



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427

**Board of Education Proceedings
Regular Board Meeting
June 20, 2022**

- I. **The Regular Meeting of the Board of Education of the Randolph School District was called to order at 5:00 p.m. in the Randolph Middle/High School Library by President Wayne Vanderploeg followed by the Pledge of Allegiance.**

Roll Call:

Board Members Present:

Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent: Mike Biel

Also present:

District Administrator Ty Breitlow, Incoming District Administrator Brian Zacho, Middle/High School Principal Andy Kohn, Activities Director Vincent Propson, Elementary Principal Christy Fay arrived at 5:43 p.m., Business Manager Ryan Cashman (arrived at 5:50 p.m.) and School Nurse Katie Breitlow (arrived at 5:50 p.m.)

- II. Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

- III. **Citizens and Delegations:** None

- IV. **Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)**
Motion by Gary DeVries, second by Allen Drews to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent: Mike Biel

Also present:

District Administrator Ty Breitlow, Incoming District Administrator Brian Zacho, Middle/High School Principal Andy Kohn, and Activities Director Vincent Propson

Motion carried at 5:02 p.m.

Executive Session Agenda Items Discussed:

A. MS/HS Principal Interview

B. K-12 Art Teacher

C. Recommendation to Hire:

1. Olivia Bancroft-Hart, MS Special Education Teacher

2. William Yedinak, Business Education Teacher
3. Tim Meyer, Varsity Assistant Football Coach

D. Acceptance of Resignation:

1. Jim Jahn, Volunteer Assistant Baseball Coach
2. Kaitlyn Keleher, Math Team Advisor
3. Madelyn Kohn, Middle School Volleyball Coach
4. Adam Landowski, Director of Building & Grounds
5. Brianna Miller, K-12 Art Teacher and HS Forensics Advisor
6. Ray Mlada, HS Special Education Teacher, HS Assistant Football Coach and MS Basketball Coach

V. Reconvene to Open Session for Action Items Discussion/Approval:

Motion by Keith Gundlach, second by Gary DeVries to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 5:38 p.m.

A. MS/HS Principal Interview

No action taken.

B. K-12 Art Teacher

Motion by Barb Braker, second by Gary DeVries to hire Jacob Mazourek as the K-12 Art Teacher. Motion carried.

C. Recommendation to Hire:

1. Olivia Bancroft-Hart, MS Special Education Teacher
Motion by Keith Medema, second by Allen Drews to hire Olivia Bancroft-Hart as the Middle School Special Education Teacher. Motion carried.
2. William Yedinak, Business Education Teacher
Motion by Keith Medema, second by Keith Gundlach to hire William Yedinak as the Business Education Teacher as presented. Motion carried.
3. Tim Meyer, Varsity Assistant Football Coach
Motion by Keith Gundlach, second by Barb Braker to hire Tim Meyer as a Varsity Assistant Football Coach. Motion carried.

D. Acceptance of Resignation:

1. Jim Jahn, Volunteer Assistant Baseball Coach
Motion by Allen Drews, second by Keith Medema to accept the resignation of Jim Jahn, Volunteer Assistant Baseball Coach. Motion carried.
2. Kaitlyn Keleher, Math Team Advisor
Motion by Keith Gundlach, second by Gary DeVries to accept the resignation of Kaitlyn Keleher, Math Team Advisor. Motion carried.
3. Madelyn Kohn, Middle School Volleyball Coach
Motion by Keith Medema, second by Allen Drews to accept the resignation of Madelyn Kohn, Middle School Volleyball Coach. Motion carried.
4. Adam Landowski, Director of Building & Grounds
Motion by Gary DeVries, second by Allen Drews to accept the resignation of Adam Landowski, Director of Building and Grounds. Motion carried.
5. Brianna Miller, K-12 Art Teacher and HS Forensics Advisor
Motion by Keith Gundlach, second by Keith Medema to accept the resignation of Brianna Miller, K-12 Art Teacher and High School Forensics Advisor. Motion carried.

6. Ray Mlada, HS Special Education Teacher, HS Assistant Football Coach and MS Basketball Coach
Motion by Keith Medema, second by Allen Drews to accept the resignation of Ray Mlada, High School Special Education Teacher, High School Assistant Football Coach and Middle School Football Coach. Motion carried.

VI. Board Reports

1. **Building and Grounds Committee - Mr. Allen Drews**
The solar project was discussed. It will be brought to the full board for discussion in July. Details regarding the Randolph Early Learning Center shed were shared. Updates were provided regarding the plaques for the gym, sports streaming cameras, fitness center window coverings and concession stand sanitary line issues.
2. **Curriculum Committee - Mr. Wayne Vanderploeg**
Committee did not meet this month.
3. **Employee Relations Committee - Mr. Gary DeVries**
Committee did not meet this month.
4. **Finance Committee - Mr. Keith Gundlach**
Recommend approval of monthly finance reports, year-end budget report was received and cheer/poms team was discussed.
5. **Personnel Committee - Mr. Keith Medema**
Discussed personnel issues that have been covered in closed session. Activities Director position will be discussed in the future.
6. **Policy Committee - Mrs. Barb Braker**
Committee did not meet this month
7. **Community Engagement Committee - Mr. Mike Biel**
Committee did not meet this month.

VII. Consent Agenda:

- A. Approve Minutes from May 16, 2022 Regular Board Meeting
- B. Approve Minutes from May 31, 2022 Special Board Meeting
- C. Review Current Month's Vouchers
- D. Review Current Month's Revenue and Expenditure Reports
- E. Review Current Month's Cash Flow and Investments
- F. Review Current Month's Activity Fund Report

Motion by Keith Medema, second by Allen Drews to approve the consent agenda. Motion carried.

VIII. Action Items - Discussion/Approval:

- A. **Co-Curricular Student Handbook**
Minor updates and adjustments were made.
Motion by Keith Gundlach, second by Gary DeVries to approve the Co-Curricular Student Handbook as presented. Motion carried.
- B. **Middle/High School Student Handbook**
Updates were discussed; minor revisions were made.
Motion by Keith Gundlach, second by Keith Medema to approve the Middle/High School Student Handbook as presented. Motion carried.
- C. **Elementary Student Handbook**
Ms. Fay presented the updates to the handbook.
Motion by Keith Gundlach, second by Keith Medema to approve the Elementary Student Handbook as presented. Motion carried.

D. Achievement Gap Report Approval

The Achievement Gap Report was presented; not all goals were met, the team is working on closing the gaps.

Motion by Keith Medema, second by Allen Drews to approve Achievement Gap Report as presented. Motion carried.

E. Cell Phone Stipends

Cell phone stipends were presented.

Motion by Keith Gundlach, second by Allen Drews to approve the cell phone stipend as presented. Motion carried.

F. 2022-2023 School Fees

School fees for the 2022-2023 school year were presented.

Motion by Keith Gundlach, second by Allen Drews to approve the 2022-2023 school fees as presented. Motion carried.

G. 2022-2023 Cheer/Poms

Discussion occurred regarding the development of a Cheer/Poms team following interested parties at student and staff levels. The administrative team was split on moving forward.

Motion by Keith Medema, second by Gary DeVries to approve the 2022-2023 Cheer/Poms proposal as presented. Motion carried.

IX. Reports - Information Only

A. Administrative Reports

1. Elementary School Principal – Ms. Christy Fay

a) Year End Report

Ms. Fay provided an action plan update including reading, climate, professional development and assessment areas.

2. Middle/High School Principal – Mr. Andy Kohn

a) Year End Report

Mr. Kohn shared that improving ACT and Forward testing scores would be a continuing goal. Literacy and Math will be areas of focus. USA Test Prep was used as an assessment tool. Additional areas reported on include PLC development, incentives, social-emotional learning and at-risk students.

3. Activities Director - Mr. Vincent Propson

a) Year End Report

Athletics and activities have been very busy and are very well-received by both students and staff. Mr. Propson shared a goal to have 96% of students involved in at least 1 activity at the end of the school year.

4. School Nurse – Mrs. Katie Breitlow

Mrs. Breitlow provided a summary of responsibilities, duties and goals; the services that the school nurse provides is continually increasing. Particularly, COVID was a large part of the 2021-2022 school year. Mental health of students is also an increasing concern.

5. Director of Business Services - Mr. Ryan Cashman

Mr. Cashman reported that the budget year is coming to a close and that Food Service ended the year profitably. Special Education funds are still being worked on. Open Enrollment income fell slightly. A surplus of \$160,000-\$180,000 will be transferred to Fund 46 from Fund 10.

6. WASB – Mr. Mike Biel

No report this month.

7. CESA 5 – Mr. Wayne Vanderploeg

Mr. Vanderploeg handed out some items that he received at workshops.

8. District Administrator - Mr. Ty Breitlow

a) Absolutely Country, Definitely Gospel Concert – August 20, 2022

A concert will take place at First Reformed Church and is presented by the Chamber of Commerce. Monies received will be presented to the Randolph School District to be used towards Mental Health programs.

X. Committee Assignments

An email will be sent to board members regarding the 2022-2023 committee assignments.

XI. Correspondence

Appreciation for exemplary service was shared with Mr. Breitlow and Mr. Kohn. A letter from Langdon Mills regarding the solar project in the community was shared and the 2022-2023 Board of Education meeting calendar was distributed.

XII. Board Agenda Items for June 2022

Activity Director Position
Rooftop Solar
New Hires

XIII. Adjournment

Motion by Allen Drews, second by Keith Medema to adjourn. Motion carried at 7:21 p.m.

Date

Clerk (Barb Braker)

President (Wayne Vanderploeg)