



RANDOLPH SCHOOL DISTRICT

110 Meadowood Drive
Randolph, WI 53956
(920) 326-2427

Board of Education Proceedings Regular Board Meeting December 20, 2021

The Regular Meeting of the Board of Education of the Randolph School District was called to order at 6:30 pm in the Randolph Middle/High School Library by President Keith Medema followed by the Pledge of Allegiance.

Roll Call:

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries (in at 7:42pm), Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent:

None

Also present were:

Ty Breitlow – District Administrator, Ryan Cashman – Business Services Director, Christy Fay – Elementary Principal, Andy Kohn – Middle/High School Principal, Vincent Propson – Activities Director, Brianna Miller – Art Teacher, Billie Jo Brusveen (arrived at 6:40 pm)

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

Citizens and Delegations

No appearances were made this month.

Reports - Information Only

A. Administrative Reports

1. Elementary School Principal - Ms. Christy Fay

a) School Report Card

Ms. Fay detailed the DPI school report card for K-8. Current and future strategies for improvement were reported, especially English Language Arts area.

2. Middle/High School Principal - Mr. Andy Kohn

a) School Report Card

Mr. Kohn reported on the DPI report card at the 9-12 level. English Language Arts continues to be an area of focus here, as well.

3. Activities Director - Mr. Vincent Propson

a) Activities Update

The FFA fruit was delivered today. Drama Club tryouts have been held. Skills USA held a food drive and Art Club painted windows at Piggly Wiggly. NHS and Student Council have had many activities. Band and Choir concert is planned for this week. Science Club may hold a Science Fair this year. Middle School boys' basketball has finished their season. High School basketball teams are doing well. An update was also provided on the video board.

4. Director of Business Services - Mr. Ryan Cashman

a) 2020-2021 Audit Update

Mr. Cashman met with the auditor to finalize the report. Three state programs (special education, equalization aid per pupil aid) were all audited, as well. The usual three areas of improvement were noted as deficiencies: Segregation of Duties, Preparation of Financial Statements, Financial Reporting for State Assistance.

5. WASB - Mr. Mike Biel

The WASB State Convention is scheduled for Milwaukee in January. The Annual School Law Conference will take place in February in Wisconsin Dells.

6. CESA 5 Report - Mr. Wayne Vanderploeg

This item will appear on the agenda on an as-needed basis going forward.

7. District Administrator - Mr. Ty Breitlow

a) District Report Card

Randolph School District scored 69.0. The threshold for “Exceeds Expectations” is 70.0. ELA area of concern district-wide. Building level improvement plans are in place.

b) Election Information

Wayne Vanderploeg and Mike Biel’s seats are up for election. The deadline to file for candidacy is January 4, 2022.

c) State Education Convention

January 2022 Convention – Wayne and Keith plan to attend. The Board of Education may need to discuss resolutions up for action at the convention. This could be done at the January Board of Education meeting.

d) Chamber Update

The Holiday Bazaar was held at the school with assistance from the NHS, FCCLA and Spanish Club. The Holiday Parade was a success with help from the FFA, NHS, Student Council and Band. Mr. Breitlow will become President of the Chamber in January.

e) Randolph Area Community Foundation

Mr. Breitlow hopes to begin the Randolph Area Community Foundation. This process has begun and will have a village-wide focus.

f) NEOGEN / Village Update

A meeting was held on December 3rd with Ken Ireland, Village President, Vicky from THRIVE- Dodge County and Steve Moss, General Manager of NEOGEN. NEOGEN plans a \$20 million expansion in 2022, which will add positions. A road is being planned to be built on the east side of the district grounds in order to access NEOGEN’s new facility.

g) Holiday Reception

The RSD holiday staff reception was held on December 20th and was very well attended. The high school culinary class made the hors d’oeuvres for this event. Also mentioned were the new walking form, which is available in the District Office and a thank you to the Randolph Police Department for their presence on Friday, December 17th for keeping our students and staff safe.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

The stage loft was discussed and the committee recommends approval. Mr. Kohn presented the evacuation and reunification drill. The scissors lift was discussed and the district will be looking to replace it next year. Facility use and allergens were also discussed.

2. Curriculum Committee - Mr. Wayne Vanderploeg

The Early College Credit program currently has one student participating. Summer school health class was proposed. Changes to the high school course handbook were

presented by Mr. Kohn with several new courses proposed. Middle School golf was proposed to practice for this year only. Requests for sports co-ops from Cambria-Friesland were discussed for football, baseball, cross country and track and field. The 2022-2023 school calendar was proposed along with a waiver for an early start to the school year. Open enrollment openings were also discussed.

3. **Employee Relations Committee - Mr. Gary DeVries**
Committee did not meet this month.
4. **Finance Committee - Mr. Keith Gundlach**
Normal monthly items were discussed and are recommended for approval.
5. **Personnel Committee - Mr. Keith Medema**
Exit interviews were discussed; items discussed further during closed session.
6. **Policy Committee - Mrs. Barb Braker**
Facility naming rights were proposed and an update was provided on the new walking form. Update was also provided on non-discrimination policies.
7. **Community Engagement Committee - Mr. Mike Biel**
Committee did not meet this month.

Consent Agenda:

- A. Approval of minutes from the November 15, 2021 Regular Board Meeting.
 - B. Approval of current month's vouchers.
 - C. Approval of current month's Revenue and Expenditure Reports.
 - D. Approval of current month's cash flow and investments.
 - E. Approval of current month's Activity Fund Report.
- Motion by Keith Gundlach, second by Wayne Vanderploeg to approve the consent agenda. Motion carried.***

Action Items - Discussion/Approval:

- A. **2020-2021 Audit Report**
Motion by Barb Braker, second by Wayne Vanderploeg to approve the 2020-2021 Audit Report as presented. Motion carried.
- B. **2022-2023 School Start Waiver Request**
Motion by Wayne Vanderploeg, second by Allen Drews to request a waiver to DPI for Wisconsin S.S. 118.045 and commence the school term on August 29, 2022.

C. 2022-2023 Open Enrollment Caps

Open Enrollment Regular and Special Education Class Space for 2022-2023:

Regular Education Student Spaces:		Special Education Student Spaces:	
4K: 6	6 th : 13	EC – 4K: 0	6 th – 9 th : 0
5K: 6	7 th : 11	K: -2 nd : 0	10 th – 12 th : 0
1 st : 8	8 th : 22	3 rd -5 th : 0	
2 nd : 11	9 th : 12		Speech and Language Program Student Spaces: 0
3 rd : 13	10 th : 8		
4 th : 10	11 th : 7		
5 th : 17	12 th : 11		

Motion by Allen Drews, second by Mike Biel to approve the projected class space for incoming enrollment. Motion carried.

D. Evacuation / Reunification Drill Report

This exercise was held on October 12, 2021.

Motion by Mike Biel, second by Allen Drews to approve the Evacuation / Reunification

Drill Report as presented. Motion carried.

E. Stage Loft

Motion by Wayne Vanderploeg, second by Allen Drews to approve construction of a stage loft by ACE Construction at the cost of \$21,900.00. Motion carried.

F. 2022-2023 RHS Course Handbook

Motion by Keith Gundlach, second by Wayne Vanderploeg to approve the 2022-2023 RHS Course Handbook as presented. Motion carried.

G. Policies:

The following policies were presented and discussed:

1. 1422 / 3122 / 4122: Nondiscrimination and Equal Employment Opportunity
2. 1422.02 / 3122.02 / 4122.02: Nondiscrimination Based on Genetic Information of the Employee
3. 1623 / 3123 / 4123: Section 504/ADA Prohibition Against Disability Discrimination in Employment
4. 2260: Nondiscrimination and Access to Equal Educational Opportunity
5. 2260.01: Section 504/ADA Prohibition Against Discrimination Based on Disability
6. 5517: Student Anti-Harassment

Motion by Wayne Vanderploeg, second by Allen Drews to approve waiving the first and second readings and approve the policies as listed in agenda item VI. G. Motion carried.

H. First Reading of Policy 7250: Commemoration of School Facilities

Motion by Mike Biel, second by Allen Drews to approve First Reading of Policy 7250: Commemoration of School Facilities. Motion carried.

I. MS Participation in Golf

Motion by Wayne Vanderploeg, second by Gary DeVries to approve Middle School student athlete participation in golf for grades 7th through 8th. Motion carried.

J. Cambria-Friesland Co-Ops

1. Track & Field and Cross Country

Motion by Wayne Vanderploeg, second by Mike Biel to approve the athletic co-op with Cambria-Friesland for Track & Field and Cross Country. Motion carried.

2. Football and Baseball

No action taken at this time.

K. Cambria-Friesland Joint Board Meeting

The joint board meeting will take place on January 24, 2021 at 6:30 pm if a meeting is to occur.

L. FFA Steering Committee Learning Center Presentation

Billie Jo Brusveen presented an update on the Ag Learning Center plans from the Steering Committee.

Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Gary DeVries, second by Wayne Vanderploeg to move to Executive Session under Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Yes – Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Gundlach, Keith Medema and Wayne Vanderploeg

Absent: None

Also present:

Administrator Ty Breitlow, Business Manager Ryan Cashman

Motion carried at 8:56 pm.

Topic/Agenda Items Discussed:

- A. Complaint(s) about Coaching Staff**
- B. Acceptance of Resignation**
 - 1. Michael Neumeyer, Middle School Special Education**
- C. District Administrator Evaluation**

Reconvene to Open Session for Action Items Discussion/Approval:

Motion by Wayne Vanderploeg, second by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried.

Open session reconvened at 10:17 pm.

- A. Acceptance of Resignation**
 - 1. Michael Neumeyer, Middle School Special Education**
Motion by Wayne Vanderploeg, second by Mike Biel, to accept the resignation of Michael Neumeyer, Middle School Special Education Teacher. Motion carried.

Correspondence

Wayne Vanderploeg was appointed as the WASB Delegate; correspondence was provided to him.

Board Agenda Items for January 2022

Board of Education gift policies.

Adjournment

Motion by Wayne Vanderploeg, second by Gary DeVries to adjourn. Motion carried at 10:20 pm.

Date

Clerk (Barb Braker)

President (Keith Medema)