



**Finance Committee Board of Education Meeting Minutes  
May 8, 2023 - 4:30 p.m. - Conference Room 208**

**I. Call to Order by Mike Biel at 4:43 p.m.**

**A. Roll Call**

Committee members present: Mike Biel, Barb Braker, and Wayne Vanderploeg

Committee members absent: None

Additional board members present: Gary DeVries, Josh Jens, Allen Drews, Keith Medema at 4:45

Administrative team members present: Ryan Cashman, Director of Business Services, and Brian Zacho, District Administrator and Donna Waterworth, District Administrative Assistant.

Others Present: Brittany Cashman

**B. Certification of Proof of Notice**

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

**C. Approval of April 10, 2023, Committee Meeting Minutes**

A motion was made by Barb Braker and seconded by Wayne Vanderploeg to approve the Finance Committee Meeting Minutes from the April 10, 2023 meeting. Motion carried.

**II. Old Business**

**A. WASB Resolution Delegation**

No action was taken

**III. New Business**

**A. Review Current Month's Vouchers**

*The committee reviewed the current month's vouchers and will recommend them to the full board for approval—Checks 52441-52559, totaling: \$180,827.22.*

**B. Review the Current Month's Revenue and Expenditure Reports**

Committee reviewed, food service is coming approximately where expected with an estimated loss of \$10,000.

**C. Review Current Month's Cash Flow and Investments**

Low cash flow this time of year. Investments are up.

**D. Review Current Month's Activity Fund Reports**

Committee reviewed. Activity includes 2024 Prom, the Class of 2023 class trip, FFA and FCCLA.

**E. 2022-2023 Year End Projections**

Finalizing projections reviewed. Bus will come out of fund 46 next year. Will have a balanced budget going into June.

**F. Membership Audit**

A membership audit was done on April 11, 2023. All went well and there were no student count issues.

**IV. Adjourn**

A motion was made by Wayne Vanderploeg and seconded by Barb Braker to adjourn. Motion carried. Meeting adjourned at 4:50 p.m.

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*Date*

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*Clerk (Barb Braker)*

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*Chairperson (Mike Biel)*

APPROVED