carried.

B. Recommendation to Hire:

1. Administrative Assistant

A motion was made by Allen Drews, seconded by Wayne Vanderploeg to approve Elizabeth Kelm as Administrative Assistant. Motion carried.

2. MS Science - No action

Staffing Updates

A. Agriculture update

No action

B. Update and Review of Fall Coaching Staff

No action

C. Administration Review and Contracts

No action

IX. Correspondence

Thank you.

X. Board Agenda Items for February, 2024

XI. Adjournment

Motion by Allen Drews, second by Mike Biel to adjourn. Motion carried.

Meeting adjourned at 8:35 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)