



**Regular Board of Education Meeting Minutes
October 17, 2022 - 6:00 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:00 p.m.

Board Members Present:

Barb Braker, Gary DeVries, Allen Drews, Keith Medema, Wayne Vanderploeg

Board Members Absent:

Mike Biel

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal and Vincent

Propson, Activities Director

Others Present:

Nikki Buwalda and BillieJo Brusveen

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Citizens and Delegations - None.

Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

IV. Reports - Information Only

A. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

a) Elementary Building Action Plan for 2022-2023

Four areas are being focused on: writing is emphasized, climate and culture, support for students and transparency of what is being taught.

2. Middle/High School Principal - Mrs. Jennifer Kurtz

a) MS/HS Building Action Plan for 2022-2023

Three areas of focus were shared: literacy achievement, mental health and professional learning communities.

3. Activities Director - Mr. Vince Propson

a) Video Board Sponsors

The signs for the video board sponsors have not yet been made. Sponsors include A&B Fitness, Didion and American Family Insurance.

b) Activities/Athletics Update

Homecoming was held with an abundance of activities. The Student Council did a great job. FFA students attended the Fall Leadership Conference and won the Spirit Award. The FFA's Haunted Corn Maze will be held on October 22nd. The National Convention is scheduled for the

week of October 24. FCCLA held their fundraising bake sale and will be hosting a Leadership Seminar. The Drama Club's Cabaret was held last week and was a success with over 100 people in attendance. The Music Department has a concert scheduled for Monday, October 24th.

Athletics have been going well. Cross Country has sectionals on Saturday. Volleyball and Football teams are entering playoffs.

4. Director of Business Services - Mr. Ryan Cashman

a) 2022-2023 Budget

Handouts were distributed and the budget will be a balanced one. RSD has 13 less students this year and the mill rate is expected to be \$11.73.

b) 2022-2023 Tax Levy

A Declining Enrollment exemption will be received this year. Fund 10 Levy is \$683,288. Debt Levy is \$3,010,688 and Fund 35 for Community Services will be levied at \$35,000.

A grant for \$254,000 was received to upgrade systems for safety including intercoms, phones and bells. Mr. Johnson applied for this grant to be used over three years.

5. WASB - Mr. Mike Biel

No report.

6. District Administrator - Mr. Brian Zacho

a) Heier Fence Timeline Update

Softball fencing will be completed this fall.

b) Mid-State Update

The skid loader will be here next week.

c) Safety Audit

Minor areas for improvement included weekly/monthly documentation of fire extinguisher and eye wash station checks. A winter driving presentation has been scheduled for bus drivers.

d) Wall of Fame Candidates

Nominees are being sought; the deadline is February 1st. The application materials can be found in the October/November newsletter.

e) Summer School Numbers

Numbers were consistent which came to an equivalent of 8 FTE this year.

f) 3rd Friday Count

The count has been completed and submitted to the DPI.

g) Updates to District Technology

E-rate funds have been received to upgrade Chrome books and security. A grant has also been received which will be used to update security including the door, bells and alarm system.

h) Rooftop Solar

Information continues to be gathered.

i) Langdon Mills

The school district is waiting to receive further information.

j) Board Vacancy

Interviews for candidates will take place on Monday, November 7th at 5:30 p.m.

k) Chamber Update

(1) Holiday Parade

The parade is scheduled for December 3rd with the same route as last year.

(2) Holiday Bazaar

The Bazaar is scheduled for Thanksgiving weekend. FCCLA and NHS will help as a fundraiser.

(3) Badger State Girls

A thank you from Kamber Pekarske was shared following her participation at Badger State.

(4) New Resident Welcome Bags

Information from the school will be included in welcome bags for new Randolph residents.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews:

Committee did not meet.

2. Community Outreach Committee - Mr. Mike Biel:

Committee did not meet.

3. Curriculum Committee - Mr. Keith Medema:

The five-year cycle was reviewed. Spotlight on Learnings will continue at board meetings. Grading procedures were discussed as well as board candidate procedures and questions.

4. Employee Relations Committee - Mr. Gary DeVries

Retirement options and CPI were discussed.

5. Finance Committee - Mr. Gary DeVries

The committee reviewed regular monthly items. Mr. Cashman provided an update on the budget for 2022-2023. Other items discussed included increasing credit limits, snow plow purchase and school board candidates.

6. Personnel Committee - Mr. Wayne Vanderploeg

Committee did not meet.

7. Policy Committee - Mrs. Barb Braker

Policies were reviewed and are up to date.

V. Consent Agenda

A motion was made by Keith Medema and seconded by Gary DeVries to approve the consent agenda. Motion carried.

A. Approve Minutes from [September 19, 2022 Regular Board Meeting](#)

B. Review Current Month's [Vouchers](#)

C. Review Current Month's [Revenue and Expenditure Reports](#)

D. Review Current Month's [Cash Flow and Investments](#)

E. Review Current Month's [Activity Fund Reports](#)

VI. Action Items - Discussion/Approval

- A. National FFA Convention Wednesday, October 26 - Friday, October 28-Indianapolis, IN**
22 students will be attending the conference with Mrs. Freel.
A motion was made by Barb Braker and seconded by Gary DeVries to approve the National FFA Convention trip from Wednesday, October 26-Friday, October 28, 2022 in Indianapolis, Indiana as presented. Motion carried.
- B. 2022-2023 Budget and Tax Levy Adoption**
Mr. Cashman presented the 2022-2023 budget and tax levy information.
A motion was made by Keith Medema and seconded by Gary DeVries to levy a school tax against all taxable property within the district in the total sum of \$3,728,976 being \$3,010,688 for debt retirement, \$683,288 for current operations including prior year chargeback amounts and \$35,000 for Community Services for 2022-2023 school year. Motion carried.
- C. National Exchange Credit Card Corporate Limit to \$30,000 and Two Additional Cardholders with \$4,000 Limits Each**
The aggregate limits on cards will be increased.
A motion was made by Allen Drews and seconded by Keith Medema to approve the National Exchange Credit Card Corporate Limit to \$30,000 and add two additional cardholders with a \$4,000 limit on each for "Brian Zacho 1" and "Brian Zacho 2." (These will be the names on the cards. If not allowed we will add some administrative assistant names.) Motion carried.
- D. [Early College Credit Program \(ECCP\)](#) & [Start College Now](#) Application Approval**
A motion was made by Gary DeVries and seconded by Allen Drews to approve the Early College Credit Program (ECCP) and Start College Now Applications for two students as presented. Motion carried.
- E. DPI Waiver to Start 2023-2024 School Year Prior to September 1, 2023**
A motion was made by Gary DeVries and seconded by Wayne Vanderploeg to approve the DPI Waiver to start the 2023-2024 school year prior to September 1, 2023 as presented. Motion carried.
- F. Snow Plow Approval**
A motion was made by Keith Medema and seconded by Gary DeVries to approve the purchase of a snow plow as presented. Motion carried.
- G. Recommendation to Hire:**
- 1. Jonah Williams, Middle School Girls Basketball Coach and Math Team and Meet Advisor**
A motion was made by Gary DeVries and seconded by Keith Medema to hire Jonah Williams as the Middle School Girls Basketball Coach and Math Team and Meet Advisor. Motion carried..

VII. Correspondence

Several items were reviewed and shared including a thank you note from Coach Chase, a letter from Kamber Pekarske regarding Badger Girls State and gift bags and cards for board members from the RTA.

VIII. Board Agenda Items for November 2022

IX. Consideration of Adjourning to Closed Session under Sections 19.85 (1)(a) and 19.85 (1)(f) of the Wisconsin Statutes.

The purpose of the closed meeting is to conduct an expulsion hearing in accordance with Section 120.13 (1)(c) of the Wisconsin Statutes and to review and discuss pupil records, as defined in Section 118.125 of the Wisconsin Statutes.

Motion by Wayne Vanderploeg, second by Allen Drews to move to Closed Session under Sections 19.85 (1)(a) and 19.85 (1)(f) of the Wisconsin Statutes, Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Roll Call:

Yes: Barb Braker, Gary DeVries, Allen Drews, Keith Medema, Wayne Vanderploeg

No:

Absent: Mike Biel

Administrative Team Members Present:

District Administrator Brian Zacho, Middle/High School Principal Jennifer Kurtz,

Motion carried at 7:29 p.m.

Executive Session Agenda Items Discussed:

A. Expulsion Hearing and decision

X. Reconvene to Open Session and Take Appropriate Action as Necessary

Motion by Wayne Vanderploeg and seconded by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 9:20 p.m.

XI. Adjournment

Motion by Gary DeVries and seconded by Allen Drews to adjourn. Motion carried at 9:20 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)