



**Board of Education Meeting Minutes
July 17, 2023 - 6:30 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

Board Members Absent:

None

Administrative Team Members Present:

Brian Zacho, District Administrator, Gus Knitt, Director of Business Services, Jennifer Kurtz, Middle/High School Principal, Rob Nill, Activities Director and Donna Waterworth, District Administrative Assistant.

Others Present:

Staff and community members.

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

Police Chief Jesko updated the board regarding the SRO grant.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary Principal - Ms. Christy Fay/ Mrs. Jennifer Kurtz

a) Annual Seclusion and Restraint Report

The annual seclusion and restraint report for the 2022-2023 was shared with the board

b) MS/HS Handbook

Revisions to the handbook were reviewed with the board.

c) CAPP Night

There will be a parent and student meeting on July 24, 2023 at 6:30 p.m.

2. Activities Director - Mr. Rob Nill

a) Activities update

Goal posts will be delivered on Wednesday. Recently attended an AD conference in Stevens Point. Open coaching positions are being filled.

3. Director of Business Services - Mr. Gus Knitt

a) 2022-2023 Year End Projections

Wrapping up the end of the year, there are still a lot of moving parts. Audit will be July 27 & 28.

b) 2022-2023 Food Service Update

Will run a slight deficit for the 22-23 school year.

4. WASB - Mr. Mike Biel -

WASB fall conference information is out. All in Summer Leadership Institute held July 14 and 15 was attended by Wayne Vanderploeg.

5. District Administrator - Mr. Brian Zacho

a) Facilities Update

All cleaning and waxing is almost complete. Football field will be lined soon and new goal posts installed.

b) Bussing Update

Bus 24 will probably be here in October, bus 23 will be here for the start of the school year. Bus 15 will be traded in, bus 18, 13 and 10 had work completed and buses 5 & 7 will be used a spare bus if needed.

c) Strategic Plan Dates November 1st and December 6th, 2023

Will start planning. The model will be similar to what was done previously.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Did not meet in July. Still working on the concession stand and making progress and moving forward.

2. Community Outreach Committee - Mr. Josh Jens

The committee met in July. More of a brainstorming meeting on how to get more community involvement.

3. Curriculum Committee - Mr. Keith Medema

Did not meet in July.

4. Employee Relations Committee - Mr. Gary DeVries

Did not meet in July.

5. Finance Committee - Mr. Mike Biel

Did meet in July the items are under consent agenda

6. Personnel Committee - Mr. Wayne Vandeploeg

Did meet in July and items are on the agenda and will be discussed in executive session.

7. Policy Committee - Mrs. Barb Braker

The committee met in July and reviewed policies 5410, 5517, 5722, 7544 and 8510. The committee will continue to discuss alcohol and drug policy.

V. Consent Agenda

A motion was made by Josh Jens and seconded by Gary DeVries to approve the consent agenda. Motion carried.

A. Approve Minutes from June 19, 2023 Regular Board Meeting

B. Review Current Month's Voucher

C. Review Current Month's Revenue and Expenditure Reports

D. Review Current Month's Cash Flow and Investments

E. Review Current Month's Activity Fund Reports

VI. Action Items - Discussion/Approval

A. Band and Choir Trip to Nashville:

Motion by Keith Medema, seconded by Mike Biel to approve the band and choir trip to Nashville as presented. Motion carried.

B. Post in Lieu of Publishing - Annual Budget Summary:

Motion by Barb Braker, second by Gary DeVries to approve posting in lieu of publishing the annual budget summary as specified in the annual meeting booklet published by WASB. Motion carried.

C. Co-Curricular/Middle School/High School Handbook:

No action taken. Action will be taken with action agenda item G

D. Review/Approve Fund 46 Transfer:

No action. Business manager Gus Knitt explained why the transfer was not needed this year.

E. Pursuant to State Statute 118.30(1)(g)(a) Annual Academic Standards:

Motion by Keith Medema, seconded by Gary DeVries to approve the Annual Academic Standards as presented. Motion carried.

F. Annual Seclusion and Restraint Report:

Motion by Gary DeVries, seconded by Allen Drews to approve the annual seclusion and restraint report for the 2022-2023 school year. Motion carried

G. Approve additions and corrections to the MS/HS handbook:

Motion by Mike Biel, seconded by Josh Jens to approve the additions and corrections to the MS/HS handbook as presented. Motion carried.

H. Recommendations for Hire:

1. Brandi Paredes, High School Special Education Aide

Motion by Gary DeVries, seconded by Wayne Vanderploeg to approve the hire of Brandi Parede as High School Special Education Aide as presented. Motion carried.

2. Melissa Devine, High School Special Education Aide

Motion by Keith Medema, seconded by Allen Drews to approve the hire of Melissa Devine as High School Special Education Aide as presented. Motion carried.

3. Megan Hemling, Elementary Special Education Aide

Motion by Barb Braker, seconded by Mike Biel to approve the hire of Megan Hemling as Elementary Special Education Aide as presented. Motion carried.

4. Randy Nickel, Van Driver

Motion by Gary DeVries, seconded by Allen Drews to approve the hire of Randy Nickel as Van Driver as presented. Motion carried.

5. Livia Erdmann, Middle School Girls Volleyball Coach

Motion by Josh Jens, seconded by Keith Medema to approve the hire of Olivia Erdmann as Middle School Volleyball Coach as presented. Motion carried.

6. Robert Nill, Activities Director and MS Health Teacher

Motion by Gary DeVries, seconded by Mike Biel to approve the hire of Robert Nill as Activities Director and MS Health Teacher as presented. Motion carried.

VII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Allen Drews, second by Gary DeVries to move to Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

No: None

Absent: none

Administrative Team Members Present:

Brian Zacho, District Administrator

Motion carried.

Adjourned to executive session at 7:16 p.m.

Executive Session Agenda Items Discussed:

A. Approval to post for a .3 to .4 position for DAC/Behavioral and Instructional Coach

B. Contract of District Administrator - District Administrator, Brian Zacho left executive session at 8:10 p.m. and returned at 8:47 p.m.

C. Legal Update

D. F.C.S and AG updates

VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Mike Biel, and seconded by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried at p.m.9:03 p.m.

Open session reconvened at 9:03 p.m.

A. Approval to post for a .3 to .4 position for DAC/Behavioral and Instructional Coach:

A motion was made by Gary DeVries, seconded by Mike Biel to approve and post for a .3 to .4 position for DAC/Behavioral and Instructional Coach. Motion carried.

B. Contract of District Administrator:

A motion was made by Gary DeVries, seconded by Keith Medema to approve the contract of the District Administrator with changes to Item P; item Q eliminated and the clause "termination without cause" to be eliminated. Motion carried.

IX. Correspondence

Thank note shared

X. Board Agenda Items for August, 2023

XI. Adjournment

Motion by Mike Biel, second by Josh Jens to adjourn. Motion carried.

Meeting adjourned at 9:16 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)