



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427

**Board of Education Proceedings
Regular Board Meeting
November 15, 2021**

The Regular Meeting of the Board of Education of the Randolph School District was called to order at 6:30 pm. in the Randolph School Middle/High School Library by President Keith Medema followed by the Pledge of Allegiance.

Roll Call:

Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent:

None

Also present were:

Administrator Ty Breitlow, Business Manager Ryan Cashman, Principal Christy Fay, Principal Andy Kohn, Activities Director Vincent Propson, Middle School Language Arts Teacher Gail Tietz, Randolph Early Learning Center Director Melissa Smedema

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

Citizens and Delegations

A. Public Appearances

No appearances were made this month.

Reports – Information:

A. Administrative Reports:

1. Elementary School Principal: Ms. Fay

a) RESOLVE Assembly

An overview of the RESOLVE assembly program was given. Over the last three years, proceeds from this fundraiser have supported the Patriot K9s of Wisconsin which pairs veterans with service dogs, Craig Johnson's children and the Fanconi Anemia Research Fund as well as the Leukemia and Lymphoma Society in honor of a Randolph Elementary student who is experiencing health issues. The RESOLVE program has empowered students to be heroes.

b) Instructional Coaching with CESA

CESA staff have been helping with instruction at the elementary level to improve student outcomes. This has been well received.

2. Middle/High School Principal - Mr. Andy Kohn

a) Cory Greenwood Assembly

An assembly was held which focused on mental health. The speaker was well-received by students and staff.

- b) **Veterans Day Program**
A Veteran's Day Program was held with 18 veterans in attendance. This program was organized by the Student Council.
 - c) **High School Field Trip**
Mr. Drews took a class to a training center in Coloma for a field trip.
- 3. **Activities Director - Mr. Vincent Propson**
 - a) **Activities Update**
Mr. Propson reported on activities and athletics. The FFA fruit sale is underway. The FCCLA is growing in numbers. Drama tryouts will begin in December. The Art Club is embarking on a memory project. The NHS held a successful blood drive. Forensics has started practicing. The Spanish Club has been busy planning and fundraising for their summer 2023 trip. An overview of the fall sports awards was provided.
- 4. **Director of Business Services - Mr. Ryan Cashman**
Mr. Cashman provided an update on the Activity Fund. The tax levy was submitted and CPI is projected to be above 4%.
- 5. **WASB- Mr. Mike Biel**
It was reported that the WASB withdrew from the NSBA. The state convention is scheduled for January.
- 6. **CESA 5 – Mr. Wayne Vanderploeg**
No report this month.
- 7. **Board President – Mr. Keith Medema**
 - a) **District Administrator Evaluation**
District administrator evaluation information will be distributed this week.
- 8. **District Administrator - Mr. Ty Breitlow**
 - a) **Chamber Update**
Mr. Breitlow reported that the Holiday Bazaar is scheduled for November 27, 2021 and the Holiday Parade currently has three school organizations involved.
 - b) **COVID Statistics**
An overview was provided with current COVID statistics for the school district.
 - c) **State Education Convention**
The State Education Convention is scheduled for January 19-21 in Milwaukee.
 - d) **Hero's Fishing: January 7-10, 2022**
Mr. Breitlow was nominated for an award for helping to navigate the district and the community through the COVID pandemic. He was selected and was awarded with a Hero's Fishing trip in Idaho, to take place from January 7 – 10, 2022, which conflicts with board committee meeting dates.

A. Board Reports:

- 1. **Building and Grounds Committee - Mr. Allen Drews**
Did not meet this month.
- 2. **Curriculum Committee - Mr. Wayne Vanderploeg**
Curriculum review presentations were discussed. Mr. Kohn reported on USA Test Prep, the school is just getting started with this new tool. The Spanish Club trip was also discussed.
- 3. **Employee Relations - Mr. Gary DeVries**
Retention and retirement incentives were discussed.
- 4. **Finance Committee - Mr. Keith Gundlach**
The finance committee reviewed regular monthly items and recommend approval of these items.

5. Personnel Committee - Mr. Keith Medema

A proposal for a Special Education Aide was presented. A resignation was received for the letter club advisor.

6. Policy Committee - Mrs. Barb Braker

Naming rights and community walking were discussed.

7. Community Engagement Committee

Did not meet this month.

Consent Agenda:

- A. Approval of minutes from the October 18, 2021 Regular Board Meeting.
- B. Approval of current month's vouchers.
- C. Approval of current month's Revenue and Expenditure Reports.
- D. Approval of current month's cash flow and investments.
- E. Approval of current month's Activity Fund Report.

Motion by Wayne Vanderploeg, second by Gary DeVries to approve the consent agenda. Motion carried.

Action Items - Discussion/Approval:

A. Bank Account Personnel Changes

Motion by Gary DeVries, second by Allen Drews to change personnel by adding Amanda Meyer and Beth Schwanke to Horicon Bank Accounts and adding Amanda Meyer to National Exchange Bank, while also removing Nicole Heberer, Sarah Jaeckel and Mary Douma from Horicon Bank Accounts and Nicole Heberer and Sarah Jaeckel from National Exchange Bank Accounts. Motion carried.

B. Credit Card Account Changes

Motion by Wayne Vanderploeg, second by Allen Drews to accept adding school VISA credit card holders Adam Landowski (\$1,000 limit) and Amanda Meyer (\$3,000 limit) and removing Charles Drews and Sarah Jaeckel from credit cards. All credit card limits should be as follows: Mr. Ty Breitlow: \$5,000, Mr. Ryan Cashman: \$5,000, Ms. Christy Fay: \$3,000, Mr. Andy Kohn: \$3,000, Mrs. Amanda Meyer: \$3,000, Mr. Adam Landowski: \$1,000. Motion carried.

C. Initial Consolidation Discussion

Cambria-Friesland school board has discussed consolidation with Randolph. Financial considerations have been taken into account. Questions from board members were fielded.

D. Facility Naming Rights Policy

The creation of a naming rights policy was discussed. The policy committee will work on this and bring back to the full board for review.

E. Special Education Aide Position

Motion by Keith Gundlach, second by Wayne Vanderploeg to approve a part-time special education aide position as presented. Motion carried.

F. Adult Meal Prices Effective December 1, 2021

Breakfast prices will increase to \$2.60 and lunch prices will increase to \$4.65. These increases are required by USDA regulations.

Motion by Wayne Vanderploeg, second by Gary DeVries that as of December 1, 2021 the cost of an adult breakfast is \$2.60 and an adult lunch is \$4.65. Motion carried.

G. Spanish Club Trip

The Spanish Trip is scheduled to take place Summer 2023. Planning and fundraising efforts have begun.

Motion by Wayne Vanderploeg, second by Mike Biel to approve the Spanish Club trip as presented. Motion carried.

Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c):

Motion by Wayne Vanderploeg, second by Allen Drews to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent – none

Also present were:

Administrator Ty Breitlow, Business Manager Ryan Cashman

Motion carried at 7:47 pm.

Reconvene to Open Session for Action Items Discussion/Approval:

Motion by Wayne Vanderploeg, second by Gary DeVries to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 8:17 pm.

A. Retirement / Retention Incentives

No action taken.

B. Acceptance of Resignation

Motion by Wayne Vanderploeg, second by Allen Drews to accept the resignation of Ute Pocernich, Letter Club Advisor. Motion carried.

Correspondence:

WASB membership certificate was presented.

Board Agenda Items for December 2021:

No items were presented.

Motion by Keith Gundlach, second by Allen Drews, to adjourn. Motion carried at 8:20 pm.

Date

Clerk (Barb Braker)

President (Keith Medema)