



## **RANDOLPH SCHOOL DISTRICT**

110 Meadowood Drive  
Randolph, WI 53956  
(920) 326-2427

### **Board of Education Proceedings Regular Board Meeting August 16, 2021**

The Regular Meeting of the Board of Education of the Randolph School District was called to order at 6:30 p.m. in the Randolph School Middle/High School Library by President, Keith Medema.

Roll Call: Present – Barb Braker, Gary DeVries, Allen Drews, Keith Medema, Keith Gundlach, Amanda Meyer, Wayne Vanderploeg

Absent -

Also present were Administrator Ty Breitlow, Principal Andy Kohn, Business Manager Ryan Cashman, Activities Director Vince Propson and Principal Christy Fay

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

Citizens and Delegations - Public Appearances

- Seth Braker was present to share concerns and ideas.

Reports – Information/Discussion/Action

- Elementary School School Principal - Christy Fay: Grant “Behavior, Social Emotional Traits” Screener K-6 is through Marshfield clinic and will help to identify students who may benefit. Leadership Team Update: Staff breakfast took place this morning. Mr. Breitlow, Mr. Kohn and Ms. Fay met with the leadership team following breakfast. Ed Assistants-Summer Training: five Ed-Assistants attended a summit and learned many useful skills and gained additional knowledge relative to their roles.
- Middle/High School Principal-Andy Kohn: orientation took place for our new hires last week; mentors for the new hires were also present and involved
- Activities director- Vincent Propson: we hosted our first competition last Friday which consisted of six teams. There was a great turnout and very positive feedback. Fall sports have begun; participation is healthy and with high numbers
- Director of Business Services- Ryan Cashman:the 20-21 year end audit went very well. An update was provided on Activity Report changes which will allow alignment with the new law. Next month is the annual meeting; the final budget will be presented in October for final approval.
- WASB-Mrs. Amanda Meyer: Fall meeting will take place in October. Online opportunities continue to be available.
- CESA 5 – Wayne Vanderploeg: None
- District Administrator - Ty Breitlow: CTE Incentive Grant - 13 students qualified for this grant this year; each student will receive approximately \$800 each. COVID testing - RSD is pursuing a COVID testing option for families and staff. Training will occur for these antigen (rapid) tests. Building and Grounds update: facility is prepared for return to school including PPE supplies and cleaning supplies. Building lighting project will resume once backordered items come in. Concession stand project has been pushed



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back until Spring 2022. WIAA Advisory Council Election: as of October, Mr. Breitlow will be joining the council. This will entail three meetings per year. This is a one-year term. The September Annual Meeting and the Regular Board meeting will take place September 20, 2021.

### Board Reports –

- Building and Grounds Committee - Allen Drews: did not meet.
- Curriculum Committee - Wayne Vanderploeg: did not meet
- Employee Relations - Gary DeVries: items to be discussed in executive session
- Finance Committee - Keith Gundlach: recommending items for approval this evening
- Personnel Committee - Keith Medema: items to be discussed in executive session. RTA concerns were discussed and resolved. Communication and meeting days/times were further discussed. If committees do not meet, the potential for a weekly/monthly District Admin. update
- Policy Committee - Barb Braker: did not meet
- Community Outreach - Amanda Meyer: Did not meet

### Consent Agenda:

Motion by Vanderploeg, second by Drews, to approve July 19, 2021, Regular Board Minutes. Motion carried.

Motion by Vanderploeg, second by Drews, to approve the general fund #49023-49190 Totaling: \$324,763.30. Motion carried.

Motion by Vanderploeg, second by Drews, to approve the revenue and expenditure reports. Motion carried.

Motion by Vanderploeg, second by Drews, to approve the activity fund reports. Motion carried.

Motion by Vanderploeg, second by Drews, to approve the consent agenda. Motion carried.

### Action Items: Discussion/Approval

Return to School Plan: overall positive community reaction to the Return to School Plan, questions were fielded by Mr. Breitlow. Quarantine will be the responsibility of Public Health this year.

Motion by Gundlach, second by Drews, to approve the Return to School Plan as presented. Motion carried.

Cambria-Friesland Co-op Request: information was provided by Mr. Breitlow regarding an inquiry from Cambria-Friesland School to co-op baseball and football beginning in the 2023-2024 school year. Mr. Breitlow will begin creating a document with questions for Cambria-Friesland to be brought back to next month's board meeting.



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Board Meeting Calendar and Communications: Mr. Medema opened the table for ideas on committee meetings - whether changing to different nights of the week or consolidating committee meetings with Board meetings.

Employee Handbook: Mr. Breitlow presented the updated Employee Handbook for 2021-2022.

Motion by Gundlach, second by Drews, to adopt the 2021-2022 Employee Handbook as presented. Motion carried.

Sick Bank Request: Mr. Breitlow presented the request submitted by the RTA. Discussion ensued regarding usage, donations to the bank, legal advice and committee recommendations.

Motion by Meyer, second by Braker, to approve Sick Pool language placed into the 2021-2022 Employee Handbook, and to be brought to the committee for review. Motion carried.

Motion by DeVries, second by Meyer, to Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema, Amanda Meyer, Wayne Vanderploeg  
Absent – none

Motion carried at 8:13 p.m.

Open session reconvened at 9:37 p.m.

Motion by DeVries, second by Vanderploeg, to approve the Extra Pay for Extra Work Employee Handbook Appendix. Motion carried.

Motion by Gundlach, second by Drews, to approve Bus Driver Compensation in the amount of \$20.00 per hour and a one time \$500 bonus for those drivers with 10 years of service and 2 routes daily; a one time \$250 bonus for those drivers with 10 years of service and 1 route daily. Motion carried. (Barb Braker abstained from voting.)

Motion by Drews, second by Gundlach, to hire Ali Salzmann, High School English Language Arts Teacher. Motion carried.

Motion by Meyer, second by Drews, to hire William Yedinak, Middle/High School Business Education Teacher. Motion carried.

Motion by Drews, second by Vanderploeg, to hire Jamie Link, Assistant Track and Field Coach. Motion carried.



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Motion by Vanderploeg, second by Drews, to accept the resignation of Nicole Herberer, Middle/High School Administrative Assistant. Motion carried.

Motion by Vanderploeg, second by DeVries, to accept the retirement of Keith Hampton, Evening Custodian. Motion carried.

Motion by Meyer, second by Drews, to accept the resignation of Zachary Kouba, Fifth Grade Elementary Teacher and Assistant Football Coach. Motion carried.

Correspondence – None

Board Agenda Items for August 2021:none

Motion by Vanderploeg, second by Drews, to adjourn. Motion carried at 9:46 p.m.

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Date

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Clerk

\_\_\_\_\_  
President