



**Regular Board of Education Meeting Minutes  
September 19, 2022 - 6:30 p.m. - Middle/High School Library**

**I. Pledge of Allegiance, Call to Order, and Roll Call**

The meeting was called to order by President Wayne Vanderploeg at 6:37 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, Wayne Vanderploeg

*Note: Keith Gundlach resigned from his Board member seat on September 19, 2022 prior to the board meeting.*

Board Members Absent:

None

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal and Vincent Propson, Activities Director

Others Present:

Hugh Roberts, Jane Roberts, Ken Ireland and Chief Derek Jesko

**II. Verification of Meeting Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**III. Citizens and Delegations**

*Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.*

Chief Jesko spoke regarding having a School Resource Officer (SRO) in the Randolph School system. This position would build relationships with staff and students and assist with safety plans. Discussion ensued regarding time and financial commitment. This will be further discussed with the Personnel committee.

**IV. Youth Basketball Update and Thank You**

Hugh Roberts spoke about the Boys and Girls Club and the many years of memories. Hugh and Jane will be stepping down after running the program since 1978. They shared thanks with the schools for sharing the gym for all of these years. The Board returned thanks to Mr. and Mrs. Roberts for their dedication and the many benefits that they have provided to our community.

**V. Reports - Information Only**

**A. Administrative Reports**

**1. Elementary School Principal - Ms. Christy Fay**

**a) Reading Curriculum - First Impressions**

The first looks at the reading curriculum have been positive. The students are engaged and learning. The staff feel that it is helping to improve instruction. K-5th grade teachers have all had some training with more to come.

**2. Middle/High School Principal - Mrs. Jennifer Kurtz**

Mrs. Kurtz reported that she is proud of students as they are meeting high expectations and getting used to their routines. Rules are being enforced and the school is preparing for Homecoming which is next week. The Middle School will soon begin reading and math testing.

**3. Activities Director - Mr. Vince Propson**

**a) Activities Director Goals**

Mr. Propson shared his goals and plans for the year.

**b) Activities/Athletics Update**

**Activities:** The Corn Carnival was a busy time for the FFA and the Corn Maze is now up and operational; on September 28th there is a Leadership Workshop that several students will attend. The Letter Club has a meeting planned. The FCCLA has held their first meeting and will host a brat fry on Saturday at the Piggly Wiggly. Drama Club has a cabaret scheduled for October 14th. The Student Council has been preparing for Homecoming and the Band/Choir have also been involved.

**Athletics:** Football, volleyball and cross country are all progressing well. The volleyball and football teams are ranked.

**4. Director of Business Services - Mr. Ryan Cashman**

Report was presented at the annual meeting immediately prior to this meeting.

**5. WASB - Mr. Mike Biel**

Mr. Biel provided several opportunities including a webinar on expulsions. School Board week is October 2nd-8th, 2022.

**6. District Administrator - Mr. Brian Zacho**

**a) Enrollment Numbers**

Currently there are 510 students in seats.

**b) Mental Health & Counseling Resources**

Psychotherapy of Waunakee is offering services to schools to start working with staff and students on mental health. All K-12 students could be eligible for their services.

**c) Wall of Fame Candidates**

The Community Outreach committee will be looking for Wall of Fame candidates.

**d) Climate Committee All-Staff Golf Outing**

All staff members have been invited to participate in a staff golf outing at the Fox Lake Golf Club on Wednesday, September 21 with dinner to follow. This gathering will promote team building. Currently there are 21 staff members signed up.

## **B. Board Reports**

### **1. Building and Grounds Committee - Mr. Allen Drews:**

Old business included rooftop solar projects. New business included softball field fencing, skid loader and brush purchase, sport court lighting, video board install and lunch table proposal.

### **2. Community Outreach Committee - Mr. Mike Biel:**

Committee did not meet.

### **3. Curriculum Committee - Mr. Keith Medema:**

Committee did not meet.

### **4. Employee Relations Committee - Mr. Gary DeVries**

Committee did not meet.

### **5. Finance Committee - Mr. Keith Gundlach**

The committee reviewed regular monthly items. The audit has been completed. The budget for 2022-2023 was discussed and new funding from the state is expected.

### **6. Personnel Committee - Mr. Wayne Vanderploeg**

Hiring and resignations were reviewed.

### **7. Policy Committee - Mrs. Barb Braker**

The committee will be reviewing updated policy recommendations from NEOLA.

## **VI. Consent Agenda**

*A motion was made by Mike Biel and seconded by Gary DeVries to approve the consent agenda. Motion carried.*

- A. Approve Minutes from [August 15, 2022 Regular Board Meeting](#)**
- B. Review Current Month's [Vouchers](#)**
- C. Review Current Month's [Revenue and Expenditure Reports](#)**
- D. Review Current Month's [Cash Flow and Investments](#)**
- E. Review Current Month's [Activity Fund Report](#)**

## **VII. Action Items - Discussion/Approval**

### **A. Band/Choir Trip to Chicago - November 16, 2022**

*A motion was made by Allen Drews and seconded by Mike Biel to approve the Band/Choir Trip to Chicago as presented. Motion carried.*

### **B. Recommendation to Hire:**

- 1. MacKenzie Gehrke, Assistant High School Forensics Coach (if over 10 students)  
*A motion was made by Keith Medema and seconded by Gary DeVries to hire MacKenzie Gehrke as the Assistant High School Forensics Coach. Motion carried.*
- 2. Jennefer Killoran, High School Special Education Aide  
*A motion was made by Gary DeVries and seconded by Allen Drews to hire Jennefer Killoran as a High School Special Education Aide. Motion carried.*
- 3. Parker Kohn, 8th Grade Boys Basketball Coach  
*A motion was made by Keith Medema and seconded by Gary DeVries to hire Parker Kohn as the 8th Grade Boys Basketball Coach. Motion carried.*
- 4. Emily Melby, Middle School Forensics Coach  
*A motion was made by Mike Biel and seconded by Allen Drews to hire Emily Melby as the Middle School Forensics Coach. Motion carried.*

5. Aaron Retzlaff, JV Girls Basketball Coach  
*A motion was made by Keith Medema and seconded by Allen Drews to hire Aaron Retzlaff as the JV Girls Basketball Coach. Motion carried.*
6. Jonah Williams, High School Mathematics Teacher  
*A motion was made by Barb Braker and seconded by Allen Drews to hire Jonah Williams as a High School Mathematics Teacher. Motion carried.*
7. Kayci Womack, Middle School Science Teacher  
*A motion was made by Gary DeVries and seconded by Allen Drews to hire Kayci Womack as the Middle School Science Teacher. Motion carried.*

**C. Acceptance of Resignations:**

1. Kaitlyn Keleher, High School Mathematics Teacher  
*A motion was made by Keith Medema and seconded by Mike Biel to accept the resignation of Kaitlyn Keleher, High School Mathematics Teacher. Motion carried.*
2. Krista Powers, Middle School Science Teacher  
*A motion was made by Allen Drews and seconded by Keith Medema to accept the resignation of Krista Powers, Middle School Science Teacher. Motion carried.*

**D. Special Education Teacher Position**

*A motion was made by Gary DeVries and seconded by Allen Drews to approve the Special Education teacher position posting if student numbers increase to 23. Motion carried.*

**E. Softball Field Fencing Project**

*A motion was made by Keith Medema and seconded by Allen Drews to accept the softball field fencing project as presented, not to exceed \$19,880.00*

**F. Skid Loader and Broom Purchase**

*A motion was made by Allen Drews and seconded by Gary DeVries to approve the skid loader and broom purchase, not to exceed \$65,000. Motion carried.*

**VIII. Correspondence**

A thank you note regarding Badger Girls State was shared.

**IX. Board Agenda Items for October 2022**

**X. Adjournment**

*Motion by Gary DeVries and seconded by Mike Biel to adjourn. Motion carried at 8:42 p.m.*

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Date

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Clerk (Barb Braker)

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Board President (Wayne Vanderploeg)