



**Building and Grounds Committee Board of Education Meeting Agenda
October 9th, 2023 - 4:30 p.m. - Conference Room 208**

I. Call to Order

The meeting was called to order at Allen Drews at 4:30 pm.

A. Roll Call

Committee members present: Allen Drews, Barb Braker, Gary DeVries

Committee members absent:

Additional board members present:

Administrative team members present: Brian Zacho, District Administrator, and Donna Waterworth, District Administrative Assistant, Cory Smitt, Buildings & Grounds Director and Gus Knitt, Director of Business Services.

B. Certification of Proof of Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

C. Approval of June 12, 2023 Committee Meeting Minutes

Motion by Barb Braker, second by Allen Drews to approve the Building and Grounds Committee Minutes from the June 12, 2023 meeting. Motion carried.

II. Old Business

A. Concrete by MS doors

Discussed under new business - facility update.

III. New Business

A. Key update

Reviewed keys and key process of issuing and/or losing keys. Bus barn was updated to FOB access. Discussed perimeter security.

B. Facility Update

Cory Smit updated the committee on heating and cooler, gaga ball pit is up and running, the book vending machine is out now and is located in the cafeteria. Will start winterizing the building. Bus inspections went well. Will repost for sealed bids for the two vans that the school will be getting rid of.

C. Strategic Planning update

Brian Zacho updated the committee on the strategic planning meeting. Currently planning on November 1 and December 6, 2023 from 6 - 7:30 pm

IV. Adjourn *Motion by Gary DeVries, second by Barb Braker, to adjourn. Motion carried at 5:03 p.m.*

Date

Clerk (Barb Braker)

Chairperson (Allen Drews)

APPROVED