



**Board of Education Meeting Minutes
December 19, 2022 - 6:30 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:32 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries (in at 7:00 p.m.), Allen Drews, Josh Jens, Keith Medema, Wayne Vanderploeg

Board Members Absent:

None

Administrative Team Members Present:

Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Vincent Propson, Activities Director and Brian Zacho, District Administrator

Others Present:

Olivia Bancroft-Hart and Jackie Drews

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

None.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

a) Elementary Report Card Information

Report card was presented; standards are being met, but looking to continue growth.

Both sessions of the holiday concert were very well attended.

2. Middle/High School Principal - Mrs. Jennifer Kurtz

a) MS/HS Report Card Information

This was the first Middle School report card. High School report card showed that expectations are being met. However, growth is being worked on. iReady is one resource that is being researched for data tracking and testing.

b) Curriculum Cycle Information & Draft Course Handbook

All teachers are looking at essential standards this year. Some changes are coming for Language Arts. The Course Handbook will be finalized next month.

3. Activities Director - Mr. Vince Propson

a) Mid-Year Goals Update

Award of Excellence with the WIAA was awarded. Twelve of 20 Activities Director goals have been met.

b) Activities/Athletics Update

Many activities and athletic events were presented on including FFA Leadership Conference, fruit sale, and grant applications. FCCLA will assist in preparing Christmas meal boxes. The Drama club is preparing for their play, "Clue" to take place February 10 and 11, 2023. Band and Choir will have their winter concert on Tuesday. Solo and Ensemble is preparing for their season and the Forensics team of approximately 20 students preparing for their first competition in January. On the athletics side of things, girls and boys basketball, and wrestling are all underway. Football conference realignment has been discussed.

4. Director of Business Services - Mr. Ryan Cashman

a) 2022-2023 Budget Update

Tax bills have been sent out from municipalities. Mr. Cashman has been fielding questions from community members. He also explained tax levy, mill rate, values, ratios and how tax bills are affected.

5. WASB - Mr. Mike Biel

Legal and security webinars are available to attend. The state convention will take place in Milwaukee in January.

6. District Administrator - Mr. Brian Zacho

a) Senior Class Trip Update

The senior class trip is on-hold. The class and advisors are working on details.

b) Chamber Update

(1) Holiday Parade

The parade took place on December 3rd with 27 floats participating. The parade was very well received.

(2) Holiday Bazaar

Student groups helped with the bazaar as fundraising opportunities.

c) Staff Holiday Party

The RSD staff holiday party will take place on Wednesday, December 21 from 3:30-4:30 p.m.

d) Softball Fence Update

The softball fence has been installed.

e) Bobcat Update

The bobcat has been a nice addition for quicker snow removal.

f) School Report Card Update

The district will continue to work on improvements.

g) USA Test Prep and Similar Program Updates

The district will be moving away from this program.

h) Policy Updates:

(1) Policy 0143 - Authority of Individual Board Members

(2) Policy 0143.1 - Public Expression of Board Members

(3) Policy 8605 - Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles

Updates were provided on these policies.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Committee did not meet. A report from Cory Smit, Facilities Manager, was shared including building temperatures, bus #7, uni-vent filter replacement plan and an update on the Langdon Mills solar project.

2. Community Outreach Committee - Mr. Josh Jens

Committee did not meet; will meet in January to discuss Wall of Fame.

3. **Curriculum Committee - Mr. Keith Medema**
The committee reviewed the 2023-2024 School Calendar, course handbook, district report cards, USA Test Prep and curriculum review cycle.
4. **Employee Relations Committee - Mr. Gary DeVries**
Committee did not meet.
5. **Finance Committee - Mr. Mike Biel**
The committee reviewed regular monthly items and a donation to pay off unpaid lunch balances.
6. **Personnel Committee - Mr. Wayne Vanderploeg**
Committee did not meet.
7. **Policy Committee - Mrs. Barb Braker**
Reviewed several policies.

V. **Consent Agenda**

A motion was made by Gary DeVries and seconded by Josh Jens to approve the consent agenda. Motion carried.

- A. **Approve Minutes from [November 16, 2022 Regular Board Meeting](#)**
- B. **Review Current Month's [Vouchers](#)**
- C. **Review Current Month's [Revenue and Expenditure Reports](#)**
- D. **Review Current Month's [Cash Flow and Investments](#)**
- E. **Review Current Month's [Activity Fund Reports](#)**

VI. **Action Items - Discussion/Approval**

- A. **Acceptance of Donation:**
 1. **Shawn and Megan Grams, Donation to Pay off Negative Lunch Accounts: \$2,466.00**
Motion by Barb Braker, second by Gary DeVries to accept the donation from Shawn and Megan Grams for the amount of \$2,466.00 to pay off negative lunch accounts. Motion carried.
- B. **Approval of Policies Previously Discussed at Policy Committee:**
Motion by Barb Braker, second by Mike Biel to waive the first and second readings and approve the following policies. Motion carried.
 1. **Policy 2210 - Curriculum Development**
 2. **Policy 5410 - Promotion, Placement, and Retention**
 3. **Policy 6146 - Post-Issuance Tax-Exempt Bond Compliance**
 4. **Policy 2460.03 - Independent Educational Evaluation (IEE)**
 5. **Policy 2522 - Library Media Centers**
 6. **Policy 5517.01 - Bullying**
 7. **Policy 2414 - Human Growth and Development**
- C. **Approval of Policies Discussed at December Policy Committee:**
Motion by Allen Drews, second by Josh Jens to waive the first and second readings and approve the new policy titled "Administration of Non-Student Specific Narcan/Naloxone." Motion carried.
 1. **New Policy: Administration of Non-Student Specific Narcan/Naloxone**
- D. **Approval of 2023-2024 School Calendar**
Motion by Keith Medema, second by Gary DeVries to approve the 2023-2024 School Calendar as presented. Motion carried.
- E. **WASB Resolution Delegation and Resolutions**
Motion by Wayne Vanderploeg, second by Allen Drews to nominate Keith Medema as a delegate at the 2023 WASB State Convention in Milwaukee. Motion carried.

VII. **Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)**

Motion by Gary DeVries, second by Mike Biel to move to Executive Session under Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema and Wayne Vanderploeg

No: None

Absent: None

Administrative Team Members Present:

Brian Zacho, District Administrator

Motion carried at 7:40 p.m.

Executive Session Agenda Items Discussed:

A. Resignation of:

- a. Amanda Meyer, District Office Administrative Assistant

B. Exit Interviews:

- a. Amanda Meyer, District Office Administrative Assistant
- b. Gage Rataczak, Assistant Football Coach
- c. Scott Schwanke, Evening Custodian

VIII. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Gary DeVries, and seconded by Mike Biel to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 8:20 p.m.

A. Acceptance of Resignation of:

- 1. Amanda Meyer, District Office Administrative Assistant**

Motion by Keith Medema, and seconded by Gary DeVries to accept the resignation of Amanda Meyer, District Office Administrative Assistant.

- 2. Gage Rataczak, Assistant Football Coach**

Motion by Keith Medema, and seconded by Josh Jens to accept the resignation of Gage Rataczak, Assistant Football Coach.

IX. Updated Board Committee Assignments

New committee assignments were distributed.

X. Correspondence

None.

XI. Board Agenda Items for January 2023

Staff updates, AD staff updates and principal updates will be discussed in closed session. The following committees will meet in January: Building and Grounds, Finance, Personnel and Community Outreach.

XII. Adjournment

Motion by Gary DeVries, second by Keith Medema to adjourn. Motion carried at 8:29 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)