



**Personnel Committee Meeting Minutes  
May 8, 2023 - 5:00 p.m. - Conference Room 208**

**I. Call to Order by Chairperson Wayne Vanderploeg at 5:41 p.m.**

**A. Roll Call**

Committee members present: Mike Biel, Josh Jens, and Wayne Vanderploeg

Committee members absent: None

Additional board members present: Barb Braker, Gary DeVries, Keith Medema, Allen Drews

Administrative team members present: Brian Zacho, District Administrator, Donna Waterworth, Administrative Assistant.

Others: Chief Jesko

**B. Certification of Proof of Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**C. Approval of April 10, 2023 Committee Meeting Minutes**

A motion was made by Mike Biel, and seconded by Josh Jens to approve the Personnel Committee Meeting Minutes from the April 10, 2023 meeting. Motion carried.

**II. Old Business**

None

**III. New Business**

**A. Schedule Vince Propson Exit Interview**

Will be done at the May full board meeting.

**B. Track coaches based on numbers**

The number of coaches will be based on the number of student athletes that are actively participating at practices and meets. If numbers continue to increase may have to look at adding another coach.

**C. SRO Update**

Chief Jesko was present to review job duties of the proposed SRO position and answer questions that the committee might have.

**IV. Move to Executive Session – New Business**

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wisconsin Statutes 19.85 (1)(c)

*A motion was made by Josh Jens, second by Mike Biel to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**Roll Call:**

Yes – Wayne Vanderploeg, Mike Biel, Josh Jens

No: None

Absent: None

Additional board members present: Barb Braker, Allen Drews, Keith Medema., Gary DeVries

Administrative team members present: Brian Zacho, District Administrator. Personnel committee moved into Executive Session convened at 6:45 p.m.

**A. Acceptance of Resignation:**

1. Ryan Cashman - Business Manager
2. Ryan Cashman - Summer Assistance and Transition
3. Travis Rose -Varsity Baseball Coach

**B. Recommend to Hire:**

1. Jonah Williams - Assistant Football Coach
2. Bob Hepp - Assistant Football Coach
3. Parker Kohn - Assistant Football Coach
4. Katy Gutierrez - High School ELA Teacher
5. Jazmeka Kroepel - 2nd Grade Teacher

**C. MHSPD Grant Program Personnel:**

**D. SRO Officer Details:**

**E. District Administrator Evaluation:**

**V. Return to Open Session**

**A. Approve Appropriate Action Relating to Executive Session (if any)**

A motion was made by Mike Biel, seconded by Josh Jens to return to open session. Motion carried. Personnel committee reconvened to open session at 7:34 p.m.

**IV. Adjourn**

A motion to adjourn was made by Josh Jens, seconded by Mike Biel. Motion carried. Meeting adjourned at 7:35 p.m.

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*Date*

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*Clerk (Barb Braker)*

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*Chairperson (Wayne Vanderploeg)*