



**Finance Committee Board of Education Meeting Minutes
June 12, 2023 - 4:45 p.m. - Conference Room 208**

I. Call to Order by Mike Biel at 4:54 p.m.

A. Roll Call

Committee members present: Mike Biel, Barb Braker, and Wayne Vanderploeg

Committee members absent: None

Additional board members present: Gary DeVries, Josh Jens, Allen Drews, Keith Medema.

Administrative team members present: Ryan Cashman, Director of Business Services, and Brian Zacho, District Administrator and Donna Waterworth, District Administrative Assistant.

Others Present: Brittany Cashman

B. Certification of Proof of Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

C. Approval of May 8, 2023, Committee Meeting Minutes

A motion was made by Barb Braker and seconded by Wayne Vanderploeg to approve the Finance Committee Meeting Minutes from the May 8, 2023 meeting. Motion carried.

II. Old Business

A. WASB Resolution Delegation

No action was taken

III. New Business

A. Review Current Month's Vouchers

The committee reviewed the current month's vouchers and will recommend them to the full board for approval—Checks 52560-52716, totaling: \$176,315.09.

B. Review the Current Month's Revenue and Expenditure Reports

Less expenses in May and June as the year winds down.

C. Review Current Month's Cash Flow and Investments

Low cash flow this time of year.

D. Review Current Month's Activity Fund Reports

All high school accounts are positive

E. 2022-2023 Year End Projections

Small loss in food service. Fund 10 on track. Transfer from 46 to fund 10 to cover purchases made from 46.

F. School Fees

No changes for the 2023-2024 school year.

G. 2023-2024 Lunch Prices

Student breakfast no change, all lunch prices and adult breakfast prices will increase by 0.10 for the 2023-2024 school year.

H. Add Gus Knitt to all National Exchange Bank General Checking and Money Market Accounts

This will need to be done and will be on the board meeting agenda as an action item

I. Add Gus Knitt to National Exchange Credit Card accounts with a monthly credit limit of \$5,000

This will need to be done and will be on the board meeting agenda as an action item

J. Remove Ryan Cashman from National Exchange Credit Card Accounts

This will need to be done and will be on the board meeting agenda as an action item. Ryan will be left on the bank accounts at least through the end of July to help with the audit.

IV. Adjourn

A motion was made by Wayne Vanderploeg and seconded by Barb Braker to adjourn. Motion carried. Meeting adjourned at 5:08 p.m.

Date

Clerk (Barb Braker)

Chairperson (Mike Biel)