



Board of Education Meeting Minutes

December 18, 2023 - 6:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, and Wayne Vanderploeg

Board Members Absent:

Keith Medema

Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Rob Nill Activities Director, and Donna Waterworth, Administrative Assistant.

Others Present:

Jackie Drews and Karri Gorr

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary Principal - MS. Christy Fay

a) Elementary Principal Report/Update

Miranda Baugher finished up her licensure. Karri Gorr also finished up her licensure as well. Prepping for our January in-service. Elementary concert was very well attended.

2. MS/HS Principal - Mrs. Jennifer Kurtz

a) 2024-25 Course Handbook

Reviewed the changes with the high school course handbook.

b) MS/HS Principal Report/Update

Meeting one and one with staff, discussing literacy goals, using IXL and retake policies. Mr. Calvin Boukamp started today as a long-term substitute for Agriculture. Senior class is in the process of deciding where they would like to go for their trip in April.

3. Activities Director - Mr. Rob Nill

a) Activities/Athletics Update

Boys basketball 6-2 overall. Girls basketball 7-1 overall. Wrestling 4 students are competing from Randolph. FFA has been extremely busy participating in many activities and completed their annual fruit and nut fundraiser. Band has been busy with the pep band and the holiday parade. Drama is currently working on Peter and the dreamcatcher. Forensics is just getting started. Paul Logan, HS Business teacher has put together a Business Education club, DECA. They

compete against other schools. This club is for high school students interested in business.

4. Director of Business Services - Mr. Gus Knitt

a) School Based Mental Health

Part of the Wisconsin State budget. Randolph should receive around \$13, 600. Annual reporting will need to be complete by June 30.

b) Property Tax Bills

Property tax bills have gone out and the school tax has decreased.

5. WASB - Mr. Mike Biel -

a) Update/Report

Legal and legislative update. WASB now has a legislative update tab. Election information is also available on their website.

b) WASB Conference/Hotel

The WASB conference will be held in Milwaukee in January.

6. District Administrator - Mr. Brian Zacho

a) Van Bids - Moving to a sale

Van 7 has been sold. Van 5 is still available.

b) Key Update

Working on the exterior doors. New keys should be here in about 2 weeks.

c) School Waiver Submitted

We were not granted the waiver. We will resubmit.

d) Chamber Update

(1) Holiday Parade

Holiday parade was well attended.

(2) Holiday Bazaar

Holiday bazaar was well attended.

e) Staff Holiday Party

Will be Wednesday, December 20 from 3:30-4:30 in the cafeteria for light snacks and refreshments and then from there to the Boat House for pizza.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Did not meet in December

2. Community Outreach Committee - Mr. Josh Jens

Did not meet in December.

3. Curriculum Committee - Mr. Keith Medema

Met in December, talked about agriculture, health committee, WASB, 2024-25 potential staffing for the special education program and the course handbook.

4. Employee Relations Committee - Mr. Gary DeVries

Did not meet in December.

5. Finance Committee - Mr. Mike Biel

Did not meet in December. Normal monthly items are listed on the consent agenda.

6. Personnel Committee - Mr. Wayne Vandeploeg

Met on December 11, items discussed at that meeting are on the agenda and will be discussed in executive session.

7. Policy Committee - Mrs. Barb Braker

Did not meet in December.

V. Consent Agenda

A motion was made by Allen Drews, seconded by Gary DeVries to approve the consent agenda. Motion carried.

- A. Approve Minutes from November 20, 2023 Regular Board Meeting**
- B. Review Current Month's Voucher**
- C. Review Current Month's Revenue and Expenditure Reports**
- D. Review Current Month's Cash Flow and Investments**
- E. Review Current Month's Activity Fund Reports**

VI. Action Items - Discussion/Approval

- A. Discussion and possible approval of HS Course Handbook:**
Motion by Allen Drews, seconded by Josh Jens to approve the High School Course Handbook as presented. Motion carried.
- B. Discussion and possible approval of Health Advisory Committee:**
Motion by Gary DeVries, seconded by Mike Biel to approve the Health Advisory Committee as presented. Motion carried.
- C. Discussion and possible approval of Track and Field Co-op with Cambria-Friesland:**
Motion by Mike Biel, second by Gary DeVries to approve the track and field co-op with Cambria-Friesland as presented. Motion carried.
- D. Discussion and possible approval of boys swimming co-op with Beaver Dam:**
Motion by Allen Drews, seconded by Josh Jens to approve the boys swimming co-op with Beaver Dam as presented. Motion carried.
- E. Discussion and possible approval of chaperones in the fitness center:**
Motion by Gary DeVries, seconded by Wayne Vanderploeg to approve chaperones in the fitness center as presented. Motion carried.
- F. Discussion and possible approval of WBEV radio spot and advertising:**
Motion by Wayne Vanderploeg, seconded by Gary DeVries to approve the WBEV radio spot and advertising for one time as presented. Motion carried.
- G. Discussion and possible approval of donation from Shawn and Megan Grams for negative lunch balances for 2023 and technology education tool(s):**
No action needed.

VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Mike Biel, second by to move Josh Jens Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, and Wayne Vanderploeg

No: None

Absent: Keith Medema

Administrative Team Members Present:

Brian Zacho, District Administrator

Motion carried.

Adjourned to executive session at 7:20 p.m.

Executive Session Agenda Items Discussed:

- A. Recommendation to Hire:**

1. Eric Schwandt - F.C.E Teacher and FCCLA Advisor

B. Staffing Updates::

1. FFA Advisor pay
2. Agriculture Update
3. Administration Contracts

VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Mike Biel, and seconded by Gary DeVries to adjourn Executive Session and reconvene to Open Session. Motion carried at 7:51 p.m.

Open session reconvened at 7:51 p.m.

A. Recommendation to Hire:

1. Eric Schwandt - F.C.E Teacher and FCCLA Advisor

A motion was made by Gary DeVries, seconded by Wayne Vanderploeg to approve Eric Schwandt as F.C.E teacher and FCCLA advisor as presented. Motion carried.

Staffing Updates

A. FFA Advisor pay

No action

B. Agriculture Update

No action

C. Administration Contracts

No action

IX. Correspondence

Thank you.

X. Board Agenda Items for January, 2024

Technology quote, exit interview, strategic planning, board picture

XI. Adjournment

Motion by Josh Jens, second by Allen Drews to adjourn. Motion carried.

Meeting adjourned at 8:00 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)