



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
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**Board of Education Proceedings
Regular Board Meeting
January 17, 2022**

The Regular Meeting of the Board of Education of the Randolph School District was called to order at 6:30 pm in the Randolph Middle/High School Library by President Keith Medema followed by the Pledge of Allegiance.

Roll Call:

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent:

None

Also present were:

Ty Breitlow – District Administrator, Ryan Cashman – Business Services Director, Christy Fay – Elementary Principal, Eric Nelson – High School Math Teacher, Tom Chase – Varsity Football Coach

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

Citizens and Delegations

No appearances were made this month.

Reports - Information Only

A. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

Ms. Fay reported that students and staff are making adjustments and accomplishing what needs to be done.

2. Middle/High School Principal - Mr. Andy Kohn

Not present.

3. Activities Director - Mr. Vincent Propson

Not present.

4. Director of Business Services - Mr. Ryan Cashman

Mr. Cashman reported that year end calendar items are underway including W2's and 1099's. The budget cycle of 2022-2023 will be reviewed.

5. WASB - Mr. Mike Biel

Bus driver flexibility was reported on as well as new mileage rates per the IRS.

6. District Administrator - Mr. Ty Breitlow

a) Chamber Update

New leadership changes with the chamber. Four high school organizations were paid for help with the Holiday Bazaar. A Wine Walk is being organized for May. The Summer Sizzler is in question.

b) COVID Statistics

An update was provided with current COVID statistics for students and staff.

c) Joint Board Meeting

A joint board meeting has been scheduled with the Cambria-Friesland Board of Education. It is scheduled for January 24, 2022 at 6:30 p.m. at the Cambria-Friesland School.

d) Gift Policy

Gifts of nominal value (defined as \$25 or less per the IRS) are acceptable.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Committee did not meet this month.

2. Curriculum Committee - Mr. Wayne Vanderploeg

The school calendar was discussed. Youth football, Middle School Football and a co-op request were also discussed.

3. Employee Relations Committee - Mr. Gary DeVries

Committee did not meet this month.

4. Finance Committee - Mr. Keith Gundlach

Normal monthly items were discussed and are recommended for approval. 4.7% CPI was presented to the committee.

5. Personnel Committee - Mr. Keith Medema

Exit interviews were discussed; items discussed further during closed session.

6. Policy Committee - Mrs. Barb Braker

Numerous policy changes were proposed by Neola. Conference awards, co-curricular attendance passes and commemoration of school facilities were also discussed.

7. Community Engagement Committee - Mr. Mike Biel

Committee did not meet this month, however the board was reminded that the Wall of Fame deadline is February 1, 2022.

Consent Agenda:

A. Approval of minutes from the December 20, 2021 Regular Board Meeting.

B. Approval of current month's vouchers.

C. Approval of current month's Revenue and Expenditure Reports.

D. Approval of current month's cash flow and investments.

E. Approval of current month's Activity Fund Report.

Motion by Keith Gundlach, second by Mike Biel to approve the consent agenda.

Motion carried.

Action Items - Discussion/Approval:

A. Policies:

1. Bylaw 0100 - Definitions

2. Bylaw 0143 - Authority of Individual Board Members

3. Bylaw 0144.3 - Conflict of Interest

4. Bylaw 0144.5 - Board Member Behavior and Code of Conduct

5. Bylaw 0145 - Board Member Anti-Harassment

6. Bylaw 0167.3 - Public Comment at Board Meetings

7. Bylaw 0174.2 - School Performance Report (Delete)

8. Policy 1130/Policy 3230/Policy 4230 - Ethics and Conflict of Interest

9. Policy 1210 – Board-District Administrator Relationship

10. Policy 1662/ 3362 / 4362 - Employee Anti-Harassment

11. Policy 2240 - Controversial Issues in the Classroom

12. Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities
13. Policy 2700.01 – School Performance Reports and Accountability Report Cards
14. Policy 6604 – Co-Curricular Attendance Passes
15. Second Reading of 7250: Commemoration of School Facilities

Motion by Wayne Vanderploeg, second by Allen Drews to approve waiving the first and second readings and approve the following policies:

Bylaw 0100 - Definitions

Bylaw 0143 - Authority of Individual Board Members

Bylaw 0144.3 - Conflict of Interest

Bylaw 0144.5 - Board Member Behavior and Code of Conduct

Bylaw 0145 - Board Member Anti-Harassment

Bylaw 0167.3 - Public Comment at Board Meetings

Bylaw 0174.2 - School Performance Report (Delete)

Policy 1130/Policy 3230/Policy 4230 - Ethics and Conflict of Interest

Policy 1210 – Board-District Administrator Relationship

Policy 1662/ 3362 / 4362 - Employee Anti-Harassment

Policy 2240 - Controversial Issues in the Classroom

Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities

Policy 2700.01 – School Performance Reports and Accountability Report Cards

Policy 6604 – Co-Curricular Attendance Passes

Motion carried.

A. Second Reading of 7250: Commemoration of School Facilities

Motion by Allen Drews, second by Wayne Vanderploeg to approve the second reading of policy 7250: Commemoration of School Facilities. Motion carried.

B. 2022-2023 School Calendar

Motion by Keith Gundlach, second by Mike Biel to approve the 2022-2023 School Calendar as presented, pending approval of the waiver. Motion carried.

C. Middle School Football

1. Adoption

Motion by Gary DeVries, second by Allen Drews to adopt the Middle School football program. Motion carried.

2. Co-Op Request

A request was received from Cambria-Friesland to co-op for Middle School football. No action was taken at this time in order to get firmer numbers on participants from both schools.

D. Swimming Co-Op Renewal

This swimming co-op involves Beaver Dam, Wayland and Randolph.

Motion by Gary DeVries, second by Allen Drews to approve the Swimming Co-Op Renewal as presented. Motion carried.

E. COVID Protocols

A. Isolation and Quarantine Guidelines

Updated guidelines were summarized and reviewed.

Motion by Gary DeVries, second by Allen Drews to approve the updated COVID isolation guidelines for students and staff as of January 17, 2022. Motion carried.

B. Masking

Masking was discussed as part of the COVID protocols.

Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Wayne Vanderploeg, second by Gary DeVries to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent: None

Also present:

District Administrator Ty Breitlow, Business Manager Ryan Cashman and Tom Chase, Varsity Football Coach

Motion carried at 7:44 p.m.

Topic/Agenda Items Discussed:

- A. Employee Conference
- B. Sick Leave Pool Request
- C. Acceptance of Resignation and Exit Interviews
 - 1. Melissa Devine –Special Education Aide
 - 2. Andy Kohn – Assistant Football Coach
- D. Recommendation for Hire:
 - 1. Jennifer Krohn – Special Education Aide
- E. District Administrator Evaluation

Reconvene to Open Session for Action Items Discussion/Approval:

Motion by Wayne Vanderploeg, second by Mike Biel to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 8:26 p.m.

- A. Acceptance of Resignation
 - 1. Melissa Devine –Special Education Aide
Motion by Wayne Vanderploeg, second by Gary DeVries to accept the resignation of Melissa Devine, Special Education Aide. Motion carried.
 - 2. Andy Kohn – Assistant Football Coach
Motion by Wayne Vanderploeg, second by Allen Drews to accept the resignation of Andy Kohn, Assistant Football Coach. Motion carried.
- B. Recommendation for Hire:
 - 1. Jennifer Krohn – Special Education Aide
Motion by Gary DeVries, second by Mike Biel to hire Jennifer Krohn, Special Education Aide. Motion carried.

- C. Approval of Sick Leave Pool Request for Holly Swanson:
Motion by Wayne Vanderploeg, second by Gary DeVries to approve sick pool leave for Holly Swanson. Motion carried.

Correspondence

Several thank you notes were shared.

Board Agenda Items for February 2022

Adjournment

Motion by Gary DeVries, second by Allen Drews to adjourn. Motion carried at 8:31 p.m.

Date

Clerk (Barb Braker)

President (Keith Medema)