



Board of Education Meeting Minutes
October 16, 2023 - 6:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

Board Members Absent:

Gary DeVries

Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Rob Nill Activities Director, and Donna Waterworth, Administrative Assistant.

Others Present:

Natalie Siedschlag, John Siedschlag, Nicki Buwalda, and Andrea Schumacher

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary Principal - MS. Christy Fay

a) Elementary School Mid-term Update

Transitioned to a new school nurse. Katie Brietlow was available to help with the transition. Dodge County Correctional donated pumpkins to the elementary. First round of parent teacher conferences went well

b) Act 20

Reading - State mandated training for teachers by June 2025

2. MS/HS Principal - Mrs. Jennifer Kurtz

a) MS/HS Mid-term Update

Parent teacher conferences were well attended. Homecoming has taken place, Pre-ACT results should be available by end of October, and IXL is an intervention and extension of learning.

3. Activities Director - Mr. Rob Nill

a) Activities/Athletics Update

b) Fall Sports Update

Football was awarded the number two seed for the playoffs. Volleyball home tournament went well. Volleyball was awarded the number 4 seed. Cross Country had a really nice year. October 5 we hosted a home meet. Will have 6 runners competing in the sectional meet

c) Winter Sports Update

Winter sports are starting to gear up. There are 2 RHS students interested in wrestling. Middle school boys basketball has started practice. HS basketball will be starting in November.

4. Director of Business Services - Mr. Gus Knitt

a) 2023-2024 Budget

Reviewed the budget with the board and others present.

b) 2023-2024 Tax Levy

Reviewed the proposed tax levy and the impacts to the district. Also reviewed the state budget and changes to per pupil payments by school type and how this affects the budget for Randolph School District.

5. WASB - Mr. Mike Biel -

Fall legislative conference coming up in Green Lake, election training October 19 and 25. Keith Medema was recognized for reaching level 5 at the Fall WASB Conference in Wisconsin Dells .

6. District Administrator - Mr. Brian Zacho

a) Van Bids

Put out a request for sealed bids for the 2005 and 2007 vans the school is selling.

b) Keys

Have some ideas on how to structure the keys, but the building is secure. This will probably be a summer job.

c) Strategic Planning Nights

16 people have expressed interest, looking for 30 to 40. If there are not more people interested the meetings may be moved back a month.

d) DPI Waiver to start 2024-2025 School Year Prior to September 1, 2024

There is possible legislation on starting the Monday before Labor Day.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Met in October. Cory Smit gave an update on facilities including key update, updates on repairs. Strategic Planning meeting planned for November 1 at 6:00 p.m.

2. Community Outreach Committee - Mr. Josh Jens

Did not meet in October. The first Rocket blast was done and posted.

3. Curriculum Committee - Mr. Keith Medema

Did not meet in October.

4. Employee Relations Committee - Mr. Gary DeVries

Did not meet in October.

5. Finance Committee - Mr. Mike Biel

Did meet in October regular monthly items were discussed and are listed under the consent agenda.

6. Personnel Committee - Mr. Wayne Vandeploeg

Did not meet in October

7. Policy Committee - Mrs. Barb Braker

Did meet in October. Policies that need action are listed under action items.

V. Consent Agenda

A motion was made by Josh Jens and seconded by Allen Drews to approve the consent agenda. Motion carried.

A. Approve Minutes from September 18, 2023 Regular Board Meeting

- B. **Review Current Month's Voucher**
- C. **Review Current Month's Revenue and Expenditure Reports**
- D. **Review Current Month's Cash Flow and Investments**
- E. **Review Current Month's Activity Fund Reports**

VI. Action Items - Discussion/Approval

**A. National FFA Convention Wednesday November 1 - Saturday November 4
Indianapolis, IN:**

Motion by Barb Braker, seconded by Keith Medema to approve the National FFA Convention trip November 1- 4, 2023 in Indianapolis, IN. Motion carried.

B. Drama Club - overnight to UW Green Bay - November 16-18 - Theatre Festival

Motion by Mike Biel, seconded by Allen Drews to approve the drama club overnight trip November 16-18 to UW Green Bay for the Theatre Festival. Motion carried.

C. 2023-2024 Budget and Tax Levy adoption:

Motion by Mike Biel, second by Josh Jens to approve the 2023-2024 budget and tax levy as presented; total sum of \$3,200,000, said levy will consist of \$49,000 for Community Services, \$2,131,437 for Debt Service, and \$1,019,563 for General Operations. Motion carried.

D. Early College Credit Program (ECCP) and Start College Now Application Approval:

Motion by Keith Medema, seconded by Wayne Vanderploeg to approve the Early College Credit Program (ECCP) and Start College Now Applications as presented. Allen Drews abstained. Motion carried.

E. Policy Update Approval:

Motion by Barb Braker, seconded by Allen Drews to approve policy updates as presented.

A. 0143.1 (revised)- Public Expression of Board Members; 0144.3 (revised)- Conflict of Interest; 0164 (new) - Meetings; 0164.01 (rescind) - Regular Meetings; 0164.2 (rescind) Special Meetings; 0165.1 (rescind)- Notice of Meetings; 0165.2 (rescind) - Change of Regular Meetings; 1260 (revised) - Incapacity of the District Administrator; 1421;3121;4121 (revised) - Criminal History Record Check and Employee Self-Reporting; 1623;3123;4123 (rescind) - Section 504/ADA Prohibition Against Disability Discrimination in Employment; 1630.01;3430.01;4430.01 (revised) - Family & Medical Leave of Absence ("FMLA"); 2430 (revised) - District-Sponsored Trips; 2451 (revised) - Program and Curriculum Modification; 2521 (revised) Selection of Instructional Materials and Equipment; 3120.07 (rescind) - Employment of Casual Resource Personnel; 3139;4139 (revised) - Staff Discipline; 4430.05 (rescind) - Nursing Mothers; 5113 (revised) Open Enrollment Program (Inter-District); 5200 (revised) Attendance; 5215 (revised) Missing and Absent Children; 5250 (rescind) - Program or Curriculum Modification; 5517 (revised) - Student Anti-Harassment; 5530 (revised) Student Use or Possession of Intoxicants, Drugs, or Paraphernalia; 5722 (new); School-Sponsored Publications and Production; 6151 (revised) Returned/Outstanding-Stale Checks; 6236 (new) community Services Fund (fund 80); 6611 (replacement - renumbered existing 6610) -Student Activity Fund 7250.01 (new) memorials for Staff and Students; 7440.01 (revised) - Video Surveillance and Electronic Monitoring; 7440.02 (new) - Smart Monitoring Equipment; 7540.08 (new) - Artificial Intelligence (AI); 8121 (New) - Use of Social Media; 8121 (new)Personal Background Check - Contracted Services; 8146 (revised) - notification of Deduction Options; 8310 (revised) Public Records; 8420.01 (revised) - School Safety; 8500 (revised) - Food Services; 8510 (new) Wellness; 8531 (revised) - Free and Reduced-Price Meals; 8700 (new) Nursing Mothers; 8913 (new/renumbered) - Section 504/ADA Prohibition Against Disability Discrimination in Employment; 9210 (rescind) - parent Organizations; 9211 (revised) District-Support Organizations

Motion carried.

VII. Correspondence - Thank you to RTA for the treats and cards for the School Board for School Board Appreciation.

VIII. Board Agenda Items for November, 2023 - Personnel, Policy, Community Outreach, Finance and Curriculum

IX. Adjournment

Motion by Mike Biel, second by Allen Drews to adjourn. Motion carried.

Meeting adjourned at 7:30 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)