



**Personnel Committee Meeting Minutes  
June 12, 2023 - 5:30 p.m. - Conference Room 208**

**I. Call to Order by Chairperson Wayne Vanderploeg at 5:41 p.m.**

**A. Roll Call**

Committee members present: Mike Biel, Josh Jens, and Wayne Vanderploeg

Committee members absent: None

Additional board members present: Barb Braker, Keith Medema, Allen Drews

Administrative team members present: Brian Zacho, District Administrator, Donna Waterworth, Administrative Assistant.

Others: none

**B. Certification of Proof of Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**C. Approval of May 8, 2023, Committee Meeting Minutes**

A motion was made by Josh Jens, and seconded by Mike Biel to approve the Personnel Committee Meeting Minutes from the May 8, 2023 meeting. Motion carried.

**II. Old Business**

None

**III. New Business:**

**A. Hiring Updates -**

Working on filling all vacant positions

**IV. Move to Executive Session – New Business**

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wisconsin Statutes 19.85 (1)(c)

*A motion was made by Mike Biel, second by Josh Jens to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**Roll Call:**

Yes – Wayne Vanderploeg, Mike Biel, Josh Jens

No: None

Absent: None

Additional board members present: Barb Braker, Allen Drews, and Keith Medema.

Administrative team members present: Brian Zacho, District Administrator. Personnel committee moved into Executive Session convened at 6:19 p.m.

**A. Acceptance of Resignation:**

1. Kay Prieve - JV Volleyball Coach

**B. Recommend to Hire:**

1. Jessica Daugherty - High School English
2. Courtney Vossekul - JV Volleyball Coach
3. Jora Hughes - JV2 Volleyball Coach
4. Jacob Mazourek - MS Co-Head Track Coach
5. Brittany Cashman - Wisconsin Well Bes School-Based Mental Health Consortium Grant Manager

**C. District Administrator Evaluation:**

**D. Exit Interviews**

1. Jennifer Krohn
2. Kaye Prieve
3. Thomas Plahuta
4. Amy Vredeveld

**V. Return to Open Session**

**A. Approve Appropriate Action Relating to Executive Session (if any)**

A motion was made by Mike Biel, seconded by Josh Jens to return to open session. Motion carried. Personnel committee reconvened to open session at 7:05 p.m.

**IV. Adjourn**

A motion to adjourn was made by Mike Biel, seconded by Josh Jens. Motion carried. Meeting adjourned at 7:05 p.m.

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*Date*

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*Clerk (Barb Braker)*

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*Chairperson (Wayne Vanderploeg)*