



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427

**Board of Education Proceedings
Regular Board Meeting
May 16, 2022**

The Regular Meeting of the Board of Education of the Randolph School District was called to order at 6:30 p.m. in the Randolph Middle/High School Library by President Keith Medema followed by the Pledge of Allegiance.

Roll Call:

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent: None

Also present were:

District Administrator Ty Breitlow, Director of Business Services Ryan Cashman, Middle/High School Principal Andy Kohn, Elementary Principal Christy Fay, Activities Director Vincent Propson, Marie Davidson, Lauren Frances and Linda Pester-Dykstra

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

The meeting was turned over to District Administrator Ty Breitlow for the election of Board President. Nominations were opened.

A motion was made by Keith Gundlach to nominate Wayne Vanderploeg for School Board President. A motion to close nominations was made by Keith Medema, seconded by Mike Biel. Motion carried by a unanimous voice vote with no objections.

President Wayne Vanderploeg chaired the meeting from this point forward and opened nominations.

A motion was made by Allen Drews to nominate Gary DeVries for Vice President. A motion to close nominations was made by Keith Gundlach, seconded by Mike Biel. Motion carried by a unanimous voice vote with no objections.

A motion was made by Keith Medema to nominate Barb Braker for Board Clerk. A motion to close nominations was made by Gary DeVries, seconded by Allen Drews. Motion carried by a unanimous voice vote with no objections.

A motion was made by Keith Medema to nominate Keith Gundlach for Treasurer. Keith Gundlach declined the nomination. A motion was made by Keith Medema to nominate Allen Drews for Treasurer. Nominations were closed and the motion carried by a unanimous voice vote with no objections.

A motion was made by Barb Braker to nominate Amanda Meyer for Board Secretary and School District Deputy Clerk. Nominations were closed and the motion carried by a unanimous voice vote with no objections.

Citizens and Delegations: None

Reports - Information Only

A. Administrative Reports

1. **Middle/High School Principal – Mr. Andy Kohn**
Updates were provided on 8th grade promotion, Graduation and summer school.
2. **Elementary School Principal – Ms. Christy Fay**
Reported on summer school, field trips, spring concerts, mile run and Scooterville.
3. **Activities Director - Mr. Vincent Propson**
End of the year update included spring sports team updates as well as Solo Ensemble choir competitors at state and the Art Club conference art day. Updates were provided on the Fine Arts banquet and the NHS banquet. A blood drive has been organized by the NHS and is scheduled for June 14th.
4. **Director of Business Services - Mr. Ryan Cashman**
The membership audit is complete.
5. **WASB – Mr. Mike Biel**
Summer Leadership Conference is taking place July 8-9 in La Crosse. Spring workshops are available on-line.
6. **CESA 5 – Mr. Wayne Vanderploeg**
Attended delegate meeting in Portage.
7. **District Administrator - Mr. Ty Breitlow**
 - a) **COVID Statistics**
An update was provided on current COVID positive cases within the district.
 - b) **Honors Banquet**
Wayne and Linda Vanderploeg were recipients of the Wall of Fame award and Mr. Vince Propson was recognized as the teacher of the year.
 - c) **Annual Employee Recognition Banquet**
The banquet is scheduled for Monday, May 23rd at 6:00 p.m. at Feil's Supper Club.
 - d) **Lighting Project Update**
Faith Technologies is finishing up the lighting upgrade.

B. Board Reports

1. **Building and Grounds Committee - Mr. Allen Drews**
The rooftop solar project, RELC shed request and video board updates were discussed. The gym plaques have been finalized. Bells, clocks and paging system may qualify for a grant to help with costs for the upgrade. The Ecology Club has presented beautification project plans. A request was received for jerseys and an update was provided on the Ag Learning Center.
2. **Curriculum Committee - Mr. Wayne Vanderploeg**
Committee did not meet this month.
3. **Employee Relations Committee - Mr. Gary DeVries**
Reported on during executive session.
4. **Finance Committee - Mr. Keith Gundlach**
Recommend approval of monthly items.
5. **Personnel Committee - Mr. Keith Medema**
66.03 agreements for Library Media Specialist and School Psychologists with the Fall River School District were presented. The Middle/High School Principal job description

and hiring process was discussed. Additional items reported on during executive session.

6. Policy Committee - Mrs. Barb Braker

Co-curricular awards language was reviewed and a request was received for physical education credit for athletic team involvement. Six policies were reviewed and brought forward.

7. Community Engagement Committee - Mr. Mike Biel

Committee did not meet this month.

Consent Agenda:

- A. Approve Minutes from April 18, 2022 Regular Board Meeting
- B. Approve Minutes from April 20, 2022 Special Board Meeting
- C. Approve Minutes from April 27, 2022 Special Board Meeting
- D. Approve Minutes from April 28, 2022 Special Board Meeting
- E. Approve Minutes from May 3, 2022 Special Board Meeting
- F. Review Current Month's Vouchers
- G. Review Current Month's Revenue and Expenditure Reports
- H. Review Current Month's Cash Flow and Investments
- I. Review Current Month's Activity Fund Report

Motion by Keith Gundlach, second by Keith Medema to approve the consent agenda. Motion carried.

Action Items - Discussion/Approval:

A. FCCLA National Leadership Conference Travel Request: June 28-July 4, 2022

Mrs. Dykstra, one parent and two students plan to attend the FCCLA National Conference in San Diego. Fundraising is ongoing, however, costs have increased and assistance is sought to help cover room costs.

Motion by Keith Medema, second by Keith Gundlach to approve FCCLA National Leadership with funding not to exceed \$1,500. Motion carried. Allen Drews abstained from voting.

B. FFA Leadership Conference: June 21–26, 2022

Mrs. Frances and 11 students plan to attend the FFA Leadership Conference in Washington D.C. The cost is \$1,300 per student, which is all-inclusive. A \$10,000 donation from Didion has been received.

The FFA State Convention is also scheduled for June 13-16 in Madison.

Motion by Keith Gundlach, second by Gary DeVries to approve the FFA to attend the Leadership Conference in Washington D.C. from June 21 through June 26, 2022. Motion carried.

C. Policies:

- 1. Policy 0100 – Definitions
- 2. Policy 0142.1 – Electoral Process
- 3. Policy 0142.5 – Vacancies
- 4. Policy 0144.5 – Board Member Behavior and Code of Conduct
- 5. Policy 0152 – Officers
- 6. Policy 0165.1 – Notice of Regular Meetings

Motion by Barb Braker, second by Mike Biel to approve waiving the first and second readings and adopt Policies 0100 through 0165.1 as presented. Motion carried.

D. MS/HS Principal Job Description

Motion by Keith Medema, second by Gar DeVries to approve the Middle School/High School Principal job description as presented. Motion carried.

E. 66.03 Agreements with Fall River

1. School Psychologist

Compensation updated; no further changes.

2. Library Media Specialist

Compensation updated; no further changes.

Motion by Allen Drews, second by Keith Medema to approve the 66.03 Library Media Specialist agreement with Fall River as presented. Motion carried.

F. 2022-2023 Transportation - Bus Purchase

Motion by Keith Gundlach, second by Allen Drews to approve the purchase of a bus at the cost of \$103,500.00 from Mid-State Truck Service, Inc. Motion carried.

G. Didion Donation to Boys Basketball

Motion by Gary DeVries, second by Mike Biel to accept a \$500 donation from Didion for boys basketball. Motion carried.

H. WIAA Membership Renewal

Motion by Gary DeVries, second by Keith Medema to renew the WIAA Membership for the 2022-2023 school year. Motion carried.

Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Allen Drews, second by Gary DeVries to move to Executive Session under Wisconsin Statutes 19.85 (1)(c)(g) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent:

Also present:

District Administrator Ty Breitlow and Business Services Director Ryan Cashman

Motion carried at 8:07 p.m.

Executive Session Agenda Items Discussed:

A. 2022-2023 Certified Staff Compensation

B. 2022-2023 Administrative Staff Compensation

Ryan Cashman left for this discussion item; exited at 8:37 p.m. and re-entered at 9:03 for the next agenda item.

C. Recommendations for Hire:

1. Brian Zacho, District Administrator
2. Ray Mlada, High School Assistant Football Coach
3. Allan Pocernich, Middle School Head Football Coach
4. Aaron Retzlaff, Middle School Assistant Football Coach
5. Jonah Williams, Middle School Assistant Football Coach

D. Acceptance of Resignations and Exit Interviews:

1. Andy Kohn, MS/HS Principal

2. Matt Pekarske, Cross Country Coach

Reconvene to Open Session for Action Items Discussion/Approval:

Motion by Mike Biel, second by Gary DeVries to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 9:11 p.m.

A. 2022-2023 Certified Staff Compensation

Motion by Gary DeVries, second by Keith Gundlach to approve issuing 2022-2023 Certified Staff contracts. Motion carried.

Keith Medema and Allen Drews abstained from voting.

B. 2022-2023 Administrative Staff Compensation

Motion by Mike Biel, second by Barb Braker to approve the 2022-2023 Administrative Staff compensation as presented. Motion carried.

C. Recommendations for Hire:

1. Brian Zacho, District Administrator

Motion by Keith Medema, second by Gary DeVries to approve Brian Zacho as District Administrator. Motion carried.

2. Ray Mlada, High School Assistant Football Coach

Motion by Keith Medema, second by Mike Biel to hire Ray Mlada, High School Assistant Football Coach. Motion carried.

3. Allan Pocernich, Middle School Head Football Coach

Motion by Allen Drews, second by Gary DeVries hire Allan Pocernich, Middle School Head Football Coach. Motion carried.

4. Aaron Retzlaff, Middle School Assistant Football Coach

Motion by Gary DeVries, second by Keith Medema to hire Aaron Retzlaff, Middle School Assistant Football Coach. Motion carried.

5. Jonah Williams, Middle School Assistant Football Coach

Motion by Allen Drews, second by Mike Biel to hire Jonah Williams, Middle School Assistant Football Coach. Motion carried.

D. Acceptance of Resignations and Exit Interviews:

1. Andy Kohn, MS/HS Principal

Motion by Keith Gundlach, second by Allen Drews to accept the resignation of Andy Kohn as Middle School/High School Principal. Motion carried.

2. Matt Pekarske, Cross Country Coach

Motion by Mike Biel, second by Allen Drews to accept the resignation of Matt Pekarske as Cross Country Coach. Motion carried.

Correspondence

Several thank you notes addressed to the board were shared.

Board Agenda Items for June 2022

Board Photograph

Committee Assignments

Adjournment

Motion by Keith Medema, second by Allen Drews to adjourn. Motion carried at 9:20 p.m.

Date

Clerk (Barb Braker)

President (Wayne Vanderploeg)