



**Personnel Committee Board of Education Meeting Minutes
September 11, 2023 - 5:00 p.m. - Conference Room 208**

I. Call to Order by Mike Biel at 5:14 p.m.

A. Roll Call

Committee members present: Mike Biel, Josh Jens

Committee members absent: Wayne Vanderploeg

Additional board members present: Barb Braker, Allen Drews and Keith Medema

Administrative team members present: Brian Zacho, District Administrator, Donna Waterworth, Administrative Assistant

B. Certification of Proof of Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

C. Approval of August 14, 2023 Committee Meeting Minutes

A motion was made by Josh Jens and seconded by Mike Biel to approve the Personnel Committee Meeting Minutes from the August 14, 2023 meeting. Motion carried.

II. Old Business

III. New Business

A. Hiring Updates - will be in executive session

B. Resignation updates - will be in executive session

C. SRO update and conversation - District Administrator Brian Zacho updated the committee on the SRO.

IV. Move to Executive Session – New Business

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wisconsin Statutes 19.85 (1)(c)

A motion was made by Josh Jens second by Mike Biel, to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes – Mike Biel, Josh Jens

No: None

Absent: Wayne Vanderploeg

Additional board members present:

Administrative team members present: Brian Zacho, District Administrator. Personnel committee moved into Executive Session convened at 5:23 p.m.

Resignations

A. Patti Sadowski - LMC Resignations

B. Katie Breitlow - School Nurse Resignations

Recommendations for Hire

C. MS Girls Basketball Coach - Approval to hire - Ben Clark

D. Library Media Specialist - Approval to hire - Troy Ryan

E. Athletic Training Services - Beaver Dam Community Hospital - MMC-BD

Staffing Updates

F. MS Science update

G. MS/HS Administrative Assistant update

H. 2nd Shift Custodian update

I. Paraprofessional update

V. Reconvene to Open Session for Discussion/Action Relating to Executive Session (if needed)

A motion was made by Josh Jens, seconded by Mike Biel, to return to open session. Motion carried.
Personnel committee reconvened to open session at 5:50 p.m.

VI. Adjourn

A motion to adjourn was made by Mike Biel, seconded by Josh Jens. Motion carried. Meeting adjourned at 5:51 p.m.

Date

Clerk (Barb Braker)

Chairperson (Wayne Vanderploeg)

Board Committee Members:

Wayne Vanderploeg, Chairperson

Mike Biel

Josh Jens

A quorum of board officials may be present. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.