



**Personnel Committee Board of Education Meeting Minutes
December 11, 2023 - 4:30 p.m. - Conference Room 208**

I. Call to Order by Wayne Vanderploeg at 5:32 p.m.

A. Roll Call

Committee members present: Mike Biel, Josh Jens, Wayne Vanderploeg

Committee members absent: None

Additional board members present: Barb Braker, Gary DeVries, Allen Drews and Keith Medema

Administrative team members present: Brian Zacho, District Administrator, Donna Waterworth, Administrative Assistant

B. Certification of Proof of Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

C. Approval of November 13, 2023 Committee Meeting Minutes

A motion was made by Mike Biel and seconded by Josh Jens to approve the Personnel Committee Meeting Minutes from the November 13, 2023 meeting. Motion carried.

II. Old Business

A. WASB Conference/Hotel

Everything is set and all those that are attending have been registered.

III. New Business

A. Staff Holiday and Board Party December 20th

Survey went out the results were some wanted light appetizers at school some wanted to have festivities at a local establishment. There will be a brief gathering at school with appetizers and gift handout in the cafeteria. Then the event will move to the Boathouse with pizza.

B. WBEV spot for Randolph

Discussion won what the WBEV spot will be and the cost to the district.

C. FFA advisor pay discussion

Discussed the options for the FFA advisor pay.

IV. Move to Executive Session – New Business

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wisconsin Statutes 19.85 (1)(c)

A motion was made by Josh Jens second by Mike Biel, to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes – Mike Biel, Josh Jens, Wayne Vanderploeg

No: None

Absent: None

Additional board members present:

Administrative team members present: Brian Zacho, District Administrator. Personnel committee moved into Executive Session convened at 5:52 p.m.

Resignations

- A. None

Recommendations for Hire

- B. Billie Jo Brunsveen - FFA Co-Advisor
- C. Jill Jones - FFA Co-Advisor
- D. Janice Jovle - Long-term Sub - MS Science

Staffing Updates

- E. MS Science update
- F. FCE Teacher update
- G. Agriculture Teacher update
- H. Administrative Contracts & updates

V. Reconvene to Open Session for Discussion/Action Relating to Executive Session (if needed)

A motion was made by Josh Jens, seconded by Mike Biel to return to open session. Motion carried. Personnel committee reconvened to open session at 6:20 p.m.

- A. Approve appropriate action relating to executive session (if any)

Adjourn

A motion to adjourn was made by Mike Biel, seconded by Josh Jens. Motion carried. Meeting adjourned at 6:23 p.m.

Date

Clerk (Barb Braker)

Chairperson (Wayne Vanderploeg)

Board Committee Members:

Wayne Vanderploeg, Chairperson

Mike Biel

Josh Jens

A quorum of board officials may be present. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.