



Randolph School District
110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427
www.rsdwi.org

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RANDOLPH ROCKET

August/September 2020



RANDOLPH Board of Education Information

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Mr. Keith Gundlach, Member

District Administrator:
Mr. Ty Breitlow

Regular School Board Meetings are usually held on the third Monday of the month in the High School Library at 6:30 p.m. Agendas for these meetings are posted at the Randolph Village Hall, National Exchange Bank in Randolph, Randolph Hometown Pharmacy, and the Randolph District Office School Entrance.

Randolph School District - Mr. Ty Breitlow, Randolph School Administrator

Rocket Nation,

First, I thank you for your patience as we delivered the Return to School plan. Second, I thank the Return to School Committee for their time and participation. They even got homework. More importantly, their input under the advisement of Dr. Melissa Lucarelli, RSD Medical Advisor and Randolph Community Clinic Primary Care Physician, created a plan that our community can be proud of.

I am excited at our opportunity to return to school in the fall. It has been too long. I miss the noise of excitement and busy hallways. I miss the conversation in the lunchroom. I miss seeing relationships form. We all know the giant elephant in the room is that of the unknown due to the pandemic; a serious issue that we continually work to be prepared for. The degree of safety and health measures we have in our plan is a clear demonstration of how dedicated we are about our children learning...together. To prepare for our reopening we have:

- Hand sanitizer mounts in each classroom (clean before/after, entering/exiting classroom)
- Portable hand sanitizer stations at entry vestibules
- Micron layer on floors which help eliminate the spread of germs
- Micron layer on hand sanitizer dispensers
- Classrooms have:
 - Disinfecting wipes and spray
 - Personal Protective Equipment
 - Hand sanitizer
- Face Coverings
- Barrier dividers
- Disinfectant Vaporizing Machines for Classrooms, Busses, Cafeteria and Bleachers, etc.
- Signs posted about handwashing and protective measures
- Bus Driver Compartment Barriers
- Increased the School Nurse availability
- Social Distancing Floor Markings

Be advised, no amount of procedures can entirely mitigate the risk of catching a contagious illness at school or anywhere else. We must all do our part to alleviate these risks to keep staff and children in our building. As we navigate the challenges that 2020 has posed to us all, we now, seemingly more than ever, need to work together for our youth.

We believe our preparation and the due diligence within our plans, along with your cooperation in carrying out the procedures, will keep our students and staff healthy and continue learning. We do know that the circumstances regarding the ever-changing impact of the pandemic will require a joint effort to pivot our learning structures on short notice. Do not be alarmed when quarantines affect our school. Instead, be prepared.

For your awareness and cooperation, I share the [RSD Return to School Plan](#). The plan and associated documents are living documents that will change with the circumstances 2020 continues to present to us. Evidence of this is how my announcement on July 22 that we would return to school without requiring face coverings was negated by the Governor's mandate. It forced us to pivot on our plans. Be advised that I will continue to act on guidance from the CDC, Dodge County DHS, and the DPI as I always have. I recognize the enormous weight of the decisions that lay before us in the upcoming year. They are ones I will certainly carry with me forever as the pandemic has for each of us, all in our own ways, as we move forward.

I am proud to serve the Randolph community during this unprecedented time. I look forward to seeing you all soon.

Yours truly in earnest,

Mr. Ty Breitlow
District Administrator



RETURN TO SCHOOL PLAN

The Return to School Plan was shared earlier this month with the community, students, and staff. You can find the Return to School Plan in detail at the following link:

[RSD Return to School Plan Detail](https://docs.google.com/presentation/d/1AOHgB-gHytyxub_Ro-uSX-xset9yM0OFBKcM8ocoboo/edit?usp=sharing) https://docs.google.com/presentation/d/1AOHgB-gHytyxub_Ro-uSX-xset9yM0OFBKcM8ocoboo/edit?usp=sharing
[Return to School Guidelines](#) [COVID Self Screening Tool](#)

Randolph School District Return to School Plan

For the 2020-2021 School Year

Published: August 3, 2020

www.rsdwi.org

Guidance for Return to School planning came from:

[Our Local Survey Data](#)

[CDC Considerations for Schools](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html) <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

[American Academy of Pediatrics: Guidance for School Reentry](https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/)

<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

[Department of Public Instruction: Education Forward](https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/Education_Forward_web.pdf)

https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/Education_Forward_web.pdf

[School Health Services Interim COVID-19 Infection Control and Mitigation: Toolkit](https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/School_Health_Services_Interim_COVID-19_Infection_Control_and_Mitigation_Toolkit.pdf)

https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/School_Health_Services_Interim_COVID-19_Infection_Control_and_Mitigation_Toolkit.pdf

[Dodge County Public Health](https://www.co.dodge.wi.gov/government/departments-e-m/human-services-health-department/coronavirus-information)

<https://www.co.dodge.wi.gov/government/departments-e-m/human-services-health-department/coronavirus-information>

[Columbia County Public Health](https://www.co.columbia.wi.us/columbiacounty/hhs/HealthHumanService/PublicHealth/Coronavirus/tabid/9196/Default.aspx)

<https://www.co.columbia.wi.us/columbiacounty/hhs/HealthHumanService/PublicHealth/Coronavirus/tabid/9196/Default.aspx>

[U of Southern Miss: Considerations for Sports and Events](https://custom.cvent.com/C3999E5286104F469BCA4EFFE0240F281/files/b8697ed424d14c2c8666740c1dc8d7fa.pdf)

<https://custom.cvent.com/C3999E5286104F469BCA4EFFE0240F281/files/b8697ed424d14c2c8666740c1dc8d7fa.pdf>

Randolph School District and it's families need to be ready to...

PIVOT

...should there be a mandate or
we are forced to do so.

Health and Safety Procedures

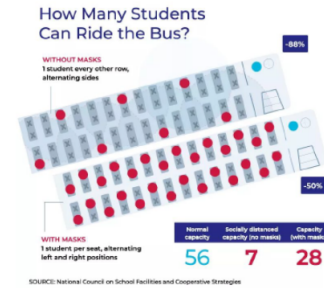
- RSD is asking that parents do a self symptom check prior to sending their student(s) to school. Please use the COVID Self Screening Tool. https://docs.google.com/document/d/1KZ9dkufqveAl_SahDb2xnlUdFAyHq-hEi5iPHFu8wM6s/edit?ts=5ef2606a
The ability to keep our school open and in person is dependent on parent/guardians keeping sick children home.
- Staff symptom checks will be monitored daily.
- What happens when a student is sick at school?
https://dpi.wi.gov/sites/default/files/imce/sspw/pdf/Protocol_to_send_home_COVID-19_like_symptoms.pdf
- Students who display symptoms while at school will be placed in the designated "isolation room". Parents and/or guardians will be called and asked to **promptly retrieve their child within the hour**, and recommended to take him or her to their physician and follow their doctor's guidance.
- Students and staff suspected of COVID-19 will be quarantined as asked to stay home until they have met the COVID-19 Return to School Guidelines. https://docs.google.com/document/d/1Uy-1KPYIzrh8DsVUsdxk-zDHcr50W0eQ7wki_1aSow/edit
- Health information will be tracked, including when students/staff will be allowed to re-enter the building.
- Communication with Dodge and Columbia County Department of Health and Human Services will be ongoing.
- For more information, see the RSD Return to School Plan Detail <https://docs.google.com/document/d/1yfc3mC2FrgvYMHnUz7R-x09shEKDebGOIH00tWIA8/edit?usp=sharing>

Health and Safety Procedures Continued...

- Staff and students will be expected to practice social distancing, when and where possible.
- Student cohorts will be utilized as much as possible.
- Per Gov. Evers' order, students and staff will utilize [face coverings](#).
- Hand sanitizing stations will be available in every room.
- Handwashing will be taught and built into the school day.
- Water fountains will not be allowed with the exception of the water bottle refill stations. Students will be allowed clear water bottles.
- Sharing of materials will be minimized.
- Tri-fold desk barriers for every student.
- Outside space will be encouraged to allow optimal classroom social distancing.
- Visitors and volunteers will not be allowed at this time.
- Homemade food shared among the class will NOT be allowed.
- High touch point areas will be cleaned continuously.
- Rooms will be disinfected between class periods and student transitions.
- Cloth items will be removed out of classrooms.
- RSD Return to School Plan Detail <https://docs.google.com/document/d/1yfc3mC2ErqYMHnUZ7R-x09shFKDebGOIH00WfAt8/edit?usp=sharing>



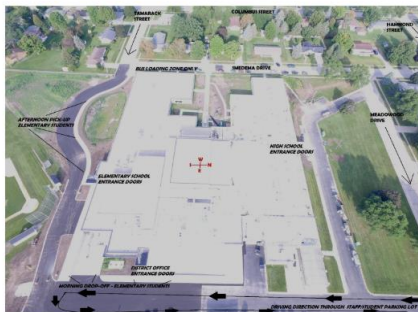
RSD Transportation Plans



- For the health and safety of all during the COVID-19 pandemic, **we encourage families to transport their own child(ren) to and from school to allow for more adequate social distancing.**
- Parents who opt-out of transportation services may change their status on a monthly basis.
- Upon bus entry, students will sanitize hands.
- Students must be masked while being transported.
 - Wear your face covering.
 - Cloth masks will be provided upon entry as needed.
- Students will have assigned seating.
 - Family members will be assigned to sit together.
- Weather permitting, windows will be open for ventilation.
- Bus drivers will have a barrier and/or a face covering.
- Students will be required to enter and exit the bus practicing social distancing.
- No alternate drop-off locations (grandparents' house, etc.).
- More information can be found at this link https://docs.google.com/document/d/1eRcp6NU7SiDDFhh2KJtGklbqatb9aRKZxE8tgYQ_a_s/edit?usp=sharing

Student Arrival and Dismissal

- The school building will be open to students at 7:45 a.m. and students **should report directly to their classroom and not congregate on playgrounds or common areas. The elementary playground is closed before the start of the school day.**
- **Parents are requested to remain in their cars when picking-up/dropping-off students** or if they choose to walk children to the doors a face covering must be worn.
- ES & MS students may receive and eat breakfast in cafeteria with building opening at 7:45 a.m.
- HS students may "Grab and Go" from the breakfast cart and **proceed to 1st period classroom to eat.**



Learning Options

Traditional Face-to-Face Instruction

- 5 days a week
- Grades K-12 (4K remains a Monday-Thursday schedule, Fridays are early childhood services)
- MS/HS 7:58 a.m. to 2:46 p.m. school day
- ES 8:00 a.m. - 2:45 p.m.
- 4K class times
 - AM class 8:00 a.m. to 10:45 a.m.
 - PM class 12:00 p.m. to 2:45 p.m.

Hybrid/Blended Model - Face-to-Face & Virtual Instruction

- Grades 6-12
- Changes to the model can be made on a quarterly basis (every 9 weeks)
- Subject to scheduling and graduation credit requirements
- Asynchronous (On-demand) and Synchronous Learning (Real-Time) options
- No transportation unless it coincides with already scheduled routes.

Virtual/Distance Learning Model - Online & Offsite Instruction

- Grades 4K-12
- For students/families who choose or are not able to physically attend school
- Asynchronous (On-demand) and Synchronous Learning (Real-Time) Options
- Can be structured through RSD faculty, Edgenuity or Between the Lakes Virtual Academy <https://betweentheakesacademy.org/>
- Changes to the model can be made on a semester basis

RSD In-Person Academic Plan

- Open house for all students will be 45 minute time slots on Wednesday, August 19th, between 5:00 p.m. and 8:00 p.m.
https://docs.google.com/document/d/1WMYuc2P_TkyMlupmq9Vo0JdfrHV8sz-m8sjHAM74Xs/edit?usp=sharing
- Attend five days per week in person 4K-12 Bell Schedule and Lunch Times
https://docs.google.com/document/d/1FDV18b00ibMQcTsr_RSiSuo_NClk6VYSKTMbrkrRY/edit?usp=sharing
- Implementing 1:1 for technology devices 4K-12
 - Grades 6-12 will take devices home daily
 - Internet hotspots available upon request
- 9/1 start date
 - Grades 4K-12 - staggered start for the first two days of school
https://docs.google.com/document/d/1WMYuc2P_TkyMlupmq9Vo0JdfrHV8sz-m8sjHAM74Xs/edit?usp=sharing
- Elementary School days run from 8:00 a.m. - 2:45 p.m.
- Middle/High School days run from 7:58 a.m. - 2:46 p.m. with co-curricular options starting at 3:20 p.m.
- Middle/High School AIM will run as it has in the past starting at 3:30 p.m.
- "Rocket Time" offered on Tuesdays and Thursdays from 2:50 p.m. - 3:20 p.m. for eligible students
- Elementary students stay in grade level cohorts as they participate in art, music, P.E. and guidance
- Standards based grading for elementary learners in person, hybrid, and virtual learning
- Letter grades for middle/high school students in person, hybrid, and virtual learning



Rocket Time (New for 2020-2021 School Year)

- 4K-12 grade students attending school in person who qualify are required to attend Rocket Time on Tuesdays and Thursdays from 2:50 p.m. to 3:20 p.m.
- Midterm grades and Fall assessment scores will determine placement in this learning opportunity
- Participation in Rocket Time will be re-evaluated at midterm and quarterly
- All other students will continue to have early release at 2:45 p.m.
- Transportation will be provided at 3:20 for students attending Rocket Time.
- Virtual/Blended learners will access staff using office hours
- Staff will attend training/meetings one day per week from 2:50-3:45
- Complete Rocket Time information can be found here
<https://docs.google.com/document/d/1wRExnZCk-0YnV3gLPWDrLvgG27ZibQG0ScmnH6Ujw/edit?usp=sharing>

Mental Health

- Universal Social Emotional Guidance Classes taught in grades K-7
- Health Classes taught in grades 6, 8, 10
- Elementary Counselor check-in with students 7:45-8:30 a.m.
- Elementary counselor small group social skills/problem solving during lunch, connect with virtual students in grades K-6 at least 1x per month during Rocket Time.
- Middle/High School students may make an appointment with the middle/high school counselor
- Middle/High School counselor offers individual planning, responsive systems, community resource networking, and problem solving.
- Lisa Roche, School Psych, can be reached by calling one of the school offices.
- RSD offers a partnership with Aspen Counseling out of Portage for on site private therapy. Families may contact the school counselors to obtain information on how to access these services follow the link: <http://www.rsdwi.org/community/aspen-family-counseling.cfm>

Food Service

- All food plated by Food Service Personnel
- ES and MS students will be in the cafeteria for breakfast
- HS will have a breakfast cart
- Lunches are staggered for social distancing
- Lunch lines will have floor markers
- Food Service Personnel will have PPE: mask, gloves, face shield and/or plexiglass
- **Microwaves are eliminated**
- Open campus is still allowed
- Milk and A la carte menu items are handed to students
- More Food Service information can be found by this link:
<https://docs.google.com/document/d/1ZaVeRiOiiNos7PEYc2eMzDdRzJLrm2TRN516HLYqo/edit?usp=sharing>



Closure Plan

- In the event of a COVID outbreak, our school district will follow guidance from Dodge County Public Health as constantly changing information could impede our local flexibility.
 - A closure plan is similar to a snow day in that we will make the best decision at the time of the event with the facts at hand.
- The possibility exists that the District **will need to pivot to virtual instruction** for cohorts and/or grade levels to allow for quarantine, deep cleaning or other such circumstances.
- With the above said, should we be directed to reduce the population capacity of the building, we will move the higher grade levels to virtual instruction with the intent to keep ES students face-to-face as much as we are able.
- In the event of a closure the following services will still be available:
 - Food Service
 - Nursing service
 - Mental Health Services to students and Staff
 - School Counselors
 - Instruction
 - Special Education Support
 - Tech Support

Co-Curricular Activities

- RSD Activities will continue the school year as originally planned, until further notice.
- RSD Athletics will have a newly adopted schedule per the WIAA.
 - Cross country will continue as originally planned on August 17th.
 - Volleyball and Football will both start practices on September 7th, with official schedules yet to be determined. The tentative schedules can be found in the August Newsletter.
 - For all co-curricular procedures, please follow link:

https://docs.google.com/document/d/1gHzabXc_AjvkX4nE2uAKvoNBOB-ebNtnJtUdA_Q2PWg/edit?usp=sharing
- Activities schedules will be fluid with changes to be expected as every District will be affected differently by COVID-19. **GO ROCKETS!**



Football Route



Volleyball Route

We look forward to the 2020-21 academic year, no matter what challenges it may bring because together...

WE ARE ROCKET NATION!

Elementary School Families - Ms. Christy Fay, Elementary Principal

Dear Randolph Elementary School Families,

This is a special welcome back to our Randolph Elementary School families as we return to the building in what looks to be our new normal. The teachers are as excited as the students to get school started although they know there will be some new procedures for use to learn too. Please ask questions and we will gladly answer them or refer you to someone who will have an answer.

While there have been many changes around us, it is important that we reassure ourselves and our students that there are many things that have stayed the same. Our teachers continue to be supportive, caring, and committed to learning better ways to serve students, families, and each other. Our classrooms still look and feel warm and welcoming even though we are wearing masks, adjusting materials to avoid sharing of materials as best we can, and practicing social distancing. Our playground, while it is closed before the start of each school day this year, will once again see students playing on structures as they laugh and reconnect with friends in smaller groups than in past years at recess. Our lunch program continues to offer healthy food options to students even though lunch periods have been separated to offer socially distanced seating for those in the cafeteria. Our office staff still includes the same helpful, friendly faces you have seen before. This year, you will see them with face coverings as Gov. Evers is requiring any people over the age of five to wear facial coverings indoors.

We are very pleased to say our school nurse, Katie Breitlow, will be in the building whenever students are this year to assist as we navigate the ramifications of COVID and how it is managed throughout the district. With that being said, I urge you to carefully review your emergency contact information during registration to include at least one or more emergency contacts living outside your home as authorized to pick up your child should he/she become ill during the day. It will be critical for a sick child to be picked up within the hour for the health and safety of your child and others.

For students attending in person, the building opens and students may enter between 7:45 a.m. and 7:55 a.m. Students will report directly to their first-period classroom upon arrival at 7:45 a.m. and 7:55 a.m. for an 8:00 a.m. start. Students participating in the breakfast program may enter the building at 7:45 a.m. and go directly to the cafeteria.

As we enter the school year, whether your student is attending virtually, blended, or in person, you will hear your student talking about having their own technology. This Fall, all students will be assigned a device for their use during the school year. Grades 4K-1 will be assigned an I-pad and grades 2-5 will be issued a Chromebook for school use. In this way we have the ability to pivot from in-person learning to virtual should the COVID situation warrant it.

We are excited to partner with families and the community as the 2020-2021 school year begins. Together, we will make this a great year. As always, please
Rockets!

Christy Fay
Elementary Principal
Special Education Director

Welcome Back!



Middle School / High School - Mr. Andy Kohn, Principal

Dear Randolph Middle/High School Families,

The Randolph School District is excited to welcome you back to a new school year as we continue to move forward despite the challenges the pandemic has placed in our lives. I'm thrilled to think about having our students back in the building and the excitement that comes from learning in the presence of others. There will be some new procedures and protocols to adhere to, but together we will do great things for our students.

Our teachers continue to work diligently to provide the students the best education possible. We have three new staff members this year. Ms. Gehrke is our new Music/Choir Teacher, Mrs. Baugher is our new Resource Aide, and Mr. Clark is our new Middle School Social Studies Teacher. Some other noticeable changes to the building include our classrooms receiving a new coat of paint and new flooring, and our high school hallways have new lockers as well.

COVID changes for this year will involve face coverings as Gov. Evers is requiring any people over the age of five to wear facial coverings indoors. This is also true outdoors wherever social distancing cannot be maintained. Also, sanitizing hands, rooms, materials, and high touch areas will be occurring regularly and you'll notice sanitation stations throughout the school. We are very pleased to say our school nurse, Katie Breitlow, will be in the building whenever students are to assist as we navigate the ramifications of COVID and how it is managed throughout the district. With that being said, I urge you to carefully review your emergency contact information during registration to include at least one or more emergency contacts living outside your home as authorized to pick up your child should he/she become ill during the day. It will be critical for a sick child to be picked up within the hour for the health and safety of your child and others.

For students attending in person, the building opens and students may enter through the HS entrance or HS parking lot doors between 7:45 a.m. to 7:55 a.m. The playground will be closed prior to the start of each school day. Students will report directly to their first period classroom upon arrival at 7:45 a.m. to 7:55 a.m. for an 8:00 a.m. start. MS/HS students will have a 7:58 a.m. Tardy Bell in place. Students participating in the breakfast program may enter the building at 7:45 a.m. and go directly to the cafeteria. High School students will have the option of using the Breakfast Cart for quick grab and go items that they can eat in their first period classroom.

As we enter the school year, whether your student is attending virtually, blended or in person, you will hear your student talking about having their own technology. This Fall, all MS/HS students will be assigned a Chromebook that will go back and forth daily for their use during the school year. In this way, we have the ability to pivot from in person learning to virtual should the COVID situation warrant it.

Again, we are excited to get the new year underway and work with our families and the community as a whole for the success of our students. Together, we will make this a great year. As always, please call or send an email if you have questions or concerns about school. Go Rockets!

Andy Kohn
Middle/High School Principal



Welcome New Randolph School District Staff Members

Benjamin Clark, Middle School Social Studies Teacher

Hello RSD community! My name is Ben Clark. I'll be taking over as the new Middle School Social Studies Teacher. As a graduate of Randolph High School in 2013, I'm excited to be back in the district and the community. I look forward to catching up with some familiar faces and meeting many new ones! Go Rockets!



MacKenzie Gehrke, General Music and Choir Teacher

Hello! My name is MacKenzie Gehrke, and I am Randolph's new general music and choir teacher. I am so excited to begin working here and learn more about Randolph. This past May I graduated from UW-Milwaukee with my degree in music education. I grew up in a small town from Northeast Wisconsin called Sobieski and went to Pulaski Community School District. I have wanted to be a music teacher since I was 12 years old, and I could not imagine doing anything else with my life. My passion is to provide beautiful experiences through music for my students and help them to discover what they are passionate about. After finishing in Milwaukee I wanted to return to my small town roots, and I am so happy to have found myself here. Let's all have a wonderful year!

Vince Propson, Activities Director, Physical Education and Health Education Teacher

My name is Vincent Propson and I am the new Randolph School District Activities Director. I am coming to Randolph from White Lake, Wisconsin where I served as the Athletic Director, Physical Education Teacher, and Health Education Teacher for pre-kindergarten to twelfth grade for the White Lake School District. At White Lake I represented both the Middle School football program and Boys Varsity Basketball program as the head coach, as well as organized various youth sport programs for the Elementary School. I also functioned as the school's strength and conditioning reference for athletics. My passion for strength and conditioning began during my internship at a local sports performance facility, AdvantEdge, in Marquette, Michigan. Marquette is the home to Northern Michigan University, my alma mater. While in Marquette I trained as a student-athlete and worked as an Assistant Trainer. This passion carried with me as I taught physical education at Fond du Lac High School, where my lessons focused on strength, speed, conditioning, and mobility as parts of a lifetime fitness curriculum. Throughout my time at Fond du Lac I furthered my education and obtained my Certified Physical Preparation Specialist certificate.

I am very excited about my new endeavor as the Activities Director, Physical Education Teacher, and Health Education Teacher for the Randolph School District. These are positions that I know I will bring passion and energy to each day. I look forward to personally introducing myself and working with the staff and students of the Randolph School District once we all return to school.



Miranda Baugher, Middle/High School Special Education Aide

My name is Miranda Baugher. My family and I moved to Randolph 2 years ago from Central Illinois. I'm married and have 2 children that attend Randolph School. I have subbed for the last year and a half and have loved getting to know everyone. In my spare time I enjoy spending time with family and traveling. Fall is my favorite season, while organizing and gardening are a couple of my hobbies. I'm excited to start this year at such a wonderful school.

RANDOLPH SCHOOL DISTRICT GENERAL FEE SCHEDULE 2020-2021

Registration Fees

PreK-Grade 12 \$ 0.00

Other Fees

Physical Education Lock \$ 6.00
 Band Uniform Cleaning \$ 3.00
 Instrumental Rental \$15.00
 per month for flute, clarinet, and trumpet
 Instrumental Maintenance \$10.00
 per semester (excluding flute, clarinet, and trumpet)
 Technology Education Class Cost of materials

Athletic Fees

Football Fee \$40.00
 Other High School Sports (each) \$15.00
 Middle School Sports (each) \$ 5.00
 (Family Cap per year) \$150.00

Sports Passes

Trailways Conference admission:
 Elementary School Students \$3.00
 Middle School Students \$3.00
 High School Students FREE
 Adults \$4.00

School Breakfast, Lunch & Milk Prices

<u>Lunch</u>	<u>Daily</u>	<u>Weekly</u>
Grades K-5	\$2.85	\$14.25
Grades 6-8	\$3.05	\$15.25
Grades 9-12	\$3.20	\$16.00
Adults	\$3.85	\$19.25
Reduced Lunch	\$.40	\$ 2.00

Second Serving of Main Lunch Entrée - \$ 1.50
Ala Carte - depends on item (cookie, bar, ice cream treat, beverages)

Breakfast

	<u>Daily</u>
PreK-Grade 12	\$1.40
Adults	\$1.80
Reduced Breakfast	Free

Milk

Individually at Lunch - \$.35 per carton
 PreK-Grade 5 Morning Milk Program - \$.35 per carton

Save Time Pay On Line with
[e-Funds Online Payments](#)
 via the RSD website



2020-2021 STUDENT REGISTRATION (Returning & New Students)

“Online Registration” for the 2020-2021 school year is open until Tuesday, August 11. Please complete the online registration as soon as possible. Your early registration will help the school district gain a better idea of how many students will be returning to school “in person” and how many will be returning using our “virtual” option. (Please understand that the option to attend “virtual” learning would be a commitment for at least the first nine weeks of school.) You can indicate your choice in the “Return to School Questionnaire” portion of online registration. The Return to School Questionnaire also addresses transportation needs for those that are eligible. The sooner we have this information, the easier it will be to finalize transportation needs and address any transportation concerns

If you do not have or do not remember your Skyward Family Access login ID, password, or family ID number, please contact the appropriate school office.

Gloria Fuller at the Elementary School office (920-326-2431) or Nicole Heberer/Tricia Rataczak at the Middle/High School office (920-326-2425).

HOMEROOM ASSIGNMENTS

Elementary and Middle School homeroom assignments can be viewed in Skyward Family Access under the Student Info tab.

RANDOLPH GRADES 4K-12 STAGGERED START

The Randolph School District has a special procedure this year for all students in grades PK-12 to start school in the Fall. To help ease the children into the changes in routines, half of the students in each class will attend school on Tuesday, September 1 and approximately half of the students in each class will attend school on Wednesday, September 2. Parents/Guardians will be informed which day their student(s) first day will be by our Skylert system prior to Open House on August 19.

Reducing the number of students attending school the first two days will give teachers an opportunity to introduce students to the routines of school with a small group of their peers. Hopefully, this will help soothe any fears, alleviate any anxieties, and get the children started off to a wonderful year in a calm, caring manner.

Staggered Start Week - Starting Tuesday, Sept. 1st

The first two days of school will be our Staggered Start days, where small groups will be introduced to all the new school routines. Students will stay all day, learn and practice routines such as lunchroom procedures, recess, school and classroom rules, etc. Your child will either attend Tuesday OR Wednesday for this small group class. All children will attend school on Thursday and Friday. We will make every effort to have children from a given family attend on the same day. A Skylert will be sent to indicate the day your child will be attending school for the staggered start. Please call the school office at 326-2431 or 326-2425 with questions.

Week of September 8th: All Day, Every Day

All students will start their all-day, five-day a week schedule. This exciting time may bring up new questions or concerns; we encourage you to share them with your child's teacher or school counselor.

We hope to provide every student with a positive, encouraging start to the school year, and appreciate your support very much. Thank you for your cooperation!



RANDOLPH GRADES 4K-12 OPEN HOUSE

Please note the following schedules:

Wednesday, August 19th: Open House

45 minute staggered drop in with no formal presentations.

We are so excited to see you back in school. This school year, we are asking that families come to Open House using the staggered schedule below as a guideline. During the school year, students and families will be expected to wear masks while in the school. Open House is the perfect opportunity for students to practice wearing a mask.

A-F Last Names - 5:00-5:45 p.m.

G-L Last Names - 5:45-6:30 p.m.

M-R Last Names - 6:30-7:15 p.m.

S-Z Last Names - 7:15-8:00 p.m.

Students/Families drop off supplies, decorate locker, meet teachers, pick up agenda, syllabi if needed.
No formal presentation.

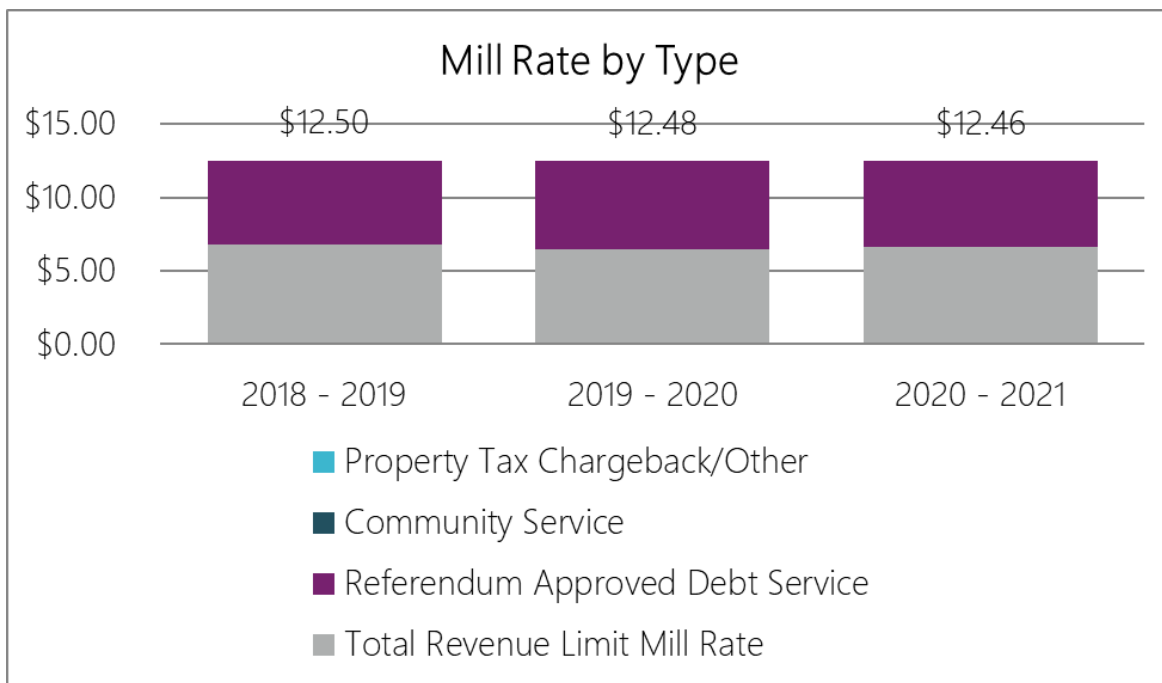
Thanks!
Randolph School District Staff

Come Join Us
for an
OPEN HOUSE

Business Office - Mr. Ryan Cashman, Director of Business Services

Welcome to another new school year which will bring on new changes and challenges as we navigate through unprecedented times and uncertainty. The magnitude of what has transpired over the past several months has yet to fully reveal itself in terms of public education funding in Wisconsin. We are currently operating under one of the most encouraging state biennium budgets that school districts have had in years and it is further demonstrated in the financials of the Randolph School District. As inevitable as change will be in the coming months due to COVID-19 and legislative uncertainty, I would like to illustrate some historical facts and educated projections that members of the Randolph Community can be proud of.

The Randolph School District continues to successfully strive to keep property taxes affordable. Conservative budgeting, responsible fiscal management, and increasing property values have allowed the district to realize a 7.85% decrease in the School Based Mill Rate since 2016. The projected Mill Rate, or amount of tax dollars from the school per \$1000 of assessed property value, continues to fall in 2021 to \$12.46. This is down from \$13.54 in 2016 and \$13.27 in 2017. Previous and next year mill rate illustrations are shown below.



In addition to decreasing the Randolph School District’s tax impact, a capital improvement fund was created in July of 2017 to serve as a savings account for capital expenses, such as a new roof for the older portion of the building, beginning in the summer of 2022. This fund has grown to over \$700,000 as of June 2020 and will help to mitigate the impact large dollar expenses will have on the district’s budget. Please see the illustration regarding this fund below:

Fund Balance- Fund 46	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
Fund 46 Revenues	\$100,000	\$150,186	\$251,078	\$201,500	\$3,000
Fund 46 Expenditures	\$0	\$0	\$0	\$0	\$0
Surplus (Deficit)	\$100,000	\$150,186	\$251,078	\$201,500	\$3,000
Fund Balance	\$100,000	\$250,186	\$501,264	\$702,764	\$705,764

Ryan Cashman
Director of Business Services

Summer School Activities



Follow Randolph School District:

Randolph School District
Randolph High School Athletics
Randolph PTO

Follow Randolph School District:

@RocketsRSD
@RocketsRandolph



Technology - Mr. Craig Johnson, District Technology Coordinator

We are going 1:1 this year with Chromebooks and iPads throughout the district.

Chromebooks will be provided to all students grades 2 - 12.

The focus of providing Chromebooks in the Randolph School District is to provide current tools and resources to the 21st Century Learner. Excellence in education requires that technology be seamlessly integrated throughout the education program. Increased access to technology is essential, and one of the learning tools of 21st Century students is the Chromebook. The individual use of Chromebooks is a way to empower students to maximize their full potential and to prepare them for post-secondary education and the modern workplace.



Students will take home their Chromebooks each night with a school provided carrying bag to help protect against damage. They are to be charged and brought back to school each day ready for use. A fully charged Chromebook should last the entire school day.

Should a Chromebook become damaged or inoperable, there is now a tech support website for students and a support ticket can be generated. If you are unable to access the website, please call the school office and ask to be transferred to me.

iPads will be provided to each student grades 4k - 1. iPads and apps used at this level provide learning opportunities where students can learn together and independently. iPads have apps where students can learn to count, read and also utilize web based learning.

Craig Johnson
District Technology Coordinator

School Nurse - Mrs. Katie Breitlow, School District Nurse

The start of the 2020-2021 school year is anything but defined with the ever-changing COVID-19 global pandemic. No matter where you stand in your beliefs about COVID, as there is a lot of conflicting information, be reminded that this is uncharted territory and RSD will follow the recommendations of CDC, DHS and DPI along with surrounding districts in determining when to send sick students home and when to allow them back to into school. As the school year is quickly approaching, don't forget to practice good hygiene etiquette with your child including washing your hands, coughing and sneezing into your elbow, physical distancing, wearing your mask, and not touching your face.

To keep our students and staff safe and healthy and continue learning, parent/guardian cooperation is critical, especially regarding [when to keep sick children home](#). Moreover, it is essential to have up to date parent and emergency contact (phone and email) information and that ill students will be picked up as soon as possible and within the hour of being contacted.

So there are no surprises, I encourage you to review the [COVID Protocol](#) and [Return to School Guidelines](#) that will be followed by RSD. I look forward to getting the school year starting and working together during these unique times. #RocketStrong

Katie Breitlow, RN
Randolph School District Nurse



NURSE'S NEWS - Important Reminders



- **Immunizations**

Given the current environment and the COVID-19 global pandemic, it is critical to ensure all students are up to date on their vaccines. Immunizations, including the influenza vaccine this fall, is essential for protecting people and communities from vaccine-preventable diseases and outbreaks, and for reducing the burden of respiratory illness during the upcoming influenza season. If your child is entering Pre-K, Kindergarten and/or 6th grade – now is the time to make sure their immunizations are up-to-date, and they have a [Student Immunization Record](#) form completed, as required by Wisconsin State Law. A list of immunization requirements can be found on our website or [Wisconsin Immunization age requirements](#). If you have questions if your student is up to day or how to get your child vaccinated, call your medical provider or RSD School Nurse, Katie Breitlow.

- **Nut Aware**

We are a **nut aware** school district – please avoid bringing nuts into school in order to keep our students safe. We will require students to wash their hands before and after lunch with soap and water to prevent spreading nut and other food contaminants. As a reminder, there is no eating on school buses for safety reasons. Please have a conversation with your child to make them aware of the importance. For a list of items and/or more information regarding nuts and other food allergens please visit: <https://snacksafely.com/safe-snack-guide/>.

- **Medication**

If necessary for your student to take medication at school, it is the parents/guardians responsibility that a medication consent is completed **annually** before being allowed to be administered at school. All prescription medication must be **signed by your child's physician**. Medication and health forms along with current and new information is available at www.rsdwi.org. Feel free to check the Health tab under “District” and “Families” as frequently as needed.

Katie Breitlow, RN

Mandatory Immunization Information

Immunization requirements for all grade levels (4K – 12) are specified on the Student Immunization Record. If you are uncertain of your child's status, please consult with your health care provider, or you may view your child's record on the Wisconsin Immunization Registry (WIR); (<https://www.dhfs.wisconsin.gov/immunization>). This is a secure computerized system for tracking immunizations given by health care providers in Wisconsin. You will be asked for identifying data in order to access your child's record. If you have difficulty, contact your health care provider to ensure that he/she has entered your child's identifying data into the system.

Since schools are required to review student immunizations annually, it is helpful if you complete the Student Immunization Record when your child receives new immunizations and return to the school office.

If you choose to waiver any vaccine, please complete the information under Step 4 on the Student Immunization Record form and return to the school office.

Medication Consent Form

For the safety, health, and needs of our students, the Randolph School District medication administration policy is clear and no exceptions can be made. The process outlined below will assist in your child's medication being properly stored, handled and delivered.

- Before any medication can be given at school, there must be a new medication consent form completed for each school year (see form below).
- All prescription medication must be signed by both the physician and parent. Over-the-counter medication consent form (Tylenol, tums, Motrin, etc.) only needs parental consent.
- In order for any medication to be administered at school, a complete medication consent form needs to be on file in school, along with the directions for administration and storage of the medication. Any medication changes that occur throughout the school year will need a new medication order from your child's physician.
- If your child uses an inhaler and/or epi-pen and plans to self-carried, make sure the bottom of the medication consent form is completed by their physician.
- All medication needs to be brought in by an adult, in its original, updated, and properly labeled container.

Forms are available in each school office and/or online. If you have any questions, feel free to contact the school nurse at 326-2431.

Medication Consent Form

Student Name _____ Birth Date _____ Grade _____

Physician Name (for prescription medications) _____

Physician Phone Number (for prescription medications) _____

Medications are to be given at home whenever possible. If it is necessary for a student to receive medications at school, all appropriate portions of this form **MUST** be completed before medications can be given at school. One form is required for **each** medication. All medication must be in original over-the-counter container or original prescription container.

Name of medication _____

Reason for medication _____

Dosage _____ Frequency _____

Route: Mouth _____ Injected _____ Inhaled _____ Other Route (specify) _____

Time to be given at school _____ Dates to be given From: _____ To: _____

If medicine is to be given on an as needed basis (PRN) state conditions under which medication is to be given _____

Possible Side Effects _____

*Permission is given to the school to administer early AM dose of medication if forgotten at home (per parent/guardian request) **YES NO**

PARENT/GUARDIAN CONSENT: (complete for all medications/procedures at school)

- I request and authorize that this medication be administered at school by school personnel.
- I will supply medication in its original, updated, properly labeled container. (Request extra bottle from pharmacists)
- I will obtain a new physician order and notify the school in writing of any changes for prescription medications.
- I authorize school personnel to exchange information verbally or in writing with my child's physician regarding this medication or the conditions for which it is prescribed.
- I further understand that parent/guardian/responsible adult should deliver all medications to the school and pick up remaining medication at the end of the year.
- I understand that non-medically trained personnel will give medication.
- I agree to hold the School District, its employees, and agents who are acting within the scope of their duties harmless in any and all claims arising from the administration of this medication at school.
- My signature indicates that I have fully read and understood the above information.

Signature of Parent or Legal Guardian _____ Date _____

Home phone or cell _____ Work phone _____

Physician order: (complete for all prescription medications/procedures)

The above medication/procedure is to be administered/performed during the school day in accordance with the above instructions and agreements. I agree to accept communication about student/medication/procedure and understand non-medically trained school personnel will give medication.

ASTHMA INHALERS AND EPI-PENS ONLY: This student and his/her parents/guardians have been instructed in self-administration and the student may carry inhaler or epi-pen and self administers in school. YES _____ NO _____

Physician Signature _____ Date _____

SOURCE:

DATE APPROVED: March 21, 1991

DATE REVISED: December 21, 2015, March 11, 2019

WHERE TO DROP OFF & PICK UP YOUR CHILDREN

PreKindergarten through Grade 5 Students – May enter through the Elementary School Entrance Doors on the south side of the school or at the Smedema Drive entrance near the third grade doors. The school building will be open to students at 7:45 a.m. and students, wearing masks, should report directly to their classroom and not congregate on playgrounds or common areas. The elementary playground is closed before the start of the school day. Parents are requested to remain in their cars when dropping-off students or if they choose to walk children to the doors to please wear a face covering and park in guest parking in the main lot.

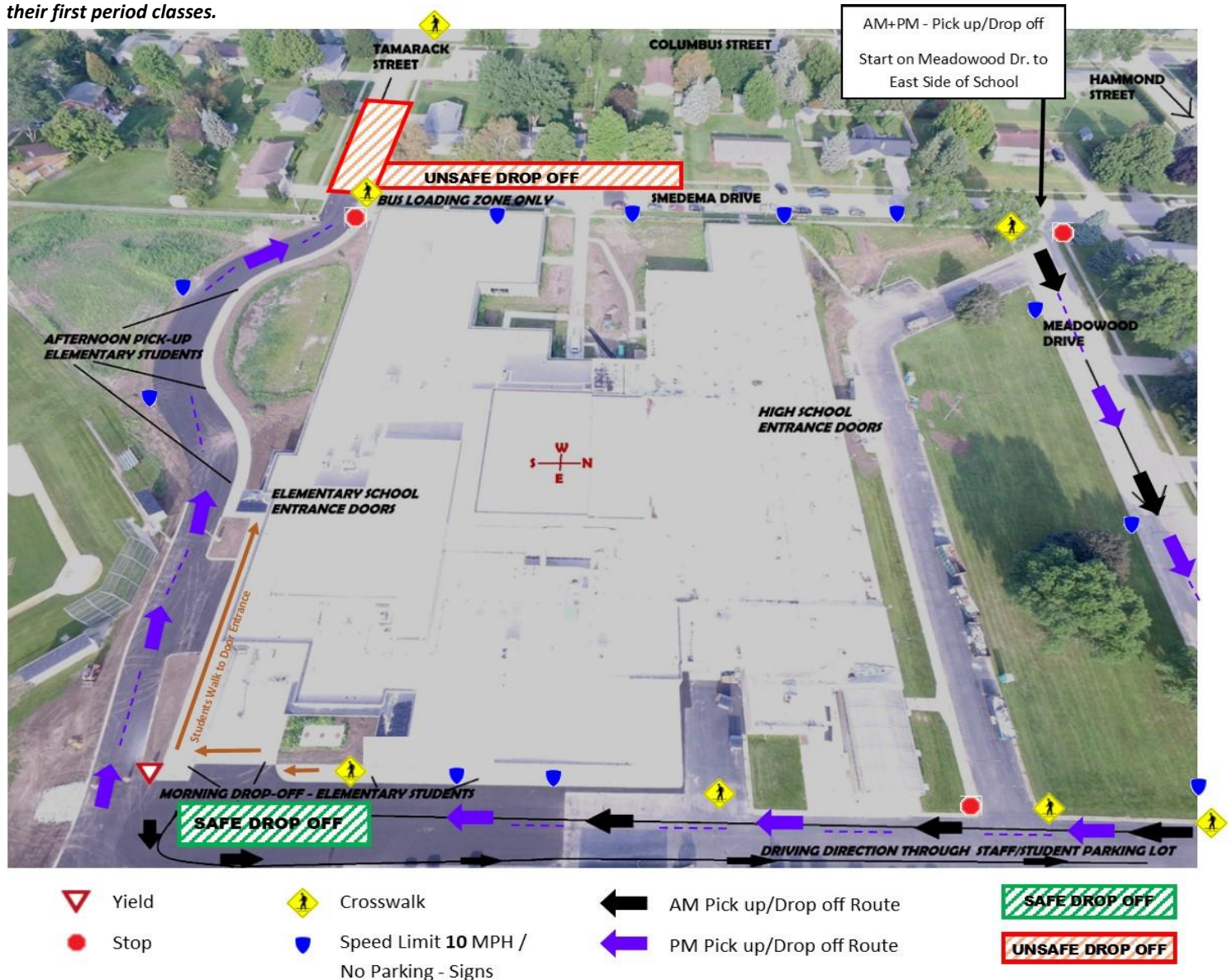
Parents who drive students to school may drop off PreK-5 students by traveling down Meadowood Drive, into the staff/student parking lot and drop off near the entrance of the District Office. Students will then take the sidewalk around to the Elementary School Entrance Doors. Vehicles will make a turn through the parking lot in order to exit back out onto Meadowood Drive. The gates will be closed in the morning and throughout the school day. The gates will be open for after school pick up of children at 2:45 p.m. (or 3:20 p.m. if they are in Rocket Time). Parents must still enter via Meadowood Drive, go through the parking lot and can then pick up students on the south side of the school. Parents are requested to remain in their cars when picking-up students or if they choose to walk children to the doors to please wear a face covering.

Grades 6 through Grade 8 Students – May enter through either the Elementary School Entrance Doors wearing a mask if they are eating breakfast at 7:45 a.m. or the High School Entrance Doors after 7:45 a.m. Students will be dismissed out the middle school door on Smedema Drive or at the High School Entrance Doors at 2:45 p.m. (or 3:20 p.m. if they are in Rocket Time).

Grades 9 through Grade 12 Students – May enter through the High School Entrance Doors wearing a mask and report directly to their first period class after 7:45 a.m. Parents may also pick up in front of those doors at 2:45 p.m. (or 3:20 p.m. if they are in Rocket Time).

Grades PreKindergarten through Grade 12 Bussing - Students, wearing masks, will be dropped off on the south side of Smedema Drive. Students in 4K-5 enter through the gate and into the school building after 7:45 a.m. Middle/High school students will walk to the high school entrance doors to enter the building wearing a mask after 7:45 a.m. If the bus arrives prior to 7:45 a.m., students in grades 4K-5 will remain in their assigned seats until 7:45 a.m. Students in grades 6-12 may exit the bus and walk toward the high school entrance.

The playground is unsupervised and closed prior to the start of the school day. Students may enter the building after 7:45 a.m. At that time, K-8 students participating in breakfast will report to the cafeteria through the elementary office doors. All others will report directly to their first period classes.



2020-2021 Bus Route Transportation

If you are in need of Bus Transportation please contact the District Office as soon as possible, at 326-2427, ext. 1103. We will explain the new safety and health precautions for bus transportation this 2020-2021 school year. Bus route drivers will be contacting families with approximate pick-up and drop-off times. If you have not received a call by Wednesday, August 26th and need transportation for your child(ren), please contact the district office.



Bus and Van Drivers

Randolph School District is hiring part-time flexible bus drivers. A CDL- S & P license is required or able to be obtained.

Also substitute large van drivers. No experience necessary, will provide training if interested.

Contact Sarah Jaeckel at (920) 326-2427 ext. 1103.



Staff - Substitutes

The Randolph School District is in need of substitute teachers, aides, food service workers, clerical, and custodians.

Please contact the district office at (920) 326-2427, ext. 1103, if you're interested or have any questions.

Applications can be found on our website under our District Tab, Employment Opportunities. <http://www.rsdwi.org/district/employment-opportunities.cfm>



FROM THE RANDOLPH VILLAGE POLICE DEPARTMENT:

CROSSING GUARD INFORMATION

The first day of school at Randolph Elementary/Middle/High School will be September 1, 2020. The normal working hours will be 7:15-8:15 a.m. and 2:45-3:45 p.m. The work hours will be adjusted as necessary for dates with late start and early release.

A crossing guard will be located at: the intersection of Tamarack Street and North Columbus Street. Elementary staff will assist students in crossing at the intersection of Tamarack Street and Smedema Street both before and after school as well. We ask all parents to educate your children as to the location of the crossing guard and to follow the directions of the crossing guard to assist in safely getting children to and from school.

***If you are interested in becoming a crossing guard, please contact the Randolph Police Department.**



TRAFFIC CONTROL DURING SCHOOL HOURS

When exiting the school property, using the driveway on the south side of the school there will be a sign posted stating **NO RIGHT TURN DURING SCHOOL HOURS**. When exiting the school, traveling west on Meadowood Drive there will be a sign posted **NO LEFT TURN DURING SCHOOL HOURS**. These signs will prohibit making right or left turns onto Smedema Drive. The purpose of this is to prevent congestion and make it safer for the kids crossing Smedema Drive both coming to and going from school.

"School Hours" include the time when the students are walking to and walking home from school. Generally, we are talking between the hours of 7:00 a.m. to 4:00 p.m.

Activities and Athletics - Mr. Vince Propson, Activities Director

Rocket Nation,

My transition as the new Activities Director has been an exciting whirlwind of changes that has been muffled by the seriousness of COVID-19. The WIAA has untouched the August 17th start date for Cross Country, but pushed back the start date for both Volleyball and Football to September 7th. With an extra month to prepare for Fall athletics, the Randolph School District will continue to run our 5PM - 8PM High School summer school strength and conditioning program, *Randolph Athletes Committed to Excellence* (RACE), until August 27th. As a reminder, the night RACE program is open to all Randolph High School students, not just athletes. Non-WIAA activities will continue as originally planned unless directed otherwise.

All activities will continue to follow the ever-changing guidelines as recommended by the Center for Disease Control (CDC), Department of Public Instruction (DPI), and Dodge County - Department of Health Services (DHS). It is the goal of the Randolph School District to participate in as many contests as possible, yet ensuring the health of our students and community when doing so.

I look forward to providing your students with unparalleled opportunities.

Vince Propson, Activities Director

Athletic Passes 2020-2021

Randolph High School Sports Passes

For the 2020-2021 school year, there will be a Family All Sports Pass and an Individual All Sports Pass. These passes will admit the bearer to all regular home games for the entire year. The Family Sports Pass will cost \$120 and will include all immediate family members that are still living in that household. The Individual Sports Pass will cost \$35. A pass admits the bearer and is non-transferable. WIAA tournaments are not included. These passes are available in the High School Office or at the ticket booth before games. We will no longer be offering the punch cards for Fall and Winter Sports.

Randolph High School Students

All Randolph High School students will be admitted into all regular season events FREE by checking in at the admissions table. WIAA tournaments are not included.

Senior Citizen Passes

The Conference sanctions a pass for senior citizens which admits the bearer to conference sponsored contests at some sites. This is a free pass which is issued by the school in the community in which the senior citizen resides. District residents who have reached the age of 55 are entitled to this pass. Please check with the High School Office. WIAA sponsored tournaments and contests are not covered by this pass.

Fall Sports Schedules 2020-2021



The following adopted schedule for the volleyball and football seasons. Cross country has remained untouched and, at this time, will continue as planned. We are currently working to fill a schedule for volleyball and football. Therefore, additional games may be added to this schedule, and as a result of COVID-19, some games may be taken off of the schedule. This is a tentative schedule as of the end of July with changes to be expected.

For the most updated athletic schedules visit the Randolph School District website at <https://www.rsdwi.org>.

Football - Varsity

Date	Team/Location *BOLDED IS HOME	Time
9/25	Johnson Creek	7:00 PM
10/2	Cambria/Friesland	7:00 PM
10/10	SJMA	7:00 PM
10/16	TBD	7:00 PM
10/23	Lourdes Academy	7:00 PM
10/30	Fall River/Rio	7:00 PM
11/06	Deerfield	7:00 PM

Volleyball - Varsity

Date	Team/Location *BOLDED IS HOME	Time
9/21	Cambria/Friesland	7:30 PM
9/24	Rio	7:30 PM
9/28	Fall River	7:30 PM
9/29	Johnson Creek	7:30 PM
10/01	Markesan	7:30 PM
10/06	Montello	7:30 PM
10/08	Green Lake/Princeton	7:30 PM
10/10	Pardeeville	7:30 PM
10/13	Tri	5:00 PM

Volleyball Girls MS

Date	Team/Location *BOLDED IS HOME	Time
9/15	Markesan	4:30 PM
9/17	Rio	4:30 PM
9/22	Montello	4:30 PM
9/24	Randolph Christian	4:30 PM
9/28	Deerfield	4:30 PM
9/29	Fall River	4:45 PM
10/05	CWC	4:30 PM
10/06	Dodgeland	4:30 PM
10/08	Pardeeville	4:30 PM
10/15	Hustisford	4:30 PM
9/15	Markesan	4:30 PM
9/17	Rio	4:30 PM

Football - JV

Date	Team/Location *BOLDED IS HOME	Time
9/28	Johnson Creek	6:00 PM
10/05	Cambria/Friesland	6:00 PM
10/12	Watertown Luther Prep	6:00 PM
10/26	Lourdes Academy	6:00 PM
11/2	Fall River/Rio	6:00 PM

Volleyball - JV

Date	Team/Location *BOLDED IS HOME	Time
9/21	Cambria/Friesland	6:00 PM
9/24	Rio	6:00 PM
9/28	Fall River	6:00 PM
9/29	Johnson Creek	6:00 PM
10/01	Markesan	6:00 PM
10/06	Montello	6:00 PM
10/08	Green Lake/Princeton	6:00 PM
10/10	Pardeeville	10:00 AM
10/13	Tri	5:00 PM

Volleyball - JV2

Date	Team/Location *BOLDED IS HOME	Time
9/29	Johnson Creek	6:00 PM
9/26	Watertown Luther Prep	9:00 AM
10/01	Markesan	6:00 PM
10/03	Horicon	9:00 AM
10/06	Montello	6:00 PM

Cross County

Date	Team/Location *BOLDED IS HOME	Time
9/8	Markesan	4:00 PM
9/18	Rio	4:30 PM
9/24	River Bend Park	4:00 PM
10/15	Palmyra - Eagle	4:00 PM
11/2	Fall River/Rio	6:00 PM

For the most updated athletic schedules visit the Randolph School District website at <https://www.rsdwi.org>.

Food Service - Ms. Michelle Paul, Food Service Director

We have missed our students and we are excited to welcome them all back even if it means extra safety precautions! These safety precautions are in place for just that, the safety of our students and staff and to keep them in school. Below you will find a few things to expect in the cafeteria during meal service times. Please review them with your child(ren) so we all know what to expect.

All students will have cafeteria accessibility during their scheduled meal service times while practicing 6 feet social distancing. We will be utilizing the entire cafeteria for each grade group which is why lunchtimes will be changed for some grades. You will see markings on the floor to represent the 6 feet social distance, we are asking that students stay within those markings while standing in line for lunch and when returning trays to dish return window. Masks are required in the cafeteria while standing in line to get your meal. The food service staff will be plating all meals for the students to limit surface contact. We are not able to offer our fruit and garden bars at this time. Rest assured we will still offer fresh fruit and vegetables along with fruit cups and hot vegetables to meet the School Breakfast Program and National School Lunch Program meal requirements. Students will be asked to sit in designated seats in the cafeteria to also maintain social distancing.

The first month of school will be modified menus just until we see how our new routine will go. Be advised, for anyone who normally would use the microwaves in the cafeteria to heat up lunch, microwaves are not available until further notice to help with less surface contact. We apologize for this inconvenience but that is what needs to be in place at this time.

A la Carte will still be available to all MS and HS students during their scheduled lunch break. All snacks will be handed out to students by food service staff after lunch has been served. Please advise your students to wait until the lunch lines are done before going to get snacks.

We are implementing a Breakfast Cart at the High School level this year. High School students will have the opportunity to a "Grab and Go" breakfast in the High School lobby every morning from 7:45-8:05. We did a trial run last year and those that tried it really enjoyed it. Please encourage your high school students to check us out! Breakfast cost of \$1.40 will be charged to their lunch account so no cash exchange is needed, and if they qualify for free or reduced lunch, breakfast is FREE!! ES and MS students are also offered breakfast daily in the cafeteria from 7:45-8:00. Prices are the same and breakfast is highly encouraged for that healthy start to a great day. Check out our menus that are posted on the school website and posted throughout the school.

I recommend and encourage families to fill out the Free and Reduced Meals Application, you may be surprised to find that your family qualifies! The more families we have signed up for free and reduced meals the more educational funding our schools receive.

Thank you for your support of keeping our students and staff safe!

Michelle Paul, Food Service Director

We Need YOU!

FREE & REDUCED LUNCH APPLICATION



Would you like to make a difference in your child's school? Well, here's how!

Every year, your family receives a Free and Reduced Price Meal Application. It is important to fill out this form and return it to school for two reasons:

1. The application lets us know if your child is eligible for free or reduced price school meals. Children from families that qualify can receive free or reduced price lunch and free breakfast at school.
2. Applications are used to match funding our school receives for resources for students such as books and classroom furniture.

The application is easy to fill out and easy to understand. Also, you do not have to worry about your information being shared with others because application information is CONFIDENTIAL.

Michelle Paul
Food Service Director

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS FOR SCHOOL YEAR 2020-21

Dear Parent/Guardian:

Children need healthy meals to learn. **Randolph School District** offers healthy meals every school day. **Breakfast costs \$1.40; lunch costs Grades K-5-\$2.95; Grades 6-8-\$3.10 and Grades 9-12-\$3.20.** Your children may qualify for free meals or for reduced price meals. Reduced price is **FREE** for breakfast and **\$.40** for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals, when listed on the application.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school’s Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2020-2021

Household size	Yearly (\$)	Monthly (\$)	Weekly (\$)
1	23,606	1,968	454
2	31,894	2,658	614
3	40,182	3,349	773
4	48,470	4,040	933
5	56,758	4,730	1,092
6	65,046	5,421	1,251
7	73,334	6,112	1,411
8	81,622	6,802	1,570
Each additional person:	8,288	691	160

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail **Ty Breitlow, District Administrator- (920) 326-2427, ext. 1105; breitlowt@rsdwi.org**
3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Attn: Gloria Fuller, Randolph School District, 110 Meadowood Drive, Randolph, WI 53956; (920) 326-2431, ext. 2120; fullerg@rsdwi.org.**
4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact **Gloria Fuller, Randolph School District, 110 Meadowood Drive, Randolph, WI 53956; (920) 326-2431, ext. 2120; fullerg@rsdwi.org** immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and income.
5. DO I NEED TO FILL OUT AN APPLICATION IF MY CHILD ATTENDS A COMMUNITY ELIGIBILITY PROVISION SCHOOL (CEP)? **If your child attends a school that participates in CEP,** receipt of free breakfast and lunch meals does not depend on returning this application. However, this information is necessary for other programs and may be used to determine if your household is eligible for additional benefits.
6. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. **Log into**

your Skyward Family Access account via the Randolph School District website www.rsdwi.org (Select Skyward icon) to begin or to learn more about the online application process. Contact **Gloria Fuller at Randolph School District, 110 Meadowood Drive, Randolph, WI 53956; (920) 326-2431, ext. 2120; fullerg@rsdwi.org if you have any questions about the application process.**

7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **October 13, 2020**, or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
8. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.
9. MY CHILD(REN) QUALIFIES FOR BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children with BadgerCare Plus, Medicaid, or subsidized insurance may be eligible for free or reduced price meals, but it is based on household income and income size. Please submit an application to determine if your household qualifies.
10. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
11. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.
12. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Ty Breitlow, District Administrator, Randolph School District, 110 Meadowood Drive, Randolph, WI 53956; (920) 326-2427, ext. 1105; breitlowt@rsdwi.org.**
13. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
16. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.
17. WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call (920) 326-2427.

Sincerely,
Ty Breitlow,
District Administrator

Free and Reduced Lunch application forms and instructions will be available in the Elementary and Middle/High School offices. They are also located on the school's website at <http://www.rsdwi.org> under the Parents tab or you can apply online through your Skyward Family Access via the Randolph School District website.

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS for 2020-21 School Year

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in the Randolph School District. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order. If at any time you are not sure what to do next, please contact **Gloria Fuller, Randolph School District, 110 Meadwood Drive, Randolph, WI 53956, (920) 326-2431, ext. 2120; fullerg@rsdwi.org**.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children grades 12 or under AND are supported with the household's income; and
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth, or enrolled in a Head Start program.

<p>A) List each child's name. Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children in household than lines on the application, attach a second piece of paper with all required information for the additional children.</p>	<p>B) Enter the grade and the name of the school the child attends or mark n/a if not in school.</p>	<p>C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the children's names. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. <u>Foster children who live with you may count as members of your household and should be listed on your application.</u> If you are applying for both foster and non-foster children, go to step 3.</p>	<p>D) Are any children homeless, migrant, runaway or enrolled in a Head Start program? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway or Head Start" box next to the child's name and <u>complete all steps of the application.</u></p>
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STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FoodShare, W-2 Cash Benefits OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare.
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits.
- The Food Distribution Program on Indian Reservations (FDPIR).

<p>A) If no one in your household participates in any of the above listed programs:</p> <ul style="list-style-type: none"> • Leave STEP 2 blank or check "No" and go to STEP 3. 	<p>B) If anyone in your household participates in any of the above assistance programs:</p> <ul style="list-style-type: none"> • Write a case number and <u>name of the assistance program</u> you or any member of the household participates in for FoodShare, W-2 Cash Benefits, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact your case worker. Medicaid and BadgerCare case numbers do NOT qualify for free or reduced price meals. • Go to STEP 4.
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STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

How do I report my income?

- Use the charts titled "**Sources of Income for Children**" and "**Sources of Income for Adults**," printed on the back side of the application form, to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes. Many people think of income as the amount they "take home" (listed as "net pay" on paycheck stub) and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- Mark how often each type of income is received using the boxes to the right of each field.

3.A. REPORT INCOME EARNED BY CHILDREN

A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked “Child Income.” Only count foster children’s personal income if you are applying for them together with the rest of your household.

What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

3.B. REPORT INCOME EARNED BY ADULTS

List adult household members’ names.

- Print the name of each household member in the boxes marked “Name of Adult Household Members (First and Last).” When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- **Do NOT include:**
 - People who live with you but are not supported by your household’s income AND do not contribute income to your household.
 - Infants, children and students already listed in **STEP 1.**

C) Report earnings from work. Report all total gross income (before taxes) from work in the “Earnings from Work” field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed? Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

D) Report income from public assistance/child support/alimony/SSI/VA benefits. Report all income that applies in the “Public Assistance/Child Support/Alimony” field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as “other” income in the next part.

E) Report income from pensions/retirement/all other income. Report all income that applies in the “Pensions/Retirement/Social Security/All Other Income” field on the application.

F) Fluctuating Income. For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time; for example, school employees.

G) Report total household size. Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number MUST be equal to the number of household members listed in **STEP 1** and **STEP 3**. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

H) Provide the last four digits of your Social Security Number (SSN). An adult household member must enter the last four digits of their SSN in the space provided. You are eligible to apply for benefits even if you do not have a SSN. If no adult household members have a SSN, leave this space blank and mark the box to the right labeled “Check box if no SSN.”

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

An adult member of the household must sign the application. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print or sign your name. The adult filling out the application must print or sign their name in the signature box.

C) Return completed form to:
Attn: Gloria Fuller
Randolph School District
110 Meadowood Drive
Randolph, WI 53956

D) Share children’s racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children’s race and ethnicity. This field is optional and does not affect your children’s eligibility for free or reduced price school meals.

2020-2021 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

In Community Eligibility Schools (CEP), receipt of free breakfast and lunch meals does not depend on returning this application; however, this information is necessary for other programs.

Apply online at: You can apply online via your Skyward Family Access account. Select the Skyward icon off the Randolph School District homepage at www.rsddwi.org to log in with your Skyward Login ID and password.

STEP 1 List ALL infants, children, and students up to and including grade 12 who are Household Members If more spaces are required for additional names, attach another sheet of paper.

Definition of **Household Member**: "Anyone who is living with you and shares income and expenses, even if not related."

Child's First Name	MI	Child's Last Name	Grade	School the child attends or	<input type="checkbox"/> Foster Child <input type="checkbox"/> Homeless, Migrant, Runaway <input type="checkbox"/> Head Start
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

STEP 2 Do any Household Members (including you) currently participate in any of the following assistance programs: FoodShare, W-2 Cash Benefits, or FDPIR? Yes / No

If you answered **NO** > Complete STEP 3. If you answered **YES** > Write a case number here, then go to STEP 4 (Do not complete STEP 3)

Case Number	Program Name Required
<input type="text"/>	<input type="text"/>
Write only one case number in this space.	Medicaid and Badger Care do not qualify

STEP 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2) Flip the page and review the charts titled "Sources of Income" for more information.

A. Child Income

Sometimes children in the household earn income. Please include the TOTAL income earned by all infants, children, and students up to and including grade 12 listed in STEP 1 here.

Child income \$

How often?			
Weekly	Bi-Weekly	2x Month	Monthly
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total **gross** income (before taxes) for each source in whole dollars only (no cents). If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last Name)	C. Earnings from Work				D. Public Assistance/ Child Support/ Alimony/SSI/VA Benefit				E. Pensions/Retirement/ Social Security, Other Income				F. Seasonal Workers, and others with fluctuating income, project the annual income and report here.			
	How often?				How often?				How often?				How often?			
	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G. Total Household Members (Children and Adults)—REQUIRED

H. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member—REQUIRED or Check box if no SSN

X X X X X X

Check box, if no SSN

STEP 4 Contact information and adult signature Return completed form to your school. Randolph School District, 110 Meadowood Drive, Randolph, WI 53956

"I CERTIFY (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable state and federal laws."

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address (if available)	Apt #	City	State	Zip	Daytime Phone and Email (optional)

Printed Name OR Signature of Adult Completing this application—REQUIRED

Today's Date Mo./Day/Yr.

INSTRUCTIONS

Source of Income

Sources of Income for Children	
Sources of Child Income	Example(s)
- Gross earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security - Disability payments - Survivor's benefits	- A child is blind or disabled and receives Social Security benefits - A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Income from person outside the household	- A friend or extended family member regularly gives a child spending money
- Income from any other source	- A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults		
Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Gross salary, wages, cash bonuses - Net income from self-employment (farm or business); FARM —refer to line 18 of Schedule 1 or line 34 from Schedule F; BUSINESS —refer to line 12 of Schedule 1 or line 31 from Schedule C. If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Unemployment benefits - Worker's compensation - Supplemental Security Income (SSI) - Cash assistance from State or local government - Alimony payments - Child support payments - Veteran's benefits - Strike benefits	- Social Security (including railroad retirement and black lung benefits) - Private pensions or disability benefits - Regular income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household

OPTIONAL

Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity *Check one* Hispanic or Latino Not Hispanic or Latino
 Race *Check one or more* American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules. In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
 Mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW Washington, D.C. 20250-9410
 Fax: (202) 690-7442; or
 Email: program.intake@usda.gov.
 This institution is an equal opportunity provider.
The above address is for discrimination complaint purposes only. Return this complete application to your school, not USDA.

Do not fill out

For School Use Only

Annual Income Conversion: Weekly x 52, Bi-Weekly (Every 2 Weeks) x 26, Twice a Month x 24, Monthly x 12

Total Income	How often?					Household Size	Categorical Eligibility	Eligibility			Date Denied Mo./Day/Yr.	Reason for Denial or Withdrawal
	Weekly	Bi-Weekly	2x Month	Monthly	Yearly			Free	Reduced	Denied		
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	

Determining Official's Signature	Date Mo./Day/Yr.	Confirming Official's Signature	Date Mo./Day/Yr.	Verifying Official's Signature	Date Mo./Day/Yr.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Required for Verification process only

For schools participating in CEP only:

Are all students on this application from a CEP school? Yes No

If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the Certification and Benefit Issuance portion of the Administrative Review.

Randolph Public Schools Breakfast Menu – September, 2020

Monday	Tuesday	Wednesday	Thursday	Friday
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Menus are subject to change without notice.

	<p>First Day of School 1</p> <p><u>Cereal</u> OR <u>Super Bakery Bread</u> Applesauce Juice</p>	<p>2</p> <p><u>Mini Bagel w/cream cheese</u> OR <u>Cinnamon Bun Stick</u> Yogurt Pineapple Juice</p>	<p>3</p> <p><u>Sausage Waffle Flatbread Sandwich</u> OR <u>Cereal Bar & French Toast Grahams</u> Mixed Fruit Juice</p>	<p>4</p> <p><u>Egg & Cheese Biscuit</u> OR <u>Soft Baked Nutrition Bar</u> Pineapple Juice</p>
<p>NO SCHOOL 7</p> 	<p>8</p> <p><u>Sausage/Egg/Cheese Croissant</u> OR <u>Soft Filled Breakfast Bar</u> Tropical Fruit Juice</p>	<p>9</p> <p><u>Cereal</u> OR <u>L/F Pop Tarts</u> Yogurt Banana Juice</p>	<p>10</p> <p><u>W/G Pancake on a Stick & syrup</u> OR <u>Ultimate Breakfast Round</u> Mandarin Oranges Juice</p>	<p>11</p> <p><u>Breakfast Burrito</u> OR <u>W/G Muffin Choice & String Cheese</u> Kiwi Juice</p>
<p>14</p> <p><u>Egg & Cheese Biscuit</u> OR <u>W/G Long Johns</u> Pears Juice</p>	<p>15</p> <p><u>Mini Bagel w/cream cheese</u> OR <u>Super Bakery Bread</u> Craisins/Raisins Juice</p>	<p>16</p> <p><u>Ham/Egg/Cheese Tac-Go</u> OR <u>Frudel Apple/Cherry</u> Mixed Fruit Juice</p>	<p>17</p> <p><u>Sausage Waffle Flatbread Sandwich</u> OR <u>W/G Cinni Mini</u> Peaches Juice</p>	<p>18</p> <p><u>Cereal</u> OR <u>Cereal Bar</u> String Cheese Applesauce Juice</p>
<p>21</p> <p><u>Breakfast Burrito</u> OR <u>W/G Muffin Choice & Yogurt</u> Mandarin Oranges Juice</p>	<p>22</p> <p><u>Yogurt Parfait w/granola</u> OR <u>BeneFit Bar</u> Apple Slices Juice</p>	<p>23</p> <p><u>Sausage/Egg/Cheese Croissant</u> OR <u>W/G Mini Cinnamon Roll</u> Peaches Juice</p>	<p>24</p> <p><u>Cereal</u> OR <u>L/F Pop Tarts</u> French Toast Grahams Banana Juice</p>	<p>25</p> <p>HOMECOMING</p> <p><u>W/G Pancake on a Stick & syrup</u> OR <u>Warm Apple Breadstick</u> Pineapple Juice</p> 
<p>28</p> <p><u>Mini Bagel w/cream cheese</u> OR <u>Super Bakery Bread</u> Craisins/Raisins Juice</p>	<p>29</p> <p><u>Ham/Egg/Cheese Tac-Go</u> OR <u>Frudel Apple/Cherry</u> Mixed Fruit Juice</p>	<p>30</p> <p><u>Sausage Waffle Flatbread Sandwich</u> OR <u>Chocolate/Grape Crescent Stick</u> Pineapple Juice</p>	<p>WELCOME</p>  <p>BACK TO SCHOOL</p>	

*Underlined text is main entrée choice offered to all students. Students may choose one main entrée.

*1% White Milk, Skim White Milk, & 1% Chocolate Milk offered daily.



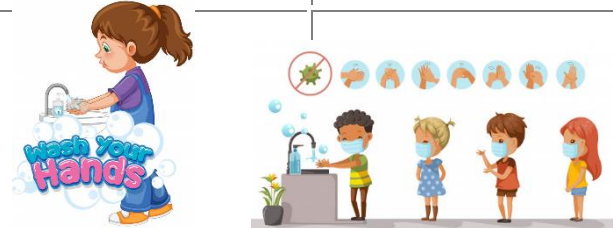
*Menus are subject to change at any time.

“USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER”

Randolph Public Schools Lunch Menu – September, 2020

Monday	Tuesday	Wednesday	Thursday	Friday
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Menus are subject to change without notice.

	First Day of School 1 <u>Chicken Patty on Bun</u> Fresh Broccoli Seasoned Green Beans Pears ALT: Turkey & Cheese Wrap	2 <u>Sloppy Joe on Bun</u> Baked Beans Cucumber Slices Peaches ALT: Ham & Cheese Sandwich	3 <u>Hot Dog on Bun</u> Chips, Baby Carrots Peas & Carrots Fresh Pineapple ALT: Chicken & Cheese Quesadilla	4 <u>Chicken Nuggets</u> Mashed Potatoes Dinner Roll Golden Corn, Apples ALT: Cheeseburger on Bun
NO SCHOOL 7 	8 <u>Build your own Burgers</u> Baked Beans Pickle Slices Tomato Slices Applesauce Cup ALT: Cheese Pizza	9 <u>Cheese Quesadilla</u> Refried Beans Salsa Cherry tomatoes Orange Wedges ALT: Chicken Patty on Bun	10 <u>French Toast Sticks</u> Sausage Links Yogurt/Granola Fresh Broccoli Mixed Berries ALT: Hot Dog on Bun	11 NEW!! <u>Deli Sub</u> Cheddar Sun Chips Baby Carrots Pepper Strips, Banana ALT: Chicken Strip Wrap
14 <u>Chicken Alfredo w/a Twist</u> Steamed Broccoli Cucumber Slices Apples ALT: Turkey & Cheese Wrap	15 <u>Stuffed Crust Pizza</u> Peas & Carrots Cherry tomatoes Orange Wedges ALT: Hamburger on Bun	16 <u>Mini Corn Dogs</u> Baked Beans Pepper Strips Grapes ALT: Italian Chicken Breast on Bun	17 NEW!! <u>3 Cheese Calzone</u> Seasoned Green Beans Baby Carrots Mandarin Oranges ALT: Chicken & Cheese Quesadilla	18 NEW!! <u>Meatball Marinara Sub</u> Golden Corn Pears ALT: BBQ Chicken Breast on Bun
21 <u>Pizza Dippers w/pizza sauce</u> Cheesy Broccoli Baby Carrots Peaches ALT: Ham & Cheese Sandwich	22 <u>REMS: Chicken Fajitas</u> <u>RHS: Chicken Fajita Rice Bowls</u> Refried Beans Fajita Veggies Fresh Pineapple ALT: Hot Dog on Bun	23 <u>Build your own Burgers</u> Baked Beans Pickle Slices Tomato Slices Applesauce Cup ALT: Chicken Patty on Bun	24 <u>Breakfast Pizza</u> Hash Brown Tri Taters Yogurt/Granola Baby Carrots Mixed Berries ALT: Cheese Pizza	25 HOMECOMING <u>"Touchdown" Chicken Nuggets</u> Mashed Potatoes Dinner Roll Golden Corn Tropical Fruit ALT: Turkey & Cheese Wrap 
29 <u>Chicken Patty on Bun</u> Baked Beans Fresh Broccoli Peaches ALT: Hamburger on Bun	29 <u>Nachos Bel Grande</u> Black Bean & Corn Salsa Cucumber Slices Mandarin Oranges ALT: Chicken & Cheese Quesadilla	30 <u>Hot Dog on Bun</u> Chips Baby Carrots Pineapple tidbits ALT: BBQ Chicken Breast on Bun		

Monday – Bologna Sandwich
Tuesday – Turkey Sandwich
Wednesday – Soy Nut Butter (peanut butter alternative) and Jelly Sandwich
Thursday – Ham Sandwich
Friday – Cheese Sandwich

*The underlined text is the main entrée offered to all students.
 *The ALT is for HS students only as the alternate main entrée choice. REMS is offered a sandwich alternate main entrée daily.
 *1% White milk, Skim White Milk & 1% Chocolate Milk is offered daily.
 *Menus are subject to change at any time.

"USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER"

R.E.S.O.L.V.E. - Randolph Elementary Students Offering Love and Volunteer Efforts

A letter from ROCKET to our Students,

Hi Everyone, it's me Rocket and I LOVE my name! You guys are so smart to pick such a special name for me. When mom and dad told me my special name and I wagged my tail so hard it hit my nose!

I have grown a lot since the last time you saw me. I am almost 9 months now old and I don't weight 14 pounds anymore like I did the day we met at school. My hu-mom says I am growing fast, just like I should. I am over 70 pounds now and still growing! She says I'm going to be a big dog someday with a special job so I need to eat all my good fruit, veggies and meat. That's not a problem, I LOVE TO EAT! I go to dog school a few hours each day and I love running and playing with my friends at my foster family's house. I live there with 3 other puppies learning how to be future service dogs. I am the biggest though and THE BEST!



When mom told me how much money your school and community raised together, all I could think about was THAT'S A LOT OF YUMMY DOG TREATS! Mom said no, it's not for dog treats and I wasn't happy. She told me it was being used specifically to purchase other puppies, just like me, for other veterans who are hurting inside and need their own "Rocket" to make them better and stronger. I licked my mom's face so hard, making sure to get all her happy tears wiped away!

Mom, Lani and Diane said I needed to thank everyone. I got so excited. I wanted to visit your school again and give you each a big, wet, sloppy kiss but mom said that would have to wait. Instead, she said she was going to send everybody a baby picture of me and one from today to share with all my friends at Randolph School. Me and my friends are so proud of all your hard work, you rock!

Wags, Rocket



To read more about Patriot K9's of Wisconsin check out their newsletter at

<https://myemail.constantcontact.com/What-s-been-happening-at-Patriot-K9s-.html?oid=1134578358976&aid=pjZy2RI-AVY> .

Randolph School District 2020-2021 Budget Hearing and Annual Meeting

Randolph School District - Cafeteria/Stage
110 Meadowood Drive, Randolph, WI 53956

Monday, September 21, 2020

6:00 p.m.

The Annual Budget Hearing of the Randolph School District shall begin at 6:00 p.m. on Monday, September 21, 2020.

1. Call Budget Hearing to Order – President, Board of Education

The Annual Meeting of the Randolph School District shall begin immediately following the Budget Hearing.

1. Call to Order – President, Board of Education
2. Report of Notification Given
3. Declaration that the Meeting is Official
4. Elect a Chairperson of the Annual Meeting
5. Appoint a Clerk to Record the Minutes
6. Reading the Minutes of the Annual Meeting held [August 19, 2019](#)
7. Business Manager's Report
8. State of the District - Administrator's Report
9. New Business
 - A. Authorization to retain Legal Counsel
 - B. Authorize Transportation of Students
 - C. Authorize Audit for the 2020-2021 Fiscal Year
 - D. Designate Official Depositories of Funds
 - E. Authorize Salaries of School Board Members
 - F. Authorize the Sale of Surplus Property no Longer Needed by the District
 - G. Authorize Short Term Borrowing for Current Operations
 - H. Authorize the Board of Education to Operate a School Lunch Program
 - I. Authorize the Board of Education to Furnish Textbooks
 - J. Adoption of the Tax Levy
 1. Irrepealable Tax Levy for Debt Service - \$ _____
 2. Proposed Current Operational Levy - \$ _____
 - K. Establish Next Annual Meeting Date
10. Other Business Appropriate to the Annual Meeting
11. Adjourn



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427

Annual Board Meeting - September 21, 2020

PROPOSED RESOLUTIONS

- 9A Resolved that the School Board direct and provide for the prosecution or defense of any action or proceeding in which the school district is interested.
- 9B Resolved that the school district shall transport all students residing in the district who are required to be transported under the laws of the State of Wisconsin.
- Be it further resolved that the school district board shall transport at its discretion any student living outside the village of Randolph limits but less than two miles from the school of attendance. This applies to students attending private schools within the area defined in Wisconsin Statutes 121.54(2)(b). The board is further authorized if it finds advisable or necessary to furnish transportation for some pupils by parent or private contracts.
- 9C Resolved that the Board of Education employ a licensed accounting firm to audit the school district accounts.
- 9D Resolved that the Board of Education designates the National Exchange Bank and Trust as its primary financial depository and holder of its demand deposit account (checking). The District may also maintain deposits at any financial institution with a state or federal charter, having an office in the state of Wisconsin, up to the amount of federal or state insurance and/or pledged collateral at the said institution. District funds may also be invested with the Local Government Investment Pool (state fund) or in other government securities where the principal amount invested is guaranteed from loss.
- 9E Resolved that the school board members and officers be salaried as follows:
\$ _____ annually for all board members
- 9F Resolved that the Board of Education be authorized to sell any and all personal property belonging to the district and no longer needed or used for school purposes. The authorization shall continue in effect until revoked by a subsequent annual meeting.
- 9G Resolved that the Board of Education is hereby authorized to borrow funds on a short term basis for current operations of the school district as authorized by Wisconsin Statutes.
- 9H Resolved that the Board of Education is hereby directed to furnish lunches to any and all pupils of the district at a cost to be set by the school board. It is further authorized to pay any deficiency which may result from said lunch program from the general fund. It is further authorized to enter into a contracted agreement with a private school district to provide lunch service as controlled by State and Federal regulations.
- 9I Resolved that the school board is authorized to furnish textbooks under conditions prescribed by the school board. The authorization shall continue in effect until revoked by a subsequent annual meeting.
- 9J Resolved that there be levied a school tax against all taxable property within the district in the total sum of \$ _____ being \$ _____ for debt retirement and \$ _____ for current operations, including prior year chargeback amounts, for the school year.
- 9K Resolved that the Board of Education be authorized to set the date of the next Annual Meeting at a time other than specified by statute. The meeting shall be held between May 15 and the last day in October.

**Board of Education Proceedings
Annual Budget Hearing/Annual Board Meeting Minutes
August 19, 2019**

Board Members Present - Laurie Boomsma, Barb Braker, Gary DeVries, Amanda Meyer, Keith Medema, Dave Tietz, Wayne Vanderploeg.

Board Members Absent - None.

Also present were Administrator Ty Breitlow, Principal Christy Fay, Principal Andy Kohn, Director of Business Services Ryan Cashman, James Rupp, and Alan Drews.

The Annual Budget Hearing of the Randolph School District was called to order by President Keith Medema at 6:01 p.m. at the Randolph High School Library.

Proof of publication was given in the form of the notice published in the Daily Citizen Newspaper, the District Newsletter, and posted in the three designated areas in Randolph.

The President declared the meeting to be official.

Nominations were called for Chairperson of the meeting. Motion by Laurie Boomsma, second by Wayne Vanderploeg, to elect Keith Medema as Chairperson. Motion carried.

Motion by Laurie Boomsma, second by Wayne Vanderploeg, to close nominations. Motion carried.

Motion by Laurie Boomsma, second by Wayne Vanderploeg, to elect Keith Medema as the Chairperson.

Chairperson Keith Medema appointed Barb Braker to be Clerk of the Annual Meeting.

Motion by Laurie Boomsma, second by Gary DeVries, to waive the reading and accept the annual meeting minutes of August 20, 2018. Motion carried.

The Director of Business Services, Ryan Cashman, gave a short presentation on budget numbers.

The Treasurer's Report on the audit summary and the State of the District are contained in the Annual Report Packet and are in good financial status.

Motion by Laurie Boomsma, second by Dave Tietz, to accept the Treasurer's Report as printed on the audit summary. Motion carried.

The State of the District, Administrator's Report was presented. Motion by Ty Breitlow, second by Wayne Vanderploeg, to adopt the resolution, "Resolved that the School Board direct and provide for the prosecution or defense of any action or proceeding in which the school district is interested." Motion carried.

Motion by Laurie Boomsma, second by Wayne Vanderploeg, to adopt the resolution, "Resolved that the school district shall transport all students residing in the district who are required to be transported under the laws of the State of Wisconsin. Be it further resolved that the school district board shall transport at its discretion any student living outside the village of Randolph limits but less than two miles from the school of attendance. This applies to students attending private schools within the area defined in Wisconsin Statutes 121.54(2)(b). The board is further authorized if it finds advisable or necessary to furnish transportation for some pupils by parent or private contracts." Motion carried.

Motion by Gary DeVries, second by Laurie Boomsma, to adopt the resolution, "Resolved that the Board of Education employs a licensed accounting firm to audit the school district accounts." Motion carried.

Motion by Laurie Boomsma, second by Dave Tietz, to adopt the resolution, "Resolved that the Board of Education designates the National Exchange Bank and Trust as its primary financial depository and holder of its demand deposit account (checking). The District may also maintain deposits at any financial institution with a state or federal charter, having an office in the state of Wisconsin, up to the amount of federal or state insurance and/or pledged collateral at the said institution. District funds may also be invested with the Local Government Investment Pool (state fund) or in other government securities where the principal amount invested is guaranteed from loss." Motion carried.

Motion by Ty Breitlow, second by Laurie Boomsma, to adopt the resolution, "Resolved that School Board members and officers be salaried as follows: \$1,400 annually for all Board members and \$40 per meeting outside of the twelve regular monthly meetings. Be it further resolved that Board members be paid actual and necessary expenses when traveling outside the District in performance of their duties, plus a \$50 stipend for four (4) hours or less or a \$100 stipend for a full day to attend meetings outside of the district." Motion carried.

Motion by Gary DeVries, second by Dave Tietz, to adopt the resolution, "Resolved that the Board of Education be authorized to sell any and all personal property belonging to the district and no longer needed or used for school purposes. The authorization shall continue in effect until revoked by a subsequent annual meeting." Motion carried.

Motion by Wayne Vanderploeg, second by Laurie Boomsma, to adopt the resolution, "Resolved that the Board of Education is hereby authorized to borrow funds on a short term basis for current operations of the school district as authorized by Wisconsin Statutes." Motion carried.

Motion by Ty Breitlow, second by Amanda Meyer, to adopt the resolution, "Resolved that the Board of Education is hereby directed to furnish lunches to any and all pupils of the district at a cost to be set by the school board. It is further authorized to pay any deficiency which may result from said lunch program from the general fund. It is further authorized to enter into a contracted agreement with a private school district to provide lunch service as controlled by State and Federal regulations." Motion carried.

Motion by Dave Tietz, second by Gary DeVries, to adopt the resolution, "Resolved that the school board is authorized to furnish textbooks under conditions prescribed by the school board. The authorization shall continue in effect until revoked by a subsequent annual meeting." Motion Carried.

Motion by Ty Breitlow, second by Laurie Boomsma, to adopt the resolution, "Resolved that there be levied a school tax against all taxable property within the district in the total sum of \$2773781.00." Motion carried.

Motion by Wayne Vanderploeg, second by Amanda Meyer, to adopt the resolution, "Resolved that the Board of Education be authorized to set the date of the next Annual Meeting at a time other than specified by statute. The meeting shall be held on Monday, September 21, 2020." Motion carried.

Other Business - None

Motion by Laurie Boomsma, second by Gary DeVries, to adjourn. Motion carried.

The Annual Meeting adjourned at 6:29 p.m.

ANNUAL NOTICES *** ANNUAL NOTICES *** ANNUAL NOTICES

RANDOLPH SCHOOL DISTRICT - ANNUAL NOTICES -2020-2021

NONDISCRIMINATION

The Board is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities. This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:

- A. use of objective bases for admission to any school, class, program, or activity;
- B. prohibition of harassment towards students and procedures for the investigation of claims (see Policy 5517);
- C. use of disciplinary authority, including suspension and expulsion authority;
- D. administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;
- E. selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;
- F. design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students' individual needs;
- G. design and configuration of facilities;
- H. opportunity for participation in extra-curricular and co-curricular activities provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support; and
- I. the school lunch program and other school-sponsored food service programs.

The Board is also committed to equal employment opportunity in its employment policies and practices as they relate to students. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

In furtherance of the aforesaid goal, the District Administrator shall:

- A. **Curriculum Content**
 - 1. review current and proposed courses of study and textbooks to detect any bias based upon the Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes, various races, ethnic groups, etc. toward the development of human society;
 - 2. provide that necessary programs are available for students with limited use of the English language;
- B. **Staff Training**

develop an ongoing program of staff training and in-service training for school personnel designed to identify and solve problems of bias based upon the Protected Classes in all aspects of the program;
- C. **Student Access**
 - 1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;
 - 2. verify that facilities are made available in a non-discriminatory fashion, in accordance with Board Policy 7510 - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group officially affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society;
- D. **District Support**

require that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters;
- E. **Student Evaluation**

verify that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the Protected Classes.

The District Administrator shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with the applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or equal access. The Compliance Officer(s) also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public.

The District Administrator shall attempt annually to identify children with disabilities, ages 3 - 21, who reside in the District but do not receive a public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient, including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis.

Reporting Procedures

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Title IX Complaint Coordinators/District Compliance Officers (hereinafter referred to as the "COs")

The Board designates the following individuals to serve as the District's CO's:

Christy Fay
Pre K-5 Principal & Special Education Director
Randolph Elementary School
110 Meadowood Drive
Randolph, WI 53956
920-326-2431
fayc@rsdwi.org

Ryan Cashman
Director of Business Services
Randolph School District
110 Meadowood Drive
Randolph, WI 53956
920-326-2427
cashmanr@rsdwi.org

The names, titles, and contact information of these individuals will be published annually in the staff and student handbooks and in the School District's website. A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy.

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Randolph School District Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. Aggressive behavior toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional or learning disability. It includes, but is not limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Any student that believes s/he has been or is the victim of aggressive behavior may immediately report the situation to the building principal or assistant principal, or the Superintendent of Schools. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal may be filed with the Superintendent of Schools. Complaints against the Superintendent of Schools may be filed with the Board President.

There shall be no retaliation against students who file complaints or otherwise participate in an investigation concerning allegations of aggressive behavior. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation may be reported in the same manner as aggressive behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and making intentional false reports may result in disciplinary action. (Wis. Statutes 118.46.46(2) and Board Policy J280)

STUDENT RECORDS -THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The federal Family Educational Rights and Privacy Act (FERPA) gives parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records (34 CFR 99.10) within 45 days of the date the school receives a request for access. The school will notify the parent or the "eligible student" of the time and place where the records may be inspected.
2. The right to submit a written request for an amendment of the student's education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records except as specified by law (34 CFR 99.30 and 99.31)
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirement of FERPA. The name and address of the Office that administers FERPA is: *Family Policy Compliance Office Department of Education, 400 Maryland Ave, SW Washington, DC 20202- 4605*

These rights transfer to the student when he or she turns 18 years of age or enters a postsecondary educational institution at any age ("eligible student"). (See Board Policy J160 - Student Records, for more information)

DIRECTORY DATA & MILITARY RECRUITERS ACCESS OF STUDENTS/RECORDS

Each year the District Administrator shall provide a public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information":

- A. a student's name;
- B. photograph;
- C. participation in officially recognized activities and sports;
- D. height and/or weight, if a member of an athletic team;
- E. date of graduation;
- F. degrees and awards received;

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within fourteen (14) days after receipt of the District Administrator's annual public notice or enrollment of the student into the District if such enrollment occurs after the annual public notice. Any parent or eligible student who refuses to allow disclosure of directory data and who participates in the extra-curricular activity must complete Form 2431 F1 – Parent Acknowledgement of Risk and Release, which includes a limitation on the refusal to disclose directory information obtained during the course of the student's participation in extra-curricular activities.

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the

student may request in writing that the student's name, address, and telephone listing not be released without prior consent of the parent(s)/eligible student. The recruiting officer is to sign a form indicating that "any information received by the recruiting officer shall be used solely for the purpose of informing students about military service and shall not be released to any person other than individuals within the recruiting services of the Armed Forces." The District Administrator is authorized to charge mailing fees for providing this information to a recruiting officer.

Whenever consent of the parent(s)/eligible student is required for the inspection and/or release of a student's health or education records or for the release of "directory information," either parent may provide such consent unless agreed to otherwise in writing by both parents or specifically stated by court order. If the student is under the guardianship of an institution, the District Administrator shall appoint a person who has no conflicting interest to provide such written consent.

The Board may disclose "directory information," on former students without student or parental consent unless the parent or eligible student previously submitted a request that such information not be disclosed without their prior written consent.

The Board shall not collect or use personal information obtained from students or their parents for the purpose of marketing or for selling that information.

STUDENT ATTENDANCE

In accordance with state law, all children between 6 and 18 years of age must attend school full time until the end of the term, quarter or semester in which they become 18 years of age unless they have a legal excuse, fall under one of the exceptions outlined in state law, or have graduated from high school. (See Policy J100 STUDENT ATTENDANCE).

A parent or guardian may excuse a child from school attendance for not more than ten (10) school days in a school year. Such absences include, but are not limited to: injury/illness, medical/dental appointments, family vacations, college visits, etc. The parent/guardian is to provide the school with a written (or verbal) excuse for each absence before the absences take place. A student is considered truant from school if he/she is absent from school for part or all of one or more days during which the school has not been notified of the cause of such absence by the parent/guardian and/or the absence is in excess of the ten (10) approved absence days allowed by law and not a school approved absence.

A student is considered a habitual truant if he/she is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a semester. The parent/guardian of a student who is at risk of being a habitual truant shall be notified by certified or registered mail. Legal proceedings may be brought against a student for habitual truancy or against the parent/guardian for failure to cause the student to attend school regularly. (Wis. Stats §§ 118.15(1) and 118.16 and Board Policy J100)

RIGHT TO A FREE & APPROPRIATE PUBLIC EDUCATION REGARDLESS OF DISABILITY

State and federal statutes and regulations require that a free appropriate public education be made available to every resident student, regardless of any disability he or she might have. Special education programs and services in the Randolph School District are offered to all eligible students with disabilities in accordance with state and federal requirements.

In order to guarantee access to appropriate special educational services, the Randolph School District attempts to locate, identify, and evaluate all resident children with disabilities, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities. Upon request, the School District will screen any resident child who has not graduated high school to determine whether a special education referral is appropriate. A request may be made by contacting the Director of Student Services at 920.326.2431 or in writing at 110 Meadowood Dr, Randolph WI 53956.

Screening of preschool children who are just entering school for the first time is conducted through review of information provided by parents at the time of registration, in conjunction with records of preschool experiences a child might have had. The information gathered is used to identify individual student strengths and weaknesses and to help the District ensure that appropriate services are available to each child who enters school. If preliminary screening results suggest that a child may have a disability, school personnel follow up by contacting the child's parents to collect additional information. If appropriate, an Individualized Education Program (IEP) team is assigned to conduct a formal evaluation of suspected disability.

A physician, nurse, psychologist, social worker or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to report the child to the school district in which the child resides (if a child attends a private school in another school district, the child should be reported to the school district where the child attends school). Before referring the child, the person making the referral must inform the child's parent that the referral will be made. The referral must be in writing and include the reason why the person believes the child is a child with a disability. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child. A referral to the Randolph School District may be sent to the Pupil Services Office at the address above.

(Wis. Stats. §§ 115.77(1)(a) and (h), 115.77(3)(d), 115.792, 115.80)

YOUTH OPTIONS PROGRAMS

The Youth Options program allows high school junior and senior students an opportunity to enroll at an institution of higher education in Wisconsin and take courses that lead to credit granted toward high school graduation. Information on this program may be obtained by calling the Randolph High School Guidance Office.

Policy: The Board of Education recognizes the value to students and to the District of students participating in programs offered by University of Wisconsin system institutions, Technical Colleges, tribally controlled colleges and private, non-profit higher education institutions in Wisconsin.

The Board will allow high school juniors and seniors who satisfy the eligibility requirements under the Youth Options Program statute and the administrative rules of the Department of Public Instruction to enroll in an approved course at an institution of higher education while attending in the District. Students will be eligible to receive college and high school credit for completing course(s) at institutions of higher education provided they complete the course(s) and receive a passing grade.

The School District's responsibility to pay for tuition, fees, books and other necessary materials shall be limited to eighteen (18) postsecondary credits per student. Should a student fail a course, the tuition, fees, and book charges must be reimbursed to the District.

Application for enrollment for obtaining high school credit must be made by March 1 for the fall semester, and by October 1 for courses to be taken in the spring semester. (Wis. Stats. § 118.55(8))

STUDENT LOCKER SEARCHES

The Randolph School District provides a locker for the convenience of the student to be used solely and exclusively for the storage of outer garments, footwear and school-related materials. No student shall use the locker for any other purpose. Lockers may be searched as deemed necessary without notice, consent or a search warrant.

SCHOOL PERFORMANCE REPORT

The school district performance report can also be found on the district website: rsdwi.org.

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

The Randolph School District recognizes the family as a major forum for developmental experiences. In identifying its role, the district serves to reinforce that which is taught at home by providing learning experiences that can be used to make healthy life choices now and in the future. The school will make available upon written request to the principal the topic related to human growth and development. If you have any questions about the Human Growth and Development Curriculum, feel free to contact the counselor or principal at the high school. (Wis. Stats. §§ 118.019(2) and (3)).

TITLE I PROGRAMS/TEACHER/PARAPROFESSIONALS QUALIFICATIONS

As a school receiving Title I funds, our parents have the right to request and obtain information regarding the following: (1) The professional qualifications of their child's classroom teachers, including the following: (a) whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught; (b) whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and (c) the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree. (2) The professional qualifications of paraprofessionals providing instructional-related services to their child. A request may be made by contacting the Superintendent of Schools at 920.326.2427.

ELECTRONIC COMMUNICATION DEVICES

Student use and possession of pagers, cellular telephones or other electronic communication devices on school premises as well as those owned or rented or under the control of the Randolph School District shall be used within the guidelines of the School Board Policy. Students violating this policy shall be disciplined in accordance with established procedures. (See Policy J300)

PROGRAMS FOR ENGLISH LANGUAGE LEARNER STUDENTS

The Board of Education of the Randolph School District recognizes that within the district there may be children whose primary language is not English. With that in mind, the Board shall provide appropriate services for district students who possess limited or no command of the English language. The purpose of these services will be to help students acquire English language skills that will enable them to function successfully in an all English classroom and to meet established academic standards. (ESEA, ESSA 20 USC 6311(h)(3) Wis. Stats. § 115.96(2))

DISTRICT ASBESTOS PLAN

In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the Randolph School district has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six-month periodic surveillance of asbestos in May and November and full re-inspection every three years. For more information, please contact the district office. (AHERA law)

WISCONSIN ACT 96 INDOOR ENVIRONMENTAL QUALITY MANAGEMENT PLAN

This annual publication is part of the Randolph School District's communication plan within the IEQ Management plan.

The Randolph School District would like to inform staff, students, parents, and the public of the district's indoor environmental quality (IEQ) management plan. The plan was developed as deemed appropriate for the district. Questions and concerns should be directed to the Director of Buildings and Grounds. Copies of the plan are available at the district office for a fee. The district office is located at 110 Meadowood Dr., Randolph WI 53956.

RELIGIOUS ACCOMMODATIONS AND THE CURRICULUM

The Randolph School District recognizes the right of parents to inspect instructional materials and to deny their child's participation in certain curricular activities. The District also recognizes that reasonable accommodations with regard to examinations and other academic requirements may have to be made from time to time because of a student's sincerely held religious beliefs. Requests regarding the above may be made to the building principal. If a parent/guardian is not satisfied with the principal's decision, he or she may appeal to the Superintendent, and if necessary, to the Board of Education.

EDUCATION OF HOMELESS CHILDREN AND YOUTH

The McKinney-Vento Act defines homeless children and youth as:

Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
 - living in motels, hotels, trailer parks, or campgrounds due to lack of alternative adequate accommodations
 - living in emergency or transitional shelters
 - abandoned in hospitals
 - living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
 - living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar setting; and
 - migratory children who qualify as homeless because the children are living in circumstances described above
- If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Randolph School District provides the following assurances to the parents and guardians of homeless children, youth, and unaccompanied homeless youth:
- The child or youth shall immediately be enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
 - Homeless children and youth are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
 - Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.

- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact, Mr. Ty Breitlow, homeless liaison for the Randolph School District, at 920.326.2427 or breitlowt@rsdwi.org for additional information about the rights and services described above.

ELECTRONIC COMMUNICATION DEVICES

Student use and possession of pagers, cellular telephones or other electronic communication devices on school premises as well as those owned or rented or under the control of the Randolph School District shall be used within the guidelines of the School Board Policy. Students violating this policy shall be disciplined in accordance with established procedures. (Policy J300)

SMOKING ON SCHOOL GROUNDS PROHIBITED

The use of tobacco products on school premises is prohibited by state statutes and board of education policy. This includes buildings and all grounds, including athletic facilities. Look-alike products, such as but not limited to e-cigarettes, vapes, juuls are all prohibited. Adults who violate these rules will be asked to stop the practice and/or leave the premises. Students who violate these rules by use of possession of tobacco will face disciplinary action by the administration according to the rules outlined in the student handbook.

NOTICE OF DRUG FREE ZONES

The Randolph School District is a drug free zone. The District will support law enforcement's efforts as they enforce the Statutes, as they pertain to the District. The drug free zone extends beyond the school property for 1,000 feet.

2020-2021 ACADEMIC STANDARDS

The Randolph School District has adopted the following academic standards:

- Common Core State Standards for English/Language Arts and Math in grades kindergarten through grade 12
- Next Generation Science Standards for Science
- National Core Arts Standards for Art
- Wisconsin Model Academic Standards for all other curricular areas
- Most Recent Accountability Reports
 - The full version of the District's most recent school and school district accountability report, as issued by the Wisconsin Department of Public Instruction under section 115.385 of the state statutes, can be accessed at <http://dpi.wi.gov/accountability/report-cards>

EDUCATIONAL OPTIONS

Children that reside within the boundaries of the Randolph School District have a variety of educational options. Their options include all educational services provided by the district including virtual schooling, attendance at private schools participating in Wisconsin Private School Choice Program, virtual charter schools sponsored by other districts in the state of Wisconsin, full-time open enrollment to other Wisconsin public school districts, Start College Now, Early College Credit Program (youth options), course options, and home-based private educational programs.

SPECIAL NEEDS SCHOLARSHIP PROGRAM

Beginning in the 2016-17 school year, a child with a disability who meets the program's specific eligibility requirements may apply to attend an eligible, participating private school under a scholarship awarded through the state's "Special Needs Scholarship Program," as established under section 115.7915 of the state statutes.

- Enrollment in a private school participating in the Wisconsin parental choice program. (<http://dpi.wi.gov/sms/choice-programs>)
- Enrollment in a private school of the family's choosing (at the family's own cost, as applicable). A listing of Private Schools can be found at: <https://apps4.dpi.wi.gov/SchoolDirectory/Search/PrivateSchoolsSearch>

For more information contact: Randolph School District, Mr. Ty Breitlow, District Administrator, 110 Meadowood Rd., Randolph, WI 53956, 920.326.2427

CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION OBTAINED THROUGH CHILD FIND ACTIVITIES

The Randolph School District is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts the following child find activities each year, Child Development Days. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are **not** pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.

- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:

- **The right to inspect and review the student's education records within 45 days of receipt of the request.** Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
- **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask Randolph School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent.** The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.
- **The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.



WELCOME NEW HIGH SCHOOL STUDENTS

If you are new to Randolph High School or a current High School student in need of schedule changes please call the High School Office at 326-2425, to set up an appointment with Guidance Counselor Mrs. Medema, available dates below.

- August 10 – 8:00 am -3:00 pm
- August 11 – 9:00 am -3:00 pm
- August 12 – 8:00 am -3:00 pm
- August 13 – 8:00 am -3:00 pm
- August 24 – 8:00 am -3:00 pm
- August 25 – 8:00 am -3:00 pm



New Elementary/Middle School Students for registration information and questions, please call (920) 346-2431.



The Randolph Rocket is published by the Randolph School District for the purpose of informing district residents about issues, challenges, and successes of the students and staff of the district.

Randolph School District	Website: www.rsdwi.org
110 Meadowood Drive	Phone: 920/326-2427
Randolph, WI 53956	Fax: 920/326-2439

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The Randolph School District is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without discrimination on the basis of age, sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, veteran status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination on the basis of age, race, color, national origin, sex, religion or handicap.

RANDOLPH SCHOOL DISTRICT | 2020-2021 CALENDAR

- ✓ NO SCHOOL
- △ Parent/Teacher Conferences
- Teacher In-Service
- Open House
- Inclement Weather Make Up Day (if needed)
- ◇ Quarter Ending Dates

3 PTC / Open House
 3 Teacher Paid Holidays
 10 Teacher In-Service Days
 175 Student Contact Days
 191 Teacher Contract Days

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

13 – New Staff Orientation
17-21 – Teacher In-Service
19 – **Open House**
 – PreK-5 - (5:00-7:00 pm)
 – MS (5:30-7:30 pm)
 – HS (6:00-8:00 pm)

0/6

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 – NO SCHOOL – Winter Break
19 – End of 2nd Quarter /
 1st Semester (44 days)
20 – NO SCHOOL – Teacher In-Service

19/20

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

19 – NO SCHOOL – Teacher In-Service

19/20

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1 – First Day of School for Students
7 – Labor Day

21/22

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 – PreK-12 Parent/Teacher Conferences (4:00-8:00 pm)
24 – End of 3rd Quarter (44 days)
29-31 – NO SCHOOL – Spring Break

20/21

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15 – PreK-12 Parent/Teacher Conferences (4:00-8:00 pm)
23 – NO SCHOOL – Teacher In-Service

21/23

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2 – NO SCHOOL – Spring Break / Good Friday
23 – Inclement Weather Make-up Day with Students **OR** Teacher In-Service – NO SCHOOL

19/20

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3 – End of 1st Quarter (44 days)
25-27 – NO SCHOOL – Thanksgiving Break

18/19

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

29 – H.S. Graduation
31 – NO SCHOOL - Memorial Day

20/21

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23-31 – NO SCHOOL – Winter Break

16/16

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2 – End of 4th Quarter / 2nd Semester (43 days)
2 – Last Day of School for Students
3 – Teacher In-Service

2/3

Randolph School District - 2020/2021 School Supply List

PreK / Early Childhood

- updated immunization record
- Child's name on the following:**
- 1 spiral notebook
- school bag (medium or large)
- complete change of clothes (kept in backpack)
- tennis shoes w/ velcro for Phy. Ed.** (worn at school)
- headphones (stored in a gallon size baggie)

NO name on the following

- 1 package of Crayola markers
- 1 small package of glue sticks

Girls

- box of Kleenex
- package of plastic spoons
- package of snack size bags

Boys

- package of baby wipes
- package of paper plates (no design, all white)
- package of gallon size bags

Kindergarten

- updated KG immunization record
- Child's name on the following:**
- school bag (medium or large)
- complete change of clothes in Ziploc bag (egg pants)
- smock for Art (parent's old t-shirt)
- tennis shoes w/ velcro for Phy. Ed.**
- rest mat
- headphones-NO earbuds (for tablets, computer lab)
- 2 pocket folders
- 1 spiral notebook

NO name on the following:

- Pencil box
- box of Crayola markers
- 2 pink erasers
- 2 sharpened pencils (no fancy designs)
- 2 fine point **BLACK** Expo dry erase markers
- 8 glue sticks
- Fiskars scissors (2-1/2" blade)
- 1 large box of Kleenex

1st Grade

- school bag
- school box
- smock for Art (parent's old shirt)
- tennis shoes for Phy. Ed.**
- 1 large box of Kleenex
- box of Crayola markers
- 4 black Expo dry erase markers (fine point)
- highlighter
- crayons (24 count)
- 8 oz Elmer's glue
- 12 glue sticks
- 6 - #2 pencils
- large eraser
- Fiskars scissors (2-1/2" blade)
- 1 pocket folder
- 1 spiral notebook
- headphones (in Ziploc bag) for computer lab

Last Names (A-M):

- 1 box of Ziploc bags (gallon size)

Last Names (N-Z)

- 1 box of Ziploc bags (quart or sandwich size)



2nd Grade

- school bag
- school box
- tennis shoes for Phy. Ed.**
- large box of Kleenex
- box of Crayola markers
- 1 pkg Expo dry erase markers
- 1 highlighter
- crayons (24 count)
- 8 oz Elmer's glue
- 24 - #2 pencils
- colored pencils (12 count)
- 2 erasers
- Fiskars scissors (2-1/2" blade)
- 2 pocket folders
- headphones (for computer lab)
- ruler (inch/cm)
- 8-12 glue sticks

Last Names (A-M)

- 1 box Ziploc bags (gallon size)

Last Names (N-Z)

- 1 box Ziploc bags (sandwich size)

3rd Grade

- tennis shoes for Phy. Ed.**
- yellow highlighter
- Crayola washable markers
- 12 glue sticks
- pencil box or pouch
- 24 sharpened #2 pencils
- colored pencils (12 count)
- 2 large erasers
- scissors
- 4 folders with pockets (1 red/1 blue/1 yellow/1 choice)
- 1 heavy duty folder
- 3 wide-line spiral notebooks
(8-1/2 x 11) 1 red / 1 blue / 1 yellow
- wide-line loose leaf paper (100 count)
- headphones (in Ziploc bag) for computer lab

Last names (A-M)

- large box of Kleenex

Last names (N-Z)

- 1 box of Ziploc bags (sandwich size)

4th Grade

- tennis shoes for Phy. Ed.**
- large box of Kleenex
- Crayola washable markers (8 count)
- 1 pkg of 4 dry erase markers
- 2 highlighters
- crayons (24 count)
- 8 glue sticks
- 30 - #2 pencils
- small pencil case
- colored pencils (12 count)
- 2 black ink pens
- 2 erasers
- scissors
- 6 folders w/pockets (1 should be a 3-hole punch poly folder)
- 5 wide-line spiral notebooks
- 1 pkg post-it notes
- 1" 3-ring binder
- headphones (in a Ziploc bag)

5th Grade

- large box of Kleenex
- highlighter
- 1 pkg dry erase markers
- washable markers (10 count)
- 24 - #2 pencils
- colored pencils (12 count)
- 2 erasers
- small pencil case
- 8 glue sticks
- 12" ruler w/ metric
- scissors (5" blade)
- 3 sturdy folders
- 3 wide-line spiral notebooks
- headphones (for computer lab)
- 1" 3-ring binder (Mrs. Emmerich's Class ONLY)

Phy Ed. (5th Grade)

- tennis shoes** and 1 pair of socks
- gym shorts & shirt (appropriate to school dress code)
- sweatshirt and sweatpants
- comb/brush
- deodorant (NO glass containers or aerosols)
- \$6 lock fee (must be purchased through school)

** K-3 Physical Education

Shoes must have a good non-marking sole and arch support.
Not to be confused with fashion shoes.
(Shoes with zippers do not stay zipped.)

Randolph School District - 2020/2021 School Supply List

Middle School Supplies



6th / 7th / 8th Grade

- state required TDap immunization for 6th graders
- pencil bag
- 2 large boxes of Kleenex (for homeroom)
- pkg of water-based markers
- highlighter
- glue stick (small-.21 oz)
- 24 - #2 pencils
- colored pencils (24 count)
- pens (10-blue, 5-black, 10-red)
- 2 erasers
- 12" ruler w/ metric
- 1 wide-line notebook for Social Studies
- accordion-style folder
- earbuds/headphones (will be left in classroom)
- pencil-top erasers

Math

- calculator
- 1/2" or 1" binder (separate from trapper keeper/large binder)
- 1 wide-line notebook

Science

- 1.5" binder (separate from trapper keeper/large binder)
- 1 package loose leaf paper with reinforced holes
- Scissors

Language Arts

- 1-1/2" binder (separate from trapper keeper/large binder)
- 1 package of loose leaf paper
- composition notebook
- 1 pkg of 3" x 3" sticky notes (any color)
- 1- 5 pack of dividers for binders

BAND (beginning of school year)

- music lyre for instrument
- black pants
- black socks & shoes
- instruments on first day of school
- money for instrument rental

CHOIR

- white, blue, or black dress shirt
- black pants
- black socks & shoes
- 1 or 1-1/2" black 3-ring binder

Phy Ed. (beginning of school year)

- gym shorts & t- shirt
- tennis shoes** and 2 pairs of socks
- sweatshirt and sweatpants
- liquid soap (7th & 8th grade only)
- comb/brush
- towel (7th & 8th grade only)
- deodorant (NO glass containers or aerosols)
- \$6 lock fee (must be purchased through school)

** K-8 Physical Education

Shoes must have a good non-marking sole and arch support.
Not to be confused with fashion shoes.
(Shoes with zippers do not stay zipped.)

High School Supplies



All students should have the following for each class:

- #2 pencils
- black or blue ballpoint pens
- spiral notebook
- folder

Accounting

- calculator

Advanced Placement Chemistry

- 3" ring binder

Anatomy/Physiology

- 3-4" ring binder
- colored pencils

Art Classes

- sketch book (required for drawing/painting, recommended for other classes)

Band

- instrument & lyre
- money for instrument rental
- black pants
- black socks & shoes

Choir

- white, blue, or black dress shirt
- black pants
- black socks & shoes
- 1 or 1-1/2" black 3-ring binder

Creative Writing

- clear page protectors (50 count)
- pkg of page dividers (5 count)

English

- 2 notebooks (1 to leave in class)
- 3x5 lined note cards (100 count)

Foods Classes

- 1 pkg (150 count) paper plates
- 1 pkg (100 count) napkins
- 1 pkg 8 oz plastic cups

Intro. to Physics & Chemistry

- \$8 for safety goggles

Mathematics

- scientific calculator
- multi-subject notebook

Personal Finance

- calculator

Physical Education

- deodorant (no glass containers or aerosols)
- comb/brush
- \$6 lock fee (must be purchased through school)
- tennis shoes** and 2 pairs of socks
- gym shorts and t-shirt (dress code appropriate)
- sweatshirt and sweatpants
- old gym shoes for outside
- towel
- liquid soap

Science

- scientific calculator
- colored pencils (Biology/Advanced Biology/Ecology)
- Multiple subject notebook for Biology/Ecology

Spanish I-IV

- 1 composition notebook (Spanish IV)
- Spanish/English dictionary
- (recommended for levels III and IV)
- 1-1/2"-2" 3-ring binder
- 1 pkg (5 count) tab dividers (optional)
- 400 - 5x8 note cards - optional