



**Board of Education Meeting Minutes
November 16, 2022 - 6:30 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, Wayne Vanderploeg

Board Members Absent:

None

Administrative Team Members Present:

Ryan Cashman, Director of Business Services, Jennifer Kurtz, Middle/High School Principal, Vincent Propson, Activities Director and Brian Zacho, District Administrator

Others Present:

Gail Tietz

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Oath of Office for Newly Appointed Board Member, Joshua Jens

Oath of office was administered.

IV. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

None.

V. Reports - Information Only

A. Administrative Reports

1. Middle/High School Principal - Mrs. Jennifer Kurtz

a) Veterans Day Program

Ceremony was held in the gymnasium; 12 veterans and two active duty alumni were in attendance. The band and choir performed.

b) Detective Dan Kuhn Presentation

The PTO sponsored Detective Kuhn, who spoke with all students about the dangers of social media.

2. Activities Director - Mr. Vince Propson

a) Activities/Athletics Update

The FFA National Convention took place in October, which 15 students attended. The band and choir concert and conference honors concert also took place recently. Band and choir students also took a trip to Chicago today. Forensics has begun and the Letter Club has 16 students involved. A Sportsmanship Summit was held in Beaver Dam; five RSD students attended. The FCCLA helped with the Holiday Bazaar.

3. Director of Business Services - Mr. Ryan Cashman

a) Grant Updates

We did not receive the electric bus grant, however, several other grant applications are in progress. We did receive a nursing grant and have applied for a school counselor grant.

4. WASB - Mr. Mike Biel

Several upcoming webinars are available. The state convention will take place from January 18-20. Mr. Vanderploeg attended an Advocacy Conference.

5. District Administrator - Mr. Brian Zacho

a) Gaga Ball Pit

The PTO would like to donate a Gaga Ball Pit, which will be installed on the playground in the spring.

b) Winterization Complete of Irrigation System

Winterization is complete.

c) Tractor Sale

The New Holland tractor was sold to the highest bidder for \$19,333.00 and has been picked up.

d) State Report Cards

State report cards were released yesterday. More data will be shared next month.

e) Election Deadlines and Update on Timeline

Non-candidacy paperwork for any current school board members up for election but not interested in re-running is due by Friday, December 23rd. The filing deadline for candidates who would like to run is 5:00 p.m. on Tuesday, January 3rd.

f) WASB State Convention 1/18-1/20/23 (12/12 Early Bird Deadline)

Interested board members should let Mr. Zacho know.

g) District Administrator Evaluation

Feedback was sought from the board.

h) Chamber Update

The NHS and FCCLA will be helping with the Holiday Bazaar on Saturday, November 26th. Mr. Zacho met with the chamber to plan for the Holiday Parade, which is scheduled for Saturday, December 3rd.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Committee did not meet.

2. Community Outreach Committee - Mr. Mike Biel

Committee did not meet.

3. Curriculum Committee - Mr. Keith Medema

Committee did not meet.

4. Employee Relations Committee - Mr. Gary DeVries

The committee discussed early retirement window as well as CPI, which will likely be approximately 8%.

5. Finance Committee - Mr. Gary DeVries

The committee reviewed regular monthly items and Mr. Cashman provided an update on grants.

6. Personnel Committee - Mr. Wayne Vanderploeg

Committee did not meet.

7. Policy Committee - Mrs. Barb Braker

Many policies were reviewed, some which are up for approval (group A). Several questions came up on several policies (group B), which will be brought back for discussion and further review.

VI. Consent Agenda

A motion was made by Gary DeVries and seconded by Mike Biel to approve the consent agenda. Motion carried.

- A. Approve Minutes from [October 17, 2022](#) Regular Board Meeting
- B. Review Current Month's [Vouchers](#)
- C. Review Current Month's [Revenue and Expenditure Reports](#)
- D. Review Current Month's [Cash Flow and Investments](#)
- E. Review Current Month's [Activity Fund Reports](#)

VII. Action Items - Discussion/Approval

A. Swim Co-Op

Motion by Keith Medema, second by Allen Drews to approve the 2022-2025 WIAA Girls Swim Co-Op with Beaver Dam, Waupun and Wayland Academy as presented. Motion carried.

B. Post-Employment Benefit Option

Motion by Gary DeVries, second by Mike Biel to approve the post-employment benefit option(s) as presented. Motion carried

C. Acceptance of Donations for Girls State Volleyball:

- 1. **A&B Fitness: \$250**
- 2. **Marsh View Veterinary Clinic: \$400**
- 3. **Slinger Trucking: \$400**

Motion by Gary DeVries, second by Allen Drews to accept donations from A&B Fitness, Marsh View Veterinary Clinic and Slinger Trucking. Motion carried.

D. Group A Policies:

Motion by Allen Drews, second by Barb Braker to waive the first and second readings and approve the policies listed below. Motion carried.

- 1. **Policy 0142.1 - Electoral Process**
- 2. **Policy 0142.5 - Vacancies**
- 3. **Policy 0144.5 - Board Member Behavior and Code of Conduct**
- 4. **Policy 0152 - Officers**
- 5. **Policy 0165.1 - Notice of Meetings**
- 6. **Policy 1421 - Criminal History Record Check and Employee Self-Reporting Requirement**
- 7. **Policy 1460 - Physical Examination**
- 8. **Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities**
- 9. **Policy 3121 - Criminal History Record Check and Employee Self-Reporting Requirements**
- 10. **Policy 3122.01 - Drug-Free Workplace**
- 11. **Policy 3160 - Physical Examination**
- 12. **Policy 3340 - Grievance Procedure**
- 13. **Policy 4120.04 - Employment of Substitutes**
- 14. **Policy 4121 - Criminal History Record Check and Employee Self-Reporting Requirement**
- 15. **Policy 4122.01 - Drug-Free Workplace**
- 16. **Policy 4160 - Physical Examination**
- 17. **Policy 4340 - Grievance Procedure**
- 18. **Policy 5113 - Open Enrollment Program (Inter-District)**
- 19. **Policy 5200 - Attendance**
- 20. **Policy 5215 - Missing and Absent Children**
- 21. **Policy - 5461 - Children At-Risk of Not Graduating from High School**
- 22. **Policy 0161 - Parliamentary Authority**
- 23. **Policy 1213 - Student Supervision and Welfare**
- 24. **Policy 2260.02 - Services for Bilingual Students/English Learners**
- 25. **Policy 2700.01 - School Performance and State Accountability Report Cards**
- 26. **Policy 3120.04 - Employment of Substitutes**
- 27. **Policy 3213 - Student Supervision and Welfare**
- 28. **Policy 3425 - Benefits**
- 29. **Policy 4120.04 - Employment of Substitutes**
- 30. **Policy 4213 - Student Supervision and Welfare**
- 31. **Policy 4425 - Benefits**

32. Policy 5113 - Open Enrollment Program (Inter-District)
33. Policy 5340 - Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
34. Policy 7440.01 - Video Surveillance and Electronic Monitoring
35. Policy 8146 - Notification of Educational Options
36. Policy 8740 - Protection of District Funds

E. Group B Policies:

The policies listed below were tabled:

1. Policy 2210 - Curriculum Development
2. Policy 2414 - Human Growth and Development
3. Policy 5410 - Promotion, Placement, and Retention
4. Policy 6146 - Post-Issuance Tax-Exempt Bond Compliance
5. Policy 2460.03 - Independent Educational Evaluation (IEE)
6. Policy 2522 - Library Media Centers
7. Policy 5517.01 - Bullying

F. Approval of Resignation:

1. **Scott Schwanke, 2nd Shift Custodian**

Motion by Keith Medema, second by Allen Drews, to accept the resignation of Scott Schwanke, 2nd Shift Custodian. Motion carried.

VIII. Correspondence

A thank you note from the family of Gordon Phillips was shared.

IX. Board Committee Assignments

Committee assignments will be finalized this week.

X. Board Agenda Items for December 2022

Senior Class Trip and State Convention Delegate and Resolutions will be added to the December agenda.

XI. Adjournment

Motion by Keith Medema, second by Josh Jens to adjourn. Motion carried at 7:34 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)