



**Regular Board of Education Meeting Minutes
August 15, 2022 - 6:30 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:32 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, Wayne Vanderploeg

Board Members Absent:

Keith Gundlach

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal and Vincent

Propson, Activities Director

Others Present:

None

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Board Photograph

A board photograph was taken in the gym.

IV. Citizens and Delegations

None.

Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

V. Reports - Information Only

A. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

Ms. Fay reported that the building is looking great and the staff are ready to welcome students back to school. Summer school has finished up and reading materials have arrived. In addition, several donations of school supplies were received. Professional development is being planned for the week of August 22.

2. Middle/High School Principal - Mrs. Jennifer Kurtz

Mrs. Kurtz has had a busy first month, meeting with 21 staff members and hiring still in process. Mental health will be a focus for all.

3. Activities Director - Mr. Vince Propson

a) Athletics Update

Volleyball, Cross Country and Football have begun.

b) Activities Update

The FFA has been busy. Other activities will pick up after school begins.

4. Director of Business Services - Mr. Ryan Cashman

The audit took place in July; it was completed in one day. The budget will be presented in September. The 2021-2022 budget ended in a \$14,217 profit; food service ended in the black and an increase for special education costs are expected in 2022-2023.

5. WASB - Mr. Mike Biel

The Fall meeting will take place on October 20th in Wisconsin Dells.

6. District Administrator - Mr. Brian Zacho

a) 66.03 Agreement with Cambria-Friesland

This agreement has been signed by Randolph; it will go to the Cambria-Friesland board meeting in August.

b) Educlimber

The elementary has utilized Educlimber; the Middle and High schools will now be added.

c) Gym Divider

One divider will be moved over in order to allow the bleachers to be opened.

d) Video Board

A divider will be moved to protect the video board during the day.

e) Concession Stands / Dugouts

Painting is complete.

f) Shot and Discus Area

Netting will be added with potential for additional fencing.

g) Bobcat/Brush

The brush is getting worn out. Building and Grounds will look at quotes for replacing the tractor with a skid loader as a new brush costs \$4,000.

h) Fitness Center Users

Policy will be reviewed.

i) Concert: Absolutely Country, Definitely Gospel

Concert is scheduled for Saturday, August 20th; proceeds will be used toward mental health for the district.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews:

Committee did not meet.

2. Community Outreach Committee - Mr. Mike Biel:

Committee did not meet.

3. Curriculum Committee - Mr. Keith Medema:

Committee did not meet.

4. Employee Relations Committee - Mr. Gary DeVries

The employee handbook was discussed.

5. Finance Committee - Mr. Keith Gundlach

The audit was discussed. The committee recommends approval of all monthly items.

6. Personnel Committee - Mr. Wayne Vanderploeg

Several job descriptions were discussed. The fitness center was also discussed.

7. Policy Committee - Mrs. Barb Braker

Committee did not meet.

VI. Consent Agenda

A motion was made by Gary DeVries and seconded by Mike Biel to approve the consent agenda. Motion carried.

- A. Approve Minutes from [July 18, 2022 Regular Board Meeting](#)**
- B. Review Current Month's [Vouchers](#)**
- C. Review Current Month's [Revenue and Expenditure Reports](#)**
- D. Review Current Month's [Cash Flow and Investments](#)**
- E. Review Current Month's [Activity Fund Report](#)**

VII. Action Items - Discussion/Approval

A. Adult Meal Prices:

- 1. Breakfast: \$1.85
- 2. Lunch: \$3.95

An increase in lunch prices has been mandated by the government.

A motion was made by Allen Drews and seconded by Keith Medema to approve the adult meal prices for the 2022-2023 school year as presented. Motion carried.

B. Employee Handbook

A motion was made by Gary DeVries and seconded by Mike Biel to approve the Employee Handbook as presented. Motion carried. Allen Drews and Keith Medema abstained from the vote.

C. Recommendations for Hire:

- 1. Charles Hopkins, Assistant 7th/8th Grade Middle School Football Coach
A motion was made by Keith Medema and seconded by Allen Drews to hire Charles Hopkins as an Assistant 7th/8th Grade Middle School Football Coach. Motion carried.
- 2. Elana Robson, High School English Teacher
A motion was made by Keith Medema and seconded by Wayne Vanderploeg to hire Elana Robson as the High School English Teacher. Motion carried.
- 3. Paula Schmit, Head 8th Grade Middle School Volleyball Coach
A motion was made by Allen Drews and seconded by Mike Biel to hire Paula Schmit as the Head 8th Grade Middle School Volleyball Coach. Motion carried.

D. Acceptance of Resignation:

- 1. Madelyn Kohn, JV Girls Basketball Coach
A motion was made by Gary DeVries and seconded by Allen Drews to accept the resignation of Madelyn Kohn, JV Girls Basketball Coach. Motion carried.

VIII. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

The Board did not move into Executive Session.

IX. Reconvene to Open Session for Action Items Discussion/Approval (if needed)

X. Correspondence

None.

XI. Board Agenda Items for September 2022

XII. Adjournment

Motion by Keith Medema and seconded by Allen Drews to adjourn. Motion carried at 7:33 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)