



**Personnel Committee Board of Education Meeting Minutes  
January 8, 2024 - 4:30 p.m. - Conference Room 208**

**I. Call to Order by Mike Biel at 4:32 p.m.**

**A. Roll Call**

Committee members present: Mike Biel, Josh Jens, and Wayne Vanderploeg

Committee members absent: None

Additional board members present: Gary DeVries

Administrative team members present: Brian Zacho, District Administrator, Donna Waterworth, Administrative Assistant

**B. Certification of Proof of Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**C. Approval of December 11, 2023 Committee Meeting Minutes**

A motion was made by Josh Jens, and seconded by Mike Biel to approve the Personnel Committee Meeting Minutes from the December 11, 2023 meeting. Motion carried.

**II. Old Business**

**A. None**

**III. New Business**

**A. WASB Delegation Information**

Reviewed the proposed resolutions for the upcoming Wisconsin School Board Convention.

**IV. Move to Executive Session – New Business**

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wisconsin Statutes 19.85 (1)(c)

*A motion was made by Mike Biel second by Josh Jens, to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**Roll Call:**

Yes – Mike Biel, Josh Jens, and Wayne Vanderploeg

No: None

Absent: None

Additional board members present: Gary DeVries, Allen Drews

Administrative team members present: Brian Zacho, District Administrator.

Personnel committee moved into Executive Session convened at 4:43 p.m.

**Resignations**

**A. Stephanie McNicol - Administrative Assistant**

**V. Reconvene to Open Session for Discussion/Action Relating to Executive Session (if needed)**

A motion was made by Mike Biel, seconded by Josh Jens, to return to open session. Motion carried. Personnel committee reconvened to open session at 4:54 p.m.

**A.** Approve appropriate action relating to executive session (if any)

**Adjourn**

A motion to adjourn was made by Josh Jens, seconded by Mike Biel. Motion carried. Meeting adjourned at 4:54 p.m.

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*Date*

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*Clerk (Barb Braker)*

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*Chairperson (Wayne Vanderploeg)*

Board Committee Members:

Wayne Vanderploeg, Chairperson

Mike Biel

Josh Jens

A quorum of board officials may be present. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.